

Date	Day & Session	Timings	Topic	Faculty
02-09-2021	Thursday I	10.15 AM to 11.30 AM	Dak System: From receipt, marking, diarisation to disposal; Filing system: Opening, numbering, paging, punching, referencing and closing of files etc.	Ashok Yadav, AAO, O/o AG (Audit-II), Rajasthan, Jaipur
	II	11.45 AM to 1.00 PM	Noting and correspondence	Prabhkar Joshi, Retid. SAO
	III	1.45 PM to 3.00 PM	MIS including calendar of returns and Monthly Progress Report	Mukesh Shrimal, AAO, O/o AG (Audit-II), Rajasthan, Jaipur
	IV	3.15 PM to 4.30 PM	Introduction to ISSAI- Lima Declaration (P-1); Mexico Declaration (P-10);	Vinod Kumar Sharma, Core Faculty, RTI, Jaipur
03-09-2021	Friday I	10.15 AM to 11.30 AM	Provisions relating to Right to Information Act	Rakesh Vijayvergia, Core Faculty, RTI, Jaipur
	II	11.45 AM to 1.00 PM	Provisions relating to Right to Information Act	Rakesh Vijayvergia, Core Faculty, RTI, Jaipur
	III	1.45 PM to 3.00 PM	Value and Benefit of SAI (P-12); Principles of Transparency and Accountability (P-20);	Vinod Kumar Sharma, Core Faculty, RTI, Jaipur
	IV	3.15 PM to 4.30 PM	ISSAI-Principles of Jurisdictional Activities (P-50);Fundamental Principles of Public Sector Auditing (P-100)	P K Jain , Core Faculty, RTI, Jaipur
04-09-2021	Saturday I	10.15 AM to 11.30 AM	Weekly test	
	II	11.45 AM to 1.00 PM	Dealing of legal matters in IA&AD	Rakesh Vijayvergia, Core Faculty, RTI, Jaipur
	III	1.45 PM to 3.00 PM	Dealing of legal matters in IA&AD	Rakesh Vijayvergia, Core Faculty, RTI, Jaipur
	IV	3.15 PM to 4.30 PM	ISSAI-Principles of Jurisdictional Activities (P-50);Fundamental Principles of Public Sector Auditing (P-100)	P K Jain , Core Faculty, RTI, Jaipur
06-09-2021	Monday I	10.15 AM to 11.30 AM	Gender Mainstreaming in Government Policy and Programmes	Ranjana Bhandari, SAO, O/o PD (C), Br. Jaipur
	II	11.45 AM to 1.00 PM	Gender Mainstreaming in work place	Ranjana Bhandari, SAO, O/o PD (C), Br. Jaipur
	III	1.45 PM to 3.00 PM	Communication: Meaning and importance; Communication as an important tool of organisation; Types of communication Written communication, Verbal and Non-verbal/Body language communication its merits and demerits; characteristics of a good communication system; One way versus Two way communication	Apaar Media and Communications Private Limited, Jaipur (Sh. Nitin Saraswat)
	IV	3.15 PM to 4.30 PM	Communication: Meaning and importance; Communication as an important tool of organisation; Types of communication Written communication, Verbal and Non-verbal/Body language communication its merits and demerits; characteristics of a good communication system; One way versus Two way communication	Apaar Media and Communications Private Limited, Jaipur (Sh. Nitin Saraswat)
07-09-2021	Tuesday I	10.15 AM to 11.30 AM	Income-Chargeability of Income; Status of Assessee; Type of Taxation; Furnishing of Return	CA Piyush Dhallaiya
	II	11.45 AM to 1.00 PM	Head of Income-Income from Salary	Adv Manish SJ Sharma

	III	1.45 PM to 3.00 PM	Communicate effectively in a multicultural environment;; Active listening; Communication planning; Clarifying and Questioning during communication	Apaar Media and Communications Private Limited, Jaipur (Sh. Nitin Saraswat)
	IV	3.15 PM to 4.30 PM	Exercise on Developing Communication Style	Apaar Media and Communications Private Limited, Jaipur (Sh. Nitin Saraswat)
08-09-2021	Wednesday I	10.15 AM to 11.30 AM	Head of Income-Income from House Property	Piyush Dhallaiya, CA
	II	11.45 AM to 1.00 PM	Head of Income-Income from Business/Profession	Piyush Dhallaiya, CA
	III	1.45 PM to 3.00 PM	Effective communication in work place; challenges in communication; understand your interpersonal communication and conflict styles; dealing with different communication styles; practical skills for communicating with all internal and external stakeholders	Apaar Media and Communications Private Limited, Jaipur (Sh. Nitin Saraswat)
	IV	3.15 PM to 4.30 PM	Effective communication in work place; challenges in communication; understand your interpersonal communication and conflict styles; dealing with different communication styles; practical skills for communicating with all internal and external stakeholders	Apaar Media and Communications Private Limited, Jaipur (Sh. Nitin Saraswat)
09-09-2021	Thursday I	10.15 AM to 11.30 AM	Capital Gains and Income from Other Sources	Adv Manish SJ Sharma
	II	11.45 AM to 1.00 PM	Income not included in total income (Section-10)	Adv Manish SJ Sharma
	III	1.45 PM to 3.00 PM	Unleashing the Leadership potential in you	Apaar Media and Communications Private Limited, Jaipur (Sh. Nitin Saraswat)
	IV	3.15 PM to 4.30 PM	Time and Stress Management for better performance.	Apaar Media and Communications Private Limited, Jaipur (Sh. Nitin Saraswat)
10-09-2021	Friday I	10.15 AM to 11.30 AM	Computation of Tax Liability-Individual, HUF, Association of Persons (AOP), Body of Individuals (BOI)	Shankar Chauhan, SAO, O/o PD (C), Br. Jaipur
	II	11.45 AM to 1.00 PM	Human Resource Development- Supervision & Control e.g. How supervision enhances the productivity in organisations; Frontline manager-Role of a supervisor in organisations, Qualities of a supervisor.	Apaar Media and Communications Private Limited, Jaipur (Sh. Nitin Saraswat)
	III	1.45 PM to 3.00 PM	Human Resource Development- Supervision & Control e.g. How supervision enhances the productivity in organisations; Frontline manager-Role of a supervisor in organisations, Qualities of a supervisor.	Apaar Media and Communications Private Limited, Jaipur (Sh. Nitin Saraswat)
	IV	3.15 PM to 4.30 PM	Weekly test	
13-09-2021	Monday I	10.15 AM to 11.30 AM	Computation of Tax Liability-Firm and Company	Shankar Chauhan, SAO, O/o PD (C), Br. Jaipur
	II	11.45 AM to 1.00 PM	Minimum Alternate Tax/Alternate Marginal Tax	Shankar Chauhan, SAO, O/o PD (C), Br. Jaipur

	III	1.45 PM to 3.00 PM	Organizational effectiveness: Meaning; Measures of Organizational effectiveness; A brief introduction to Decision making process	Apaar Media and Communications Private Limited, Jaipur (Sh. Nitin Saraswat)
	IV	3.15 PM to 4.30 PM	Organizational effectiveness: Meaning; Measures of Organizational effectiveness; A brief introduction to Decision making process	Apaar Media and Communications Private Limited, Jaipur (Sh. Nitin Saraswat)
14-09-2021	Tuesday I	10.15 AM to 11.30 AM	Case Study on Computation of Income	Shankar Chauhan, SAO, O/o PD (C), Br. Jaipur
	II	11.45 AM to 1.00 PM	Provision regarding TDS/TCS/Advance Tax	Shankar Chauhan, SAO, O/o PD (C), Br. Jaipur
	III	1.45 PM to 3.00 PM	Motivation in Organizations: Need & Importance; Types of Motivation; Motivation process; How Motivation is relates to Morale and Work efficiency.	Apaar Media and Communications Private Limited, Jaipur (Sh. Nitin Saraswat)
	IV	3.15 PM to 4.30 PM	Motivation in Organizations: Need & Importance; Types of Motivation; Motivation process; How Motivation is relates to Morale and Work efficiency.	Apaar Media and Communications Private Limited, Jaipur (Sh. Nitin Saraswat)
15-09-2021	Wednesday I	10.15 AM to 11.30 AM	Interest Chargeable	Adv Manish SJ Sharma
	II	11.45 AM to 1.00 PM	Set off of losses and Carry Forward of losses	Adv Manish SJ Sharma
	III	1.45 PM to 3.00 PM	Effective leadership is all about communicating effectively: Connecting Leadership and Communication. How Communication improves Leadership qualities.	Apaar Media and Communications Private Limited, Jaipur (Sh. Nitin Saraswat)
	IV	3.15 PM to 4.30 PM	Effective leadership is all about communicating effectively: Connecting Leadership and Communication. How Communication improves Leadership qualities.	Apaar Media and Communications Private Limited, Jaipur (Sh. Nitin Saraswat)
16-09-2021	Thursday I	10.15 AM to 11.30 AM	Deduction under Chapter-VI	Adv Manish SJ Sharma
	II	11.45 AM to 1.00 PM	Deduction under Chapter-VI	Adv Manish SJ Sharma
	III	1.45 PM to 3.00 PM	Roles & Responsibilities of a civil servant including vigilance matters.	P N Mathur, SAO, O/o PAG (A&E), Rajasthan, Jaipur
	IV	3.15 PM to 4.30 PM	Role of Disciplinary Authority and Role of Inquiry Officer with case examples.	P N Mathur, SAO, O/o PAG (A&E), Rajasthan, Jaipur
17-09-2021	Friday I	10.15 AM to 11.30 AM	Assessment Procedure	Piyush Dhallaiya, CA
	II	11.45 AM to 1.00 PM	Rectification/Appeals Procedure	Piyush Dhallaiya, CA
	III	1.45 PM to 3.00 PM	Overview of File Management System,Creation of Files, Receipt of Dak in E-Office	Vinod Sencha, Core Faculty, RTI, Jaipur
	IV	3.15 PM to 4.30 PM	Diarisation of Dak,Acknowledgement of Dak, Filing of Dak(PUC) in E-Office	Vinod Sencha,Core Faculty, RTI, Jaipur
18-09-2021	Saturday I	10.15 AM to 11.30 AM	Understanding and Interpretation of Financial Accounts	Shankar Chauhan, SAO, O/o PD (C), Br. Jaipur
	II	11.45 AM to 1.00 PM	Important Forms as per Income Tax Rules	Shankar Chauhan, SAO, O/o PD (C), Br. Jaipur
	III	1.45 PM to 3.00 PM	Noting/Drafting,File Submission in E-Office	Sh. Vinod Sencha,Core Faculty, RTI, Jaipur

	IV	3.15 PM to 4.30 PM	Weekly test	
20-09-2021	Monday I	10.15 AM to 11.30 AM	Note/Draft approval(by Draft Approving Authority), Dispatch, MIS report in E-Office	Vinod Sencha, Core Faculty, RTI, Jaipur
	II	11.45 AM to 1.00 PM	Exercise on E-Office	Vinod Sencha, Core Faculty, RTI, Jaipur
	III	1.45 PM to 3.00 PM	Introduction to Tableau, Data downloading/connectivity, live connection and extraction, Manipulation; Visualization: bar, line, pie charts etc., maps	Srikant, AAO, O/o AG (Audit-I), Rajasthan, Jaipur
	IV	3.15 PM to 4.30 PM	Appending the data, union, joining, relationship; exporting the sheets/data, types of workbook	Srikant, AAO, O/o AG (Audit-I), Rajasthan, Jaipur
21-09-2021	Tuesday I	10.15 AM to 11.30 AM	Tableau: calculated field, filters, hierarchy, dashboards, other features in tableau: story	Rajesh Singh, AAO, O/o AG (Audit-I), Rajasthan, Jaipur
	II	11.45 AM to 1.00 PM	Tableau exercise/case study: analysing data, deriving insights; identifying risk areas, building dashboards	Rajesh Singh, AAO, O/o AG (Audit-I), Rajasthan, Jaipur
	III	1.45 PM to 3.00 PM	Overview of GST/IGST/SGST/UGST Acts , Central & State Financial relations, constitutional amendments made for Implementation of GST	Akshya Kumar jain, CA
	IV	3.15 PM to 4.30 PM	Overview of GST/IGST/SGST/UGST Acts , Central & State Financial relations, constitutional amendments made for Implementation of GST	Akshya Kumar jain, CA
22-09-2021	Wednesday I	10.15 AM to 11.30 AM	Activation of User account; Basic understanding of OIOS Application, Terminologies and its modules; Familiarity with landing page and other options; Create Audit Plan; Create Audit Assignment; Update Audit Plan; Linking audit assignments (for All India Reviews); Design audit-assignment	Deepak Saini, Core Faculty, RTI
	II	11.45 AM to 1.00 PM	Prepare ADM; Review, approve draft and approve ADM; Prepare Sampling Approach; Review, approve draft and approve ADM	Deepak Saini, Core Faculty, RTI
	III	1.45 PM to 3.00 PM	Meaning, Scope, Time, Place of Supply under GST	Piyush Dhallaiya, CA
	IV	3.15 PM to 4.30 PM	Meaning, Scope, Time, Place of Supply under GST	Piyush Dhallaiya, CA
23-09-2021	Thursday I	10.15 AM to 11.30 AM	Create Audit Team; Update Audit Team; View Audit Team History; Create Audit Programme; Review/Approve Audit Programme; Update audit programme; View history of audit programme	Deepak Saini, Core Faculty, RTI
	II	11.45 AM to 1.00 PM	Prepare record requisition; Approve and issue record requisition; Receive response to record requisition; Prepare audit enquiry; Approve and issue audit enquiry; Receive response to audit enquiry; Prepare audit observation; Approve and issue audit observation; Receive response to audit observation	Deepak Saini, Core Faculty, RTI
	III	1.45 PM to 3.00 PM	Levy & Important Exemptions under GST; Value of Supply under GST	Pulkit Khandelwal, CA
	IV	3.15 PM to 4.30 PM	Levy & Important Exemptions under GST; Value of Supply under GST	Pulkit Khandelwal, CA

24-09-2021	Friday I	10.15 AM to 11.30 AM	Communication; Toolkit info; Checklist details; Deviation info; Ditial Diary; Attachment info; Contribute to KMS; Generate draft IR	Deepak Saini, Core Faculty, RTI
	II	11.45 AM to 1.00 PM	Basic understanding of Organisation; Personnel and Audit Execution modules and their features	Deepak Saini, Core Faculty, RTI
	III	1.45 PM to 3.00 PM	Registration (Procedure for Registration of Govt. Deptts./Autonomous bodies etc.),Filing of Returns(Including returns filed by Govt. Departments) and Payment of Taxes and provisions related to TDS under GST	Pulkit Khandelwal, CA
	IV	3.15 PM to 4.30 PM	Registration (Procedure for Registration of Govt. Deptts./Autonomous bodies etc.),Filing of Returns(Including returns filed by Govt. Departments) and Payment of Taxes and provisions related to TDS under GST	Pulkit Khandelwal, CA
25-09-2021	Saturday I	10.15 AM to 11.30 AM	Input Tax Credit and Cross utilization of Taxes under GST	Ujval Sharma, CA
	II	11.45 AM to 1.00 PM	Input Tax Credit and Cross utilization of Taxes under GST	Ujval Sharma, CA
	III	1.45 PM to 3.00 PM	Fundamentals of investing suitable to new government servants	J R Bhojwani, Retd. Sr. DAG
	IV	3.15 PM to 4.30 PM	Weekly test	
27-09-2021	Monday I	10.15 AM to 11.30 AM	Emerging areas of investment suitable to new government servants	Piyush Dhallaiya, CA
	II	11.45 AM to 1.00 PM	Trading v/s investment suitable to new government servants	J R Bhojwani, Retd. Sr. DAG
	III	1.45 PM to 3.00 PM	Payment and refund of Taxes under GST	Narendra Singhvi, CA
	IV	3.15 PM to 4.30 PM	Payment and refund of Taxes under GST	Narendra Singhvi, CA
28-09-2021	Tuesday I	10.15 AM to 11.30 AM	Practical approach to investment planning suitable to new government servatns	Adv Manish SJ Sharma
	II	11.45 AM to 1.00 PM	Overview of Information Technology In Audit & Accounts. Overview of Windows O.S. and its application.	Vinod Sencha,Core Faculty, RTI, Jaipur
	III	1.45 PM to 3.00 PM	Overview of various websites, web applications, web portals e.g. iBEMS, PFMS	Vinod Sencha,Core Faculty, RTI, Jaipur
	IV	3.15 PM to 4.30 PM	Cell Referencing, Ranges,creating formulae, Copying and Moving Formulas. Applying formulas and functions in Excel sheet, Linking of worksheets, Controlling calculations.	Puneet kumar Sharma,Core Faculty, RTI, Jaipur
29-09-2021	Wednesd ay I	10.15 AM to 11.30 AM	Protecting, hiding and Unhiding worksheet / Cells/ Columns/ranges and its content ,Sorting and filtering work, Sorting data in list, Filtering a list Using Auto Filter, Automatic subtotals sorting Subtotalled list. Preparing a Subtotalled list as a report.Pivot Table	Puneet kumar Sharma,Core Faculty, RTI, Jaipur
	II	11.45 AM to 1.00 PM	Creating Letter Head, Thematic Report, articles, and newsletters using MS Word	Vinod Sencha, Core Faculty, RTI, Jaipur
	III	1.45 PM to 3.00 PM	Overview of Power Point. Create a new presentation, Use different slide formats, Enter both Text and Graphics, Save a slide show	Vinod Sencha, Core Faculty, RTI, Jaipur
	IV	3.15 PM to 4.30 PM	Creating, modifying and formatting chart, Enhancing Charts, Saving Custom Chart Formats	Puneet Kumar Sharma,Core Faculty, RTI, Jaipur

30-09-2021	Thursday I	10.15 AM to 11.30 AM	Exercise on Microsoft Excel	Puneet kumar Sharma, Core Faculty, RTI, Jaipur
	II	11.45 AM to 1.00 PM	Working with colours and Transitions, Animation and sound- Pre-set Animation, Custom Animation, Timing, Effects, Action Buttons / Settings / Preview, Exercise on Microsoft Power Point	Vinod Sencha, Core Faculty, RTI, Jaipur
	III	1.45 PM to 3.00 PM	Cyber laws, Cyber security and introduction to cybercrime with the latest trends, cyber criminals modus operandi, Computer Hacking & Security - Malware - Types of Malware	Vinod Sencha, Core Faculty, RTI, Jaipur
	IV	3.15 PM to 4.30 PM	Data Protection techniques - Data Hiding techniques - countermeasures ,Ensuring Cyber security at workplace-including link between personal security practices and their impact on cyber security of the oraganisation	Dr. Mahendra Limaye
	IV	3.15 PM to 4.30 PM	Data Protection techniques - Data Hiding techniques - countermeasures ,Ensuring Cyber security at workplace-including link between personal security practices and their impact on cyber security of the oraganisation	Dr. Mahendra Limaye
01-10-2021	Friday I	10.15 AM to 11.30 AM	Weekly test	
01-10-2021	II	11.45 AM to 1.00 PM	Internal Audit in IA&AD: Overview of functions of Internal Audit Party/section in each office/Peer Review/DI Inspection	Sh. Hasan Askri, Retd SAO
01-10-2021	III	2.00 PM to 3.15 PM	Internal Audit in IA&AD: Overview of functions of Internal Audit Party/section in each office/Peer Review/DI Inspection	Sh. Hasan Askri, Retd SAO
01-10-2021	IV	3.30 PM to 4.45 PM	Strategic Audit planning- Objective & Process,	P K Jain, Core Faculty, RTI, Jaipur
04-10-2021	Monday I	10.15 AM to 11.30 AM	Preparation of Annual Audit Plan with case study	P K Jain, Core Faculty, RTI, Jaipur
04-10-2021	II	11.45 AM to 1.00 PM	Preparation of Annual Audit Plan with case study	P K Jain, Core Faculty, RTI, Jaipur
04-10-2021	III	2.00 PM to 3.15 PM	Risk Based Audit Approach; Identification and Assessment of various risks e.g. Inherent Risk, Control Risk and Detection risk and Risk Model: An introduction to COSO Enterprise Risk Model (ERM)	S M Soral, Retd. SAO
04-10-2021	IV	3.30 PM to 4.45 PM	Risk Based Audit Approach; Identification and Assessment of various risks e.g. Inherent Risk, Control Risk and Detection risk and Risk Model: An introduction to COSO Enterprise Risk Model (ERM)	S M Soral, Retd. SAO
05-10-2021	Tuesday I	10.15 AM to 11.30 AM	Materiality: "Its scope and determination of materiality, how materiality is fixed on the basis of value, nature and context, its importance in Risk Based Audit Approach	S M Soral, Retd. SAO
05-10-2021	II	11.45 AM to 1.00 PM	Internal Control:"Meaning and scope of of internal control, (with respect to COSO framework)	S M Soral, Retd. SAO

05-10-2021	III	2.00 PM to 3.15 PM	Planning an individual audit: Understanding the auditee entity, framing the objectives/Sub Objectives and the scope of the audit, determining audit criteria & Deciding audit approach (Both Performance and Compliance Audit)	Vinod Kumar Sharma, Core Faculty, RTI, Jaipur
05-10-2021	IV	3.30 PM to 4.45 PM	Planning an individual audit: Understanding the auditee entity, framing the objectives/Sub Objectives and the scope of the audit, determining audit criteria & Deciding audit approach (Both Performance and Compliance Audit)	Vinod Kumar Sharma, Core Faculty, RTI, Jaipur
06-10-2021	Wednesday	10.15 AM to 11.30 AM	Preparation of Audit Design Matrix and Desk Review with case studies (Both Performance and Compliance Audit)	Vinod Kumar Sharma, Core Faculty, RTI, Jaipur
06-10-2021	II	11.45 AM to 1.00 PM	Preparation of Audit Design Matrix and Desk Review with case studies (Both Performance and Compliance Audit)	Vinod Kumar Sharma, Core Faculty, RTI, Jaipur
06-10-2021	III	2.00 PM to 3.15 PM	Statistical Sampling in Audit- Meaning & importance, Relevance of Statistical Sampling in Audit; law of large Inertia, Sampling Error and non Sampling error, Biasness in Sampling	Sh. P C Gupta, Retd. Professor
06-10-2021	IV	3.30 PM to 4.45 PM	Statistical Sampling in Audit- Meaning & importance, Relevance of Statistical Sampling in Audit; law of large Inertia, Sampling Error and non Sampling error, Biasness in Sampling	Sh. P C Gupta, Retd. Professor
07-10-2021	Thursday	10.15 AM to 11.30 AM	Various Sampling methods e.g. 'Simple random Sampling', 'Statistical random sampling', 'Cluster sampling', 'Stratified sampling', 'Probability proportional to size Sampling' and 'Multistage Statistical Sampling'	Sh. P C Gupta, Retd. Professor
07-10-2021	II	11.45 AM to 1.00 PM	Various Sampling methods e.g. 'Simple random Sampling', 'Statistical random sampling', 'Cluster sampling', 'Stratified sampling', 'Probability proportional to size Sampling' and 'Multistage Statistical Sampling'	Sh. P C Gupta, Retd. Professor
07-10-2021	III	2.00 PM to 3.15 PM	Understand how to save/segregate work, Use the File Explorer for file management, Familiarize with Library tab in IDEA	Puneet kumar Sharma, Core Faculty, RTI, Jaipur
07-10-2021	IV	3.30 PM to 4.45 PM	Understand data reconciliation principles, Use Control Total to reconcile to grand total. ,Use Field Statistics to validate data, Display data in a particular order, Access specific records in IDEA	Puneet kumar Sharma, Core Faculty, RTI, Jaipur
08-10-2021	Friday	10.15 AM to 11.30 AM	Monetary Unit Sampling and application of sampling in EDP environment	Gaurav Prajapat, SAO, O/o AG (Audit-II), Rajasthan, Jaipur
08-10-2021	II	11.45 AM to 1.00 PM	Monetary Unit Sampling and application of sampling in EDP environment	Gaurav Prajapat, SAO, O/o AG (Audit-II), Rajasthan, Jaipur
08-10-2021	III	2.00 PM to 3.15 PM	Case study on sampling using IDEA	Puneet kumar Sharma, Core Faculty, RTI, Jaipur
08-10-2021	IV	3.30 PM to 4.45 PM	Weekly test	

11-10-2021	Monday I	10.15 AM to 11.30 AM	Use Criteria to display specific records and save the results to a new database, Use the Equation Editor to enter criteria, Understand the rules for entering criteria, Save and retrieve equations, Differences between Extractions and Criteria, Extract high value and unusual items using Criteria	Puneet kumar Sharma,Core Faculty, RTI, Jaipur
11-10-2021	II	11.45 AM to 1.00 PM	Use Stratification to categorize the data into bands (or strata), Save, chart, or export the Stratification results,View, analyze, or save a particular stratum.	Puneet kumar Sharma,Core Faculty, RTI, Jaipur
11-10-2021	III	2.00 PM to 3.15 PM	What constitutes Audit Evidence: Characteristics of Audit Evidence; Audit procedures to obtain audit evidence. Identifying sources of evidence in different types of audit.	Rakesh Vijayvergia, Core Faculty, RTI, Jaipur
11-10-2021	IV	3.30 PM to 4.45 PM	What constitutes Audit Evidence: Characteristics of Audit Evidence; Audit procedures to obtain audit evidence. Identifying sources of evidence in different types of audit.	Rakesh Vijayvergia, Core Faculty, RTI, Jaipur
12-10-2021	Tuesday I	10.15 AM to 11.30 AM	Use Summarization to total Numeric fields based on one or more fields (or keys), Use Pivot Table to summarize the data, to create subsets, and to display particular items, Use Aging to age an Accounts Receivable file to determine reserves required against bad debts	Puneet kumar Sharma,Core Faculty, RTI, Jaipur
12-10-2021	II	11.45 AM to 1.00 PM	Creating Projects – Managed and External, Import of data from diverse formats –Excel, Access, csv, text	Puneet kumar Sharma,Core Faculty, RTI, Jaipur
12-10-2021	III	2.00 PM to 3.15 PM	Class room exercise on evaluating strength of evidence.	Rakesh Vijayvergia, Core Faculty, RTI, Jaipur
12-10-2021	IV	3.30 PM to 4.45 PM	Documentation in Audit with respect to Performance/Compliance/Financial Audit guidelines. Requirement of working papers.	Rakesh Vijayvergia, Core Faculty, RTI, Jaipur
13-10-2021	Wednesday I	10.15 AM to 11.30 AM	Importing of PDF/PRN Data, Importing data using ODBC	Puneet kumar Sharma,Core Faculty, RTI, Jaipur
13-10-2021	II	11.45 AM to 1.00 PM	Importing of PDF/PRN Data, Importing data using ODBC	Puneet kumar Sharma,Core Faculty, RTI, Jaipur
13-10-2021	III	2.00 PM to 3.15 PM	Audit Findings, Conclusions and Recommendations with case studies	Vinod Kumar Sharma, Core Faculty, RTI, Jaipur
13-10-2021	IV	3.30 PM to 4.45 PM	Audit Findings, Conclusions and Recommendations with case studies	Vinod Kumar Sharma, Core Faculty, RTI, Jaipur
14-10-2021	Thursday I	10.15 AM to 11.30 AM	Indexing of Data – Quick Index, Composite Index, Sorting Data, Field Manipulation in IDEA – Append, Remove, Modify columns – Data types – Virtual, Non Virtual, Editable, Enabling/Disabling deletion of non-virtual fields Analysis	Puneet kumar Sharma,Core Faculty, RTI, Jaipur
14-10-2021	II	11.45 AM to 1.00 PM	Basic data analysis in IDEA – Duplicate Key Detection/Exclusion, Gap Detection, Summarization,Data Extraction – Direct Extraction, Key value extraction, Top/Bottom Records extraction, Indexed Extraction	Puneet kumar Sharma, Core Faculty, RTI, Jaipur



14-10-2021	III	2.00 PM to 3.15 PM	Case study on preparation of a draft para and its processing up to inclusion in Audit Report	Vinod Kumar Sharma, Core Faculty, RTI, Jaipur
14-10-2021	IV	3.30 PM to 4.45 PM	Case study on preparation of a draft para and its processing up to inclusion in Audit Report	Vinod Kumar Sharma, Core Faculty, RTI, Jaipur
16-10-2021	Saturday I	10.15 AM to 11.30 AM	Fundamentals of Ethics and Code of Ethics	Laxmi Purohit, Retd. SAO
16-10-2021	II	11.45 AM to 1.00 PM	Working with multiple databases – Join, Visual Connector, Append, Compare	Puneet kumar Sharma, Core Faculty, RTI, Jaipur
16-10-2021	III	2.00 PM to 3.15 PM	Exercise on IDEA	Puneet kumar Sharma, Core Faculty, RTI, Jaipur
16-10-2021	IV	3.30 PM to 4.45 PM	Weekly test	
18-10-2021	Monday I	10.30 AM to 11.45 AM	Outcome Based Audit-A Perspective with a case study on audit of hospital management	Sh. Sandeep Dabur, Dy. Director O/o DGA (F&C), New Delhi
18-10-2021	II	12.15 PM to 1.30 PM	Experience sharing on Outcome Based Audit on Secondary Education	Sh. Adarsh Agarwal, DAG, O/o AG (Audit), Bihar, Patna
18-10-2021	III	2.30 PM to 3.45 PM	Discussion on Outcome Based Audit	Ashutosh Joshi, DG, RTI, Jaipur
20-10-2021	Wednesday I	10.30 AM to 11.45 AM	Planning of Outcome Based Audit on Surface Irrigation	V. Ravi Kiran, SAO O/o AG (Audit) Telangana, Hyderabad
20-10-2021	II	12.15 PM to 1.30 PM	Experience sharing on Execution of Outcome Based Audit on Surface Irrigation	V. Ravi Kiran, SAO O/o AG (Audit) Telangana, Hyderabad
20-10-2021	III	2.30 PM to 3.45 PM	Experience sharing on PA on hospital management in Bihar	Ms. Pushpalata, DAG O/o AG (Audit), Bihar, Patna
21-10-2021	Thursday I	10.30 AM to 11.45 AM	Outcome Based Audit-A Perspective with a case study on audit of hospital management	Sh. Sandeep Dabur, Dy. Director O/o DGA (F&C), New Delhi
21-10-2021	II	12.15 PM to 1.30 PM	Salient aspects of outcome audits as a class of Performance Audits	Sanjay Tiwari, SAO O/o PAG (Audit-I), Gujarat
21-10-2021	III	2.30 PM to 3.45 PM	Experience sharing on PA on Pradhan Mantri Ujjawala Yojana	Sh. Deepak Sharma, SAO, O/o DGA (Energy), New Delhi
22-10-2021	Friday I	10.15 AM to 11.30 AM	Style Guide	Vinod Kumar Sharma, Core Faculty, RTI, Jaipur
22-10-2021	II	11.45 AM to 1.00 PM	Compliance Audit Reporting (excluding theme based audit) up to preparation of IR, grading and its follow up	P K Jain, Core Faculty, RTI, Jaipur
22-10-2021	III	2.00 PM to 3.15 PM	Compliance Audit Reporting (excluding theme based audit) up to preparation of IR, grading and its follow up	P K Jain, Core Faculty, RTI, Jaipur
22-10-2021	IV	3.30 PM to 4.45 PM	KNIME as Data Analytic tool: A Broad overview; Build a basic workflow; Data downloading sorting errors; Property tax data Statistical Approaches in Analytics: Spread and Shape of Distribution: Range, Skewness, Kurtosis, Standard Deviation, Variance, Interquartile range, Box plots Node Repository Favourite Nodes Outline	Vinod Sencha, Core Faculty, RTI, Jaipur
23-10-2021	Saturday I	10.15 AM to 11.30 AM	Performance audit and thematic audit reporting and its follow up	S K Jain, SAO, O/o AG (Audit-I), Rajasthan, Jaipur
23-10-2021	II	11.45 AM to 1.00 PM	Performance audit and thematic audit reporting and its follow up	S K Jain, SAO, O/o AG (Audit-I), Rajasthan, Jaipur

23-10-2021	III	2.00 PM to 3.15 PM	<u>Knime</u> Console Node Description Workflow Editor Node Status Ports Example Workflow	Vinod Sencha, Core Faculty, RTI, Jaipur
23-10-2021	IV	3.30 PM to 4.45 PM	Weekly test	
25-10-2021	Monday I	10.15 AM to 11.30 AM	Case study on use of GIS in PA on Mining	Sh. Shailendra Sharma, SAO, O/o AG (Audit-II), Rajasthan, Jaipur
25-10-2021	II	11.45 AM to 1.00 PM	Case study on use of GIS in PA on Mining	Sh. Shailendra Sharma, SAO, O/o AG (Audit-II), Rajasthan, Jaipur
25-10-2021	III	2.00 PM to 3.15 PM	Exercise/Case study using KNIME: Data import, Manipulating, Data type conversion (Data preparation), Treating Missing values, Statistical Analysis and deriving insights about the dataset Other features in KNIME: Report Generation; Repeatability; Database connectivity	Vinod Sencha, Core Faculty, RTI, Jaipur
25-10-2021	IV	3.30 PM to 4.45 PM	Exercise on KNIME	Vinod Sencha, Core Faculty, RTI, Jaipur
26-10-2021	Tuesday I	10.15 AM to 11.30 AM	Introduction of Institute of Public Auditors of India	Sh. L. B. Sharma, Retd. SAO
26-10-2021	II	11.45 AM to 1.00 PM	Experience sharing on audit of World Bank Projects	Sh. L. B. Sharma, Retd. SAO
26-10-2021	III	2.00 PM to 3.15 PM	Definition of the word 'Fraud'; Elements of 'Fraud'; Distinction between fraud and error; Understanding the types of fraud; Understanding the types of corruption	P K Jain, Core Faculty, RTI, Jaipur
26-10-2021	IV	3.30 PM to 4.45 PM	Definition of the word 'Fraud'; Elements of 'Fraud'; Distinction between fraud and error; Understanding the categories of fraud; Understanding the categories of corruption	P K Jain, Core Faculty, RTI, Jaipur
27-10-2021	Wednesday I	10.15 AM to 11.30 AM	Case study on Irrigation Projects	Rakesh Vijayvergia, Core Faculty, RTI, Jaipur
27-10-2021	II	11.45 AM to 1.00 PM	Case study on Irrigation Projects	Rakesh Vijayvergia, Core Faculty, RTI, Jaipur
27-10-2021	III	2.00 PM to 3.15 PM	Environment Audit Guidelines and exposure to Sustainable Development	Nirmalya Mukherjee, SAO O/o DGA (Environment &Scientific), New Delhi
27-10-2021	IV	3.30 PM to 4.45 PM	Environment Audit Guidelines and exposure to Sustainable Development	Nirmalya Mukherjee, SAO O/o DGA (Environment &Scientific), New Delhi
28-10-2021	Thursday I	10.15 AM to 11.30 AM	Case study on Environment audit	Nirmalya Mukherjee, SAO O/o DGA (Environment &Scientific), New Delhi
28-10-2021	II	11.45 AM to 1.00 PM	Case study on Environment audit	Nirmalya Mukherjee, SAO O/o DGA (Environment &Scientific), New Delhi

28-10-2021	III	2.00 PM to 3.15 PM	Guidelines on Auditing of fraud – Detection of frauds Audit and investigation CAG’s Standing orders on the Audit of Fraud	P K Jain, Core Faculty, RTI, Jaipur
28-10-2021	IV	3.30 PM to 4.45 PM	Guidelines on Auditing of fraud – Detection of frauds Audit and investigation CAG’s Standing orders on the Audit of Fraud	P K Jain, Core Faculty, RTI, Jaipur
29-10-2021	Friday I	10.15 AM to 11.30 AM	Audit of Finance Accounts of Union Government	Vaibhav Saxena, SAO O/o DGA (Finance and Communication), New Delhi
29-10-2021	II	11.45 AM to 1.00 PM	Audit of Finance Accounts of Union Government	Vaibhav Saxena, SAO O/o DGA (Finance and Communication), New Delhi
29-10-2021	III	2.00 PM to 3.15 PM	Overview of audit of autonomous bodies and Separate Audit Report, its structure and contents	Subodh Agarwal, SAO, O/o AG (Audit-II), Rajasthan, Jaipur
29-10-2021	IV	3.30 PM to 4.45 PM	Overview of audit of autonomous bodies and Separate Audit Report, its structure and contents	Subodh Agarwal, SAO, O/o AG (Audit-II), Rajasthan, Jaipur
30-10-2021	Saturday I	10.15 AM to 11.30 AM	Audit of Appropriation Accounts of Union Government	Jitendar Mishra, SAO O/o DGA (Finance and Communication), New Delhi
30-10-2021	II	11.45 AM to 1.00 PM	Audit of Appropriation Accounts of Union Government	Jitendar Mishra, SAO O/o DGA (Finance and Communication), New Delhi
30-10-2021	III	2.00 PM to 3.15 PM	Case Study on Fraud detection/reporting	P K Jain, Core Faculty, RTI, Jaipur
30-10-2021	IV	3.30 PM to 4.45 PM	Weekly test	
01-11-2021	Monday I		Introduction to Database, Types of Databases, RDBMS Concepts	Puneet kumar Sharma, Core Faculty, RTI, Jaipur
01-11-2021	Monday II		Writing Basic SQL Statements, Restricting and Sorting Data (Where clause, Character Strings and Dates and Comparison Operators)	Puneet kumar Sharma, Core Faculty, RTI, Jaipur
01-11-2021	Monday III		Types of Procurement –(i) Open/Limited/Direct Negotiation Tender; (ii) Single Stage vs Two Stage, Single Packet vs Two Packet system. (iii) Expression of Interest (EOI), Request for Qualification (RFQ) and Request for Proposal (RFP)	Rakesh Vijayvergia, Core Faculty, RTI, Jaipur
01-11-2021	Monday IV		Types of Procurement –(i) Open/Limited/Direct Negotiation Tender; (ii) Single Stage vs Two Stage, Single Packet vs Two Packet system. (iii) Expression of Interest (EOI), Request for Qualification (RFQ) and Request for Proposal (RFP)	Rakesh Vijayvergia, Core Faculty, RTI, Jaipur
02-11-2021	Tuesday I		Selecting Data from Oracle Other Comparison Operators Using the (BETWEEN, IN, LIKE, IS NULL) Operator, Logical Operators, Using the (AND, OR, NOT) Operator	Puneet kumar Sharma, Core Faculty, RTI, Jaipur
02-11-2021	Tuesday II		Rules of Precedence, ORDER BY Clause, Sorting in Descending Order, Sorting by Column Alias, Sorting by Multiple Columns	Puneet kumar Sharma, Core Faculty, RTI, Jaipur

02-11-2021	Tuesday	III	Terms and Conditions of Contract: (i) General Conditions of Contract (GCC) and Special Conditions of Contract (SCC); (ii) Significant clauses in contract- Performance Security, Term, Termination, Dispute Resolution, Force Majeure, Payment schedule, default, deliverables, etc.; New Procurement Processes- Hybrid Annuity, Swiss Challenge, Revenue Share models.	Rakesh Vijayvergia, Core Faculty, RTI, Jaipur
02-11-2021	Tuesday	IV	Terms and Conditions of Contract: (i) General Conditions of Contract (GCC) and Special Conditions of Contract (SCC); (ii) Significant clauses in contract- Performance Security, Term, Termination, Dispute Resolution, Force Majeure, Payment schedule, default, deliverables, etc.; New Procurement Processes- Hybrid Annuity, Swiss Challenge, Revenue Share models.	Rakesh Vijayvergia, Core Faculty, RTI, Jaipur
03-11-2021	Wednesday	I	Single Row Functions SQL Functions Two Types of SQL Functions Single Row Functions Character Functions Case Conversion Functions Character Manipulation Functions, Number Functions (ROUND, TRUNC MOD)	Puneet kumar Sharma, Core Faculty, RTI, Jaipur
03-11-2021	Wednesday	II	Working with Dates Arithmetic with Dates Using Arithmetic Operators with Dates Date Functions Conversion Functions (TO_CHAR TO_NUMBER TO_DATE) Date Format, Special Functions (NVL DECODE) Nesting Functions	Sh. Vinod Sencha, Core Faculty, RTI, Jaipur
03-11-2021	Wednesday	III	Project appraisal techniques; Financial analysis, Sensitivity analysis	Sh. Sunil Parwate, Retd. SAO
03-11-2021	Wednesday	IV	Project appraisal techniques; Financial analysis, Sensitivity analysis	Sh. Sunil Parwate, Retd. SAO
05-11-2021	Friday	I	Discussion with participants	
05-11-2021	Friday	II	Displaying Data from Multiple Tables EQUIJOIN, NONEQUIJOIN OUTER JOIN SELF JOIN Aggregating Data Using Group Functions AVG SUM MIN MAX, COUNT GROUP BY and HAVING Clauses	Sh. Vinod Sencha, Core Faculty, RTI, Jaipur
05-11-2021	Friday	III	Subqueries	Sh. Vinod Sencha, Core Faculty, RTI, Jaipur
05-11-2021	Friday	IV	Specific clauses in contract: Price variation, Penalty clauses, Blacklisting of a contractor/firms	Rakesh Vijayvergia, Core Faculty, RTI, Jaipur
06-11-2021	Saturday	I	Creating and Managing Tables CREATE TABLE ALTER TABLE DROP TABLE	Sh. Vinod Sencha, Core Faculty, RTI, Jaipur
06-11-2021	Saturday	II	Manipulating Data INSERT UPDATE DELETE COMMIT ROLLBACK	Sh. Vinod Sencha, Core Faculty, RTI, Jaipur
06-11-2021	Saturday	III	E-Tendering / E-Procurement (i) Tendering, Forward and Reverse Auctions. (ii) Manual tendering vs Online tendering/auction	Yogender Bagda, SPFC, GoR
06-11-2021	Saturday	IV	Weekly test	
08-11-2021	Monday	I	Exercise on SQL	Sh. Vinod Sencha, Core Faculty, RTI, Jaipur
08-11-2021	Monday	II	Benefits to Public Sector, Private Sector and the public; Common misconceptions about PPP in Infrastructure Projects.	Rakesh Vijayvergia, Core Faculty, RTI, Jaipur

08-11-2021	Monday	III	An overview of PPP and Privatization, Requisites for the success of PPP Projects, Objectives of PPP- Contractual Relationship, Sharing of Responsibilities, Risk Transfer and Flexible Ownership; Role of Pvt. Sector Partner in PPP projects-Strengths & Weaknesses	Chetan Prakash Mandawaria, Jt. Director
08-11-2021	Monday	IV	Institutional arrangements for Appraisal and approval of PPP Project; A study on Organisational structure for Appraisal and Approval of PPP projects; Financial Powers of PPP Appraisal Committee; Procedure for Formulation & Appraisal of PPP Projects; Appraisal by/ Approval of PPP Appraisal Committee	Chetan Prakash Mandawaria, Jt. Director
09-11-2021	Tuesday	I	Basic Concepts of Commercial Accounting	Vinod Kumar Sharma, Core Faculty, RTI, Jaipur
09-11-2021	Tuesday	II	Overview of audit of public sector commercial undertakings	Mukesh Shrimal, AAO, O/o AG (Audit-II), Rajasthan, Jaipur
09-11-2021	Tuesday	III	Financial support to PPP projects in Infrastructure, Model Concession Agreements (MCA); Institutional Arrangements in State Governments	Chetan Prakash Mandawaria, Jt. Director
09-11-2021	Tuesday	IV	Financial support to PPP projects in Infrastructure, Model Concession Agreements (MCA); Institutional Arrangements in State Governments	Chetan Prakash Mandawaria, Jt. Director
10-11-2021	Wednesday	I	Mandate, Scope and Objectives of PPP Audit, Mandate for Audit of PPP Projects, International Auditing Stds. and Guidelines for the Audit of PPP Projects; Scope of PPP audit; Objectives; Types of Documents to be audited; When a Project should be subjected to Public audit.	P K Jain, Core Faculty, RTI, Jaipur
10-11-2021	Wednesday	II	Mandate, Scope and Objectives of PPP Audit, Mandate for Audit of PPP Projects, International Auditing Stds. and Guidelines for the Audit of PPP Projects; Scope of PPP audit; Objectives; Types of Documents to be audited; When a Project should be subjected to Public audit.	P K Jain, Core Faculty, RTI, Jaipur
10-11-2021	Wednesday	III	Basic Concepts of Commercial Accounting	Vinod Kumar Sharma, Core Faculty, RTI, Jaipur
10-11-2021	Wednesday	IV	Journal Entries	Vinod Kumar Sharma, Core Faculty, RTI, Jaipur
11-11-2021	Thursday	I	Identifying and Sharing of Risks in PPP: Feasibility/Organisational Risk, Condition Precedent Risks, Financing Risks, Construction Risks, Operation and Maintenance Risk, Demand Risks, Revenue Risks, Risk from unforeseen developments, Termination Risks, Residual Value Risks	P K Jain, Core Faculty, RTI, Jaipur

11-11-2021	Thursday	II	Identifying and Sharing of Risks in PPP: Feasibility/Organisational Risk, Condition Precedent Risks, Financing Risks, Construction Risks, Operation and Maintenance Risk, Demand Risks, Revenue Risks, Risk from unforeseen developments, Termination Risks, Residual Value Risks	P K Jain, Core Faculty, RTI, Jaipur
11-11-2021	Thursday	III	Journal Entries	Vinod Kumar Sharma, Core Faculty, RTI, Jaipur
11-11-2021	Thursday	IV	Role of SAI in the International Arena including within Associations of SAIs	Mrs. Atoorva Sinha
12-11-2021	Friday	I	Auditing Process and Criteria for PPP Audit: Audit Methodology, Audit of Project Formulation and Approvals, Audit of Concession and Concession Period, Audit of Risk Allocation, Audit of Financing Risk, Audit of Viability Gap Funding, Audit of Tariff/Toll/User Charges, Audit of Total Project cost	P K Jain, Core Faculty, RTI, Jaipur
12-11-2021	Friday	II	Auditing Process and Criteria for PPP Audit: Audit Methodology, Audit of Project Formulation and Approvals, Audit of Concession and Concession Period, Audit of Risk Allocation, Audit of Financing Risk, Audit of Viability Gap Funding, Audit of Tariff/Toll/User Charges, Audit of Total Project cost	P K Jain, Core Faculty, RTI, Jaipur
12-11-2021	Friday	III	Main Books for Recording Financial Transactions	Vinod Kumar Sharma, Core Faculty, RTI, Jaipur
12-11-2021	Friday	IV	Weekly test	
15-11-2021	Monday	I	PFMS: EAT Module	Sh. Kulvir Singh
15-11-2021	Monday	II	PFMS: EAT Module	Sh. Kulvir Singh
15-11-2021	Monday	III	Ovewview of PFMS	Dr. N K Gautam
15-11-2021	Monday	IV	Ovewview of PFMS	Dr. N K Gautam
16-11-2021	Tuesday	I	PFMS : EAT Module and DBT Module	Dr. N K Gautam, INGAF
16-11-2021	Tuesday	II	PFMS : EAT Module and DBT Module	Dr. N K Gautam, INGAF
16-11-2021	Tuesday	III	PFMS : DDO Module	Sh. Kulvir Singh
16-11-2021	Tuesday	IV	PFMS : DDO Module	Sh. Kulvir Singh
17-11-2021	Wednesday	I	PFMS: Pension Module	Sh. Arun Shukla
17-11-2021	Wednesday	II	PFMS: Pension Module	Sh. Arun Shukla
17-11-2021	Wednesday	III	PFMS: Pension Module	Sh. Arun Shukla
17-11-2021	Wednesday	IV	PFMS: Pension Module	Sh. Arun Shukla
18-11-2021	Thursday	I	PFMS: EIS Module	Sh. Hariom
18-11-2021	Thursday	II	PFMS: EIS Module	Sh. Hariom
18-11-2021	Thursday	III	PFMS: EIS Module	Sh. Hariom
18-11-2021	Thursday	IV	PFMS: EIS Module	Sh. Hariom
20-11-2021	Saturday	I	PFMS: Bhavishya Module	Sh. Mohit Kumar
20-11-2021	Saturday	II	PFMS: Bhavishya Module	Sh. Mohit Kumar
20-11-2021	Saturday	III	PFMS: Bhavishya Module	Sh. Mohit Kumar
20-11-2021	Saturday	IV	PFMS: Bhavishya Module	Sh. Mohit Kumar
22-11-2021	Monday	I	Posting of Transactions in Ledger	Pradeep Mundra, SAO, O/o AG (Audit-II), Rajasthan, Jaipur
22-11-2021	Monday	II	Posting of Transactions in Ledger	Pradeep Mundra, SAO, O/o AG (Audit-II), Rajasthan, Jaipur

22-11-2021	Monday	III	Information Security – Concepts, Policy, Standards and Organization	Narmadha R, Director O/o DG (Commercial Audit), Chennai
22-11-2021	Monday	IV	Information Security – Concepts, Policy, Standards and Organization	Narmadha R, Director O/o DG (Commercial Audit), Chennai
23-11-2021	Tuesday	I	Preparation of Trial Balance	Vinod Kumar Sharma, Core Faculty, RTI, Jaipur
23-11-2021	Tuesday	II	Preparation of Trial Balance	Vinod Kumar Sharma, Core Faculty, RTI, Jaipur
23-11-2021	Tuesday	III	General IT Controls	Upendra Rathore, AAO, O/o AG (Audit-I), Rajasthan, Jaipur
23-11-2021	Tuesday	IV	General IT Controls	Upendra Rathore, AAO, O/o AG (Audit-I), Rajasthan, Jaipur
24-11-2021	Wednesday	I	Adjustment entries for preparation of final accounts	Vinod Kumar Sharma, Core Faculty, RTI, Jaipur
24-11-2021	Wednesday	II	Adjustment entries for preparation of final accounts	Vinod Kumar Sharma, Core Faculty, RTI, Jaipur
24-11-2021	Wednesday	III	IT Controls-Application Controls	Upendra Rathore, AAO, O/o AG (Audit-I), Rajasthan, Jaipur
24-11-2021	Wednesday	IV	IT Controls-Application Controls	Upendra Rathore, AAO, O/o AG (Audit-I), Rajasthan, Jaipur
25-11-2021	Thursday	I	Preparation of Trading and Profit and Loss Account	Vinod Kumar Sharma, Core Faculty, RTI, Jaipur
25-11-2021	Thursday	II	Preparation of Trading and Profit and Loss Account	Vinod Kumar Sharma, Core Faculty, RTI, Jaipur
25-11-2021	Thursday	III	Audit of IT Security and End User Computing Controls	Vinod Sencha, Core Faculty, RTI, Jaipur
25-11-2021	Thursday	IV	Audit of IT Security and End User Computing Controls	Vinod Sencha, Core Faculty, RTI, Jaipur
26-11-2021	Friday	I	Overview of Material Management	Purushottam Khandelwal, Indian Institute of Material Management, Jaipur
26-11-2021	Friday	II	Overview of Material Management	Purushottam Khandelwal, Indian Institute of Material Management, Jaipur
26-11-2021	Friday	III	Preparation of Balance sheet	P K Jain, Core Faculty, RTI, Jaipur
26-11-2021	Friday	IV	Preparation of Balance sheet	P K Jain, Core Faculty, RTI, Jaipur
27-11-2021	Saturday	I	Issue of Audit Certificate to Commercial Undertakings	Mukesh Shrimal, AAO, O/o AG (Audit-II), Rajasthan, Jaipur
27-11-2021	Saturday	II	Issues faced in audit of SGST	Sh. Badrinarayn, AAO O/o AG (Audit-I), Rajasthan, Jaipur
27-11-2021	Saturday	III	Issues faced in interpretation provisions of the Income Tax Act	Sh. Shankar Chauhan, SAO O/o PD (Central), Ahmedabad, Branch Office, Jaipur
27-11-2021	Saturday	IV	Functioning of Overseas Audit Offices	Sh. N N Subramanian, Dy. Director O/o PDA (Central), Bengaluru
29-11-2021	Monday	I	Experience sharing on audit of Customs Duty	Sh. Kamal Sahel, SAO O/o PD (Central), Ahmedabad, Branch Office, Jaipur

29-11-2021	Monday	II	Issues faced in audit of CGST	Sh. Mukesh Dhingra, SAO, O/o PD (Central), Ahmedabad, Branch Office, Jaipur
29-11-2021	Monday	III	Audit of Development and Acquisition of IT Assets	Vinod Kumar Sharma, Core Faculty, RTI, Jaipur
29-11-2021	Monday	IV	Audit of Development and Acquisition of IT Assets	Vinod Kumar Sharma, Core Faculty, RTI, Jaipur
30-11-2021	Tuesday	I	Material Management in Jaipur Vidyut Vitran Nigam Limited	R K Sharma, Superintending Engineer (MM), Jaipur Vidyut Vitran Nigam Limited, Jaipur
30-11-2021	Tuesday	II	Evaluation test	
30-11-2021	Tuesday	III	Overview of Blockchain technology	Sh. R L Solanki, Addl. Director, DoIT, Rajasthan
30-11-2021	Tuesday	IV	Valediction by DG sir	