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Deputation Policy for the cadres of Supervisor/ Sr. Auditor/ Auditor/ DEO/ C-T/ MTS under the cadre control of Pr. Accountant General (G&SS Audit) Gujarat, Rajkot.

1. The circulars of deputation received from other offices may not be circulated and filed as such.
2. The maximum staff that can be sent on deputation may be fixed as 10 per cent of SS (in case the PIP of the cadre is 80 per cent or more) and 5 per cent of SS (in case PIP of the cadre is below 80 per cent but above 50 per cent). However, this limit of maximum employees that can be sent on deputation in the cadre may exclude the employees sent on deputation on spouse grounds which are governed by the instructions of DoPT and Headquarters office.
3. The request for deputation may be considered on the basis of genuine need or compelling circumstances of the concerned official.
4. The officials requesting for deputation may be asked to furnish an undertaking that they would not seek extension beyond 2<sup>2</sup> years and would repatriate back to this office after completion of 2<sup>2</sup> years except on grounds of compelling circumstances. An extension to deputation for the 3rd<sup>rd</sup> year may be granted by the competent authority on genuine grounds. However, no extension beyond 3 years may be granted in any case except on medical grounds or on the grounds of terminal illness of family members.
5. Officials may be considered for deputation only after completing 3 years' service in this office and subject to completion of probation.
6. Application of the deputation should be forwarded with recommendation of the concerned Group Officer.
7. The functional wing from where an employee proceeds on deputation will have to bear vacancy caused on account of that deputation till repatriation <sup>or</sup> fresh recruitment.
8. All the above conditions will be subject to relaxation at the discretion of the Competent Authority.

S. G. J. / 6/12/19  
SAP/Adm  
SODAG/Adm