

*Slot Demand of the user offices*

<b>GENERAL</b>		
<b>S. No.</b>	<b>Course Name</b>	<b>Demand of Slots</b>
1	Audit of Union Govt. Finance and Appropriation Accounts	41
2	Certification and transaction audit of Autonomous bodies	34
3	Audit of contract, Purchase Agreement and Works Audit	25
4	Audit Methodology, Analysis of Audit Evidence, and presentation of Audit findings in IR	45
5	Risk based Audit Planning	34
6	Companies Act (Basic & Advanced)	2
7	Fraud & Forensics (Advanced)	1
8	Graded Training in Audit skills using guidelines, codes, manuals & processes	2
9	Specific topics in Direct Taxes Auditing with case studies	4
<b>TOTAL (A)</b>		<b>188</b>
<b>INFORMATION TECHNOLOGY</b>		
10	IT Audit	32
11	Audit in IT enabled Environment	38
12	Auditing with MS Excel	71
13	Interactive Data Extraction and Analysis (IDEA)	43
14	Auditing with MS Access	26
15	IT Security & Cyber laws	28
16	Data Analytics with Knime & Tableau	34
17	CAATs	1
18	Cloud Computing	2
19	Website related	1
20	Oracle (SQL)	2
21	Data Analytics, Visualization, and presentation skills	2
<b>TOTAL (B)</b>		<b>280</b>
<b>MCTP COURSES</b>		
22	MCTP Level-2	33
23	MCTP Level-3	99
<b>TOTAL (C)</b>		<b>132</b>
<b>KNOWLEDGE CENTRE</b>		
24	Fundamental of Public Debt Management and Expenditure Management	13
<b>TOTAL (D)</b>		<b>13</b>
<b>REFRESHER COURSES</b>		
25	Certification and transaction audit of Autonomous bodies	20
26	Interactive Data Extraction and Analysis (IDEA)	24
<b>TOTAL (E)</b>		<b>44</b>
<b>OIOS &amp; e-HRMS COURSES</b>		
27	OIOS	66
28	e-HRMS	76
<b>TOTAL (F)</b>		<b>142</b>
<b>TOTAL SLOT DEMAND IN ALL COURSES (A+B+C+D+E+F)</b>		<b>799</b>

## Viable courses

<b>GENERAL</b>		
S. No.	Course Name	Demand of Slots
1	Audit of Union Govt. Finance and Appropriation Accounts	41
2	Certification and transaction audit of Autonomous bodies	34
3	Audit of contract, Purchase Agreement and Works Audit	25
4	Audit Methodology, Analysis of Audit Evidence, and presentation of Audit findings in IR	45
5	Risk based Audit Planning	34
<b>TOTAL (A)</b>		<b>179</b>
<b>INFORMATION TECHNOLOGY</b>		
6	IT Audit	32
7	Audit in IT enabled Environment	38
8	Auditing with MS Excel	71
9	Interactive Data Extraction and Analysis (IDEA)	43
10	Auditing with MS Access	26
11	IT Security & Cyber laws	28
12	Data Analytics with Knime & Tableau	34
<b>TOTAL (B)</b>		<b>272</b>
<b>MCTP COURSES</b>		
13	MCTP Level-2	33
14	MCTP Level-3	99
<b>TOTAL (C)</b>		<b>132</b>
<b>REFRESHER COURSES</b>		
15	Certification and transaction audit of Autonomous bodies	20
16	Interactive Data Extraction and Analysis (IDEA)	24
<b>TOTAL (D)</b>		<b>44</b>
<b>OIOS &amp; e-HRMS COURSES</b>		
17	OIOS	66
18	e-HRMS	76
<b>TOTAL (E)</b>		<b>142</b>
<b>KNOWLEDGE CENTRE</b>		
19	Fundamental of Public Debt Management and Expenditure Management	13*
<b>TOTAL (F)</b>		<b>13</b>
<b>TOTAL SLOT DEMAND IN VIABLE COURSES (A+B+C+D+E+F)</b>		<b>782</b>

\* Further slots will be called for from Group officers/ officers from All India field offices at the time of conducting the course

**Summary of courses proposed to be included in Calendar 2024-25**

<b>GENERAL</b>				
<b>S. No.</b>	<b>Course Name</b>	<b>Demand of Slots</b>	<b>Start Date</b>	<b>End Date</b>
1	Audit of Union Govt. Finance and Appropriation Accounts	41	22/04/2024	26/04/2024
2	Audit Methodology, Analysis of Audit Evidence, and presentation of Audit findings in IR (Batch – 1)	23	24/06/2024	28/06/2024
3	Certification and transaction audit of Autonomous bodies	34	29/07/2024	02/08/2024
4	Risk based Audit Planning	34	21/08/2024	23/08/2024
5	Audit of contract, Purchase Agreement and Works Audit	25	06/01/2025	10/01/2025
6	Audit Methodology, Analysis of Audit Evidence, and presentation of Audit findings in IR (Batch – 2)	22	03/02/2025	07/02/2025
<b>TOTAL (A)</b>		<b>179</b>		
<b>INFORMATION TECHNOLOGY</b>				
1	Auditing with MS Excel (Batch – 1)	35	10/06/2024	14/06/2024
2	Auditing with MS Access	26	08/07/2024	10/07/2024
3	Interactive Data Extraction and Analysis (IDEA)	43	05/08/2024	09/08/2024
4	IT Audit	32	23/09/2024	27/09/2024
5	Audit in IT enabled Environment	38	21/10/2024	25/10/2024
6	Auditing with MS Excel (Batch – 2)	36	09/12/2024	13/12/2024
7	Data Analytics with Knime & Tableau	34	13/01/2025	17/01/2025
8	IT Security & Cyber laws	28	17/02/2025	21/02/2025
<b>TOTAL (B)</b>		<b>272</b>		
<b>MCTP COURSES</b>				
1	MCTP Level 1 (Phase-3) 6 weeks Orientation training for DRAAOs / DPAAOs/ Supervisors (2023-24 Batch-2) - 30 working days	44 (tentative)	April – May (tentative)	
2	MCTP Level-3 (Batch – 1)	33	27/5/2024	3/6/2024
3	MCTP Level-2	33	19/07/2024	26/07/2024
4	MCTP Level-3 (Batch – 2)	33	18/11/2024	25/11/2024
5	MCTP Level-3 (Batch – 3)	33	13/12/2024	20/12/2024
6	MCTP Level 1 (Phase-1) Induction Training (SAS Preparatory) for DRAAOs CGLE 2022 Batch – 30 working days	As per HQ instructions	To be decided in due course	
7	MCTP Level 1 (Phase-1) Induction Training for DRAAOs CGLE 2022 Batch – 35 working days	As per HQ instructions	To be decided in due course	
8	MCTP Level 1 (Phase-3) 6 weeks Orientation training for DRAAOs / DPAAOs/ Supervisors - 30 working days	As may be received from user offices	To be decided in due course based on SAS result	
<b>TOTAL (C)</b>		<b>132</b>		
<b>REFRESHER COURSES</b>				
1	Interactive Data Extraction and Analysis (IDEA)	24	13/11/2024	14/11/2024
2	Certification and transaction audit of Autonomous bodies	20	02/12/2024	03/12/2024

	<b>TOTAL (D)</b>	<b>44</b>		
<b>OIOS &amp; e-HRMS COURSES</b>				
1	OIOS (Batch – 1)	22	13/5/2024	15/5/2024
2	e-HRMS (Batch – 1)	25	17/5/2024 (Online 1/2 day)	17/5/2024 (Online 1/2 day)
3	OIOS (Batch – 2)	22	04/9/2024	06/9/2024
4	e-HRMS (Batch – 2)	25	09/9/2024 (Online 1/2 day)	09/9/2024 (Online 1/2 day)
5	OIOS (Batch – 3)	22	27/01/2025	29/01/2025
6	e-HRMS (Batch – 3)	26	31/01/2025 (Online 1/2 day)	31/01/2025 (Online 1/2 day)
	<b>TOTAL (E)</b>	<b>142</b>		
<b>KNOWLEDGE CENTER COURSES</b>				
1	Fundamental of Public Debt Management and Expenditure Management	13*	<b>To be decided in due course</b>	
	<b>TOTAL (F)</b>	<b>13*</b>		
<b>TOTAL SLOT DEMAND IN ALL COURSES (A+B+C+D+E+F)</b>		<b>782</b>		

\* Further slots will be called for from Group officers/ officers from All India field offices at the time of conducting the course

<u>Calendar of Training Program</u>								
General Courses								
S. No.	Programme Title	Pre-requisite / Level of participants	Duration (in days)	From	To	Offices	Slots	Total
April 2024								
1.	Audit of Union Govt. Finance and Appropriation Accounts	SAOs/AAOs handling Audit of Finance and Appropriation Accounts	5	22 <sup>nd</sup> April	26 <sup>th</sup> April	DGA (AF&WR)	2	41
						PDA(F&C)	5	
						DGA(DS)	1	
						PAG(A) Delhi	2	
						DGA(CR)	7	
						DGA(E&SD)	7	
						DGA(CE)	10	
						DGA(AF)	1	
						DGA(ENERGY)	3	
DGA(I&CA)	3							
June 2024								
2	Audit Methodology, Analysis of Audit Evidence, and presentation of Audit findings in IR (Batch – 1)	SAOs/AAOs /Supervisors engaged in Audit related work	5	24 <sup>th</sup> June	28 <sup>th</sup> June	DGA(AF&WR)	1	23
						PDA(F&C)	5	
						DGA(DS)	1	
						PAG(A) Delhi	3	
						DGA(CR)	7	
						DGA(E&SD)	5	
DGA (Navy)	1							
July 2024								
3	Certification and transaction audit of Autonomous bodies	SAOs/AAOs engaged in Audit of ABs	5	29 <sup>th</sup> July	2 <sup>nd</sup> Aug	DGA(AF&WR)	2	34
						PDA(F&C)	4	
						PAG(A) Delhi	1	
						DGA(E&SD)	10	
						DGA(CE)	6	
						DGA(NR)	1	
						DGA(AF)	1	
						DGA(ENERGY)	3	
PDA(Infra)	4							
DGA(I&CA)	2							
August 2024								
4	Risk based Audit Planning	SAOs/AAOs /Supervisors engaged in Audit related work	3	21 <sup>st</sup> Aug	23 <sup>rd</sup> Aug	DGA(AF&WR)	1	34
						PDA(F&C)	4	
						DGA(DS)	1	
						DGA(CR)	7	
						DGA(E&SD)	6	
						DGA (Navy)	1	
						DGA(CE)	5	
DGA(NR)	2							

						DGA(AF)	1	
						DGA(ENERGY)	3	
						DGA(I&CA)	3	
January 2025								
5	Audit of contract, Purchase Agreement and Works Audit	SAOs/AAOs /Supervisors handling Procurement or Works Audit	5	6 <sup>th</sup> Jan	10 <sup>th</sup> Jan	DGA(DS)	2	25
						PAG(A) Delhi	2	
						DGA(CR)	2	
						DGA(E&SD)	4	
						DGA (Navy)	1	
						DGA(CE)	3	
						DGA(AF)	1	
						DGA(ENERGY)	1	
						PDA(Infra)	5	
						DGA(I&CA)	2	
						DGA (Rail.Com.)	2	
February 2025								
6	Audit Methodology, Analysis of Audit Evidence, and presentation of Audit findings in IR (Batch – 2)	SAOs/AAOs /Supervisors engaged in Audit related work	5	3 <sup>rd</sup> Feb	7 <sup>th</sup> Feb	DGA(CR)	7	22
						DGA(CE)	5	
						DGA(NR)	1	
						DGA(AF)	1	
						DGA(ENERGY)	4	
						DGA(I&CA)	3	
						C&AG	1	
<b>Total</b>								<b>179*</b>

\* The number of slots may increase/ decrease depending upon the additional slots requested/ surrendered by the user offices during the year.

Information Technology Courses									
S. No.	Programme Title	Pre-requisite Level participants	/ of	Duration (in days)	From	To	Offices	Slots	Total
June 2024									
1	Auditing with MS Excel (Batch-1)	All officials familiar with MS Excel (Basic)		5	10 <sup>th</sup> June	14 <sup>th</sup> June	DGA(AF&WR)	1	35
							DGA(DS)	3	
							PAG(A) Delhi	2	
							DGA(CR)	14	
							DGA(E&SD)	6	
							DGA(CE)	5	
							DGA(AF)	1	
							DGA(I&CA)	3	
July 2024									
2	Auditing with MS Access	SAOs/AAOs/Supervisors familiar with MS Access (Basic)		3	8 <sup>th</sup> July	10 <sup>th</sup> July	DGA(AF&WR)	1	26
							DGA(DS)	2	
							PAG(A) Delhi	1	
							DGA(CR)	12	
							DGA(CE)	3	
							DGA(AF)	1	
							DGA(ENERGY)	2	
							DGA(I&CA)	1	
							DGA (Rail.Com.)	1	
							C&AG	2	
August 2024									
3	Interactive Data Extraction and Analysis (IDEA)	SAOs/AAOs/Supervisors familiar with MS Excel (Basic)		5	5 <sup>th</sup> Aug	9 <sup>th</sup> Aug	DGA(AF&WR)	2	43
							DGA(DS)	2	
							PAG(A) Delhi	1	
							DGA(CR)	8	
							DGA(E&SD)	10	
							DGA (Navy)	1	
							DGA(CE)	3	
							DGA(NR)	2	
							DGA(AF)	1	
							DGA(ENERGY)	4	
							PDA(Infra)	2	
							DGA(I&CA)	4	
							C&AG	3	
September 2024									
4	IT Audit	SAOs/AAOs/Supervisors posted in field offices		5	23 <sup>rd</sup> Sep	27 <sup>th</sup> Sep	DGA(AF&WR)	1	32
							DGA(DS)	2	
							PAG(A) Delhi	2	
							DGA(CR)	10	
							DGA(E&SD)	4	
							DGA(CE)	3	
							DGA(NR)	1	
							DGA(AF)	1	
DGA(ENERGY)	1								

						PDA(Infra)	2	
						DGA(I&CA)	2	
						DGA (Rail.Com.)	1	
						C&AG	2	
October 2024								
5	Audit in IT enabled Environment	SAOs/AAOs/ Supervisors familiar with Basics of Audit Planning and its implementation along with MS Office (Basic)	5	21 <sup>st</sup> Oct	25 <sup>th</sup> Oct	DGA(AF&WR)	1	38
						DGA(DS)	3	
						PAG(A) Delhi	1	
						DGA(CR)	14	
						DGA(E&SD)	4	
						DGA (Navy)	1	
						DGA(CE)	1	
						DGA(NR)	1	
						DGA(AF)	1	
						DGA(ENERGY)	3	
						DGA(I&CA)	3	
						DGA (Rail.Com.)	1	
						C&AG	4	
December 2024								
6	Auditing with MS Excel (Batch-2)	All officials familiar with MS Excel (Basic)	5	9 <sup>th</sup> Dec	13 <sup>th</sup> Dec	DGA(CR)	14	36
						DGA(E&SD)	6	
						DGA(CE)	5	
						DGA(ENERGY)	5	
						DGA (Rail.Com.)	1	
						C&AG	5	
January 2025								
7	Data Analytics with Knime & Tableau	SAOs/AAOs familiar with MS Excel, MS Access and IDEA	5	13 <sup>th</sup> Jan	17 <sup>th</sup> Jan	DGA(AF&WR)	1	34
						PDA(F&C)	5	
						DGA(DS)	2	
						DGA(CR)	6	
						DGA(E&SD)	4	
						DGA (Navy)	1	
						DGA(CE)	3	
						DGA(AF)	1	
						DGA(ENERGY)	1	
						PDA(Infra)	1	
						DGA(I&CA)	5	
						DGA (Rail.Com.)	2	
						C&AG	2	
February 2025								
8	IT Security & Cyber laws	All officials handling IT-related work	5	17 <sup>th</sup> Feb	21 <sup>st</sup> Feb	DGA(AF&WR)	1	28
						DGA(DS)	3	
						PAG(A) Delhi	1	
						DGA(CR)	8	
						DGA(E&SD)	1	
						DGA (Navy)	1	
						DGA(CE)	3	
						DGA(AF)	1	



						DGA(ENERGY)	1		
						PDA(Infra)	1		
						DGA(I&CA)	2		
						C&AG	5		
							<b>Total</b>	<b>272*</b>	

**\* The number of slots may increase/ decrease depending upon the additional slots requested/ surrendered by the user offices during the year.**

MCTP Courses								
S. No.	Programme Title	Prerequisite Level of participants	Duration (in days)	From	To	Offices	Slots	Total
April 2024								
1	MCTP Level 1 (Phase-3) 6 weeks Orientation training for DRAAOs/ DPAAOs/ Supervisors (2023-24 Batch-2)	DRAAOs of SSC CGLE Batch 2019 onwards who has passed SAS Exam 1 of 2023/Departmentally promoted AAOs of SAS Examination-2 of 2022 & Exam 1 of 2023/ Promoted Supervisors after 28.7.2022 who have not previously undergone the training	30		To be decided in due course	All user offices		As directed by K&CB wing(HQ)
2	MCTP Level 1 (Phase-1 Part-1) SAS Preparatory Training for DRAAOs CGLE 2022 Batch	DRAAOs of SSC CGLE Batch 2022	30		To be decided in due course	All user offices		As directed by K&CB wing(HQ)
3	MCTP Level 1 (Phase-1 Part-2) Induction Training for DRAAOs CGLE 2022 Batch	DRAAOs of SSC CGLE Batch 2022	35		To be decided in due course	All user offices		As directed by K&CB wing(HQ)
May 2024								
4	MCTP Level-3 (Batch 1)	Combined service of 12 or more but less than 17 years in AAO and SAO cadre	6 Days	27 <sup>th</sup> May	3 <sup>rd</sup> June	DGA(AF&WR)	3	33
						PAG(A) Delhi	2	
						DGA (ESD)	1	
						DGA(NR)	5	
						DGA(ENERGY)	11	
						PDA(Infra)	4	
C&AG	7							
July 2024								
5	MCTP Level-2	AAOs with 7 or more but less than 12 years of	6 Days	19 <sup>th</sup> July	26 <sup>th</sup> July	PDA(F&C)	10	33
						PAG(A) Delhi	2	
						DGA(CE)	1	

		service in grade.					DGA(NR)	3	
							DGA(ENERG Y)	2	
							PDA(Infra)	1	
							DGA(I&CA)	2	
							C&AG	12	
November 2024									
6	MCTP Level-3 (Batch 2)	Combined service of 12 or more but less than 17 years in AAO and SAO cadre.	6 Days	18 <sup>th</sup> Nov	25 <sup>th</sup> Nov		DGA(AF&WR )	3	
							PDA(F&C)	3	
							DGA(DS)	4	
							PAG(A) Delhi	2	
							DGA (CE)	2	
							DGA(ENERG Y)	11	
							PDA(Infra)	3	
							C&AG	5	33
December 2024									
7	MCTP Level-3 (Batch 3)	Combined service of 12 or more but less than 17 years in AAO and SAO cadre	6 Days	13 <sup>th</sup> Dec	20 <sup>th</sup> Dec		DGA(AF&WR )	2	
							PAG(A) Delhi	2	
							DGA(AF)	3	
							DGA(ENERG Y)	11	
							PDA(Infra)	3	
							DGA(I&CA)	3	
							DGA (Rail.Com.)	4	
							C&AG	5	33
December 2024									
8	MCTP Level 1 (Phase-3) Six weeks Orientation training for DRAAOs/ DPAAOs/ Supervisors	As directed by K&CB wing(HQ)	30	To be decided in due course.			All user offices		As directed by K&CB wing(HQ)
<b>TOTAL</b>								<b>132*</b>	
<b>Refresher Courses</b>									
S. No.	Programme Title	Prerequisite / Level of participants	Duration (in days)	From	To	Offices	Slo ts	Total	
November 2024									
1	Interactive Data Extraction and Analysis (IDEA)	Participants who already attended training on given topic in RCBKC/	2 Days	13 <sup>th</sup> Nov	14 <sup>th</sup> Nov		DGA(AF&WR)	1	
							PDA(F&C)	3	
							DGA(DS)	1	
							PAG(A) Delhi	2	
							DGA(CR)	7	
							DGA (Navy)	1	

		RCBKI 3 yrs back				DGA(NR)	1	24
						DGA(AF)	2	
						PDA(Infra)	2	
						DGA(I&CA)	2	
						C&AG	2	
December 2024								
2	Certification and transaction audit of Autonomous bodies	Participants who already attended training on given topic in RCBKC/RCB KI 3 yrs back	2 Days	2 <sup>nd</sup> Dec	3 <sup>rd</sup> Dec	DGA(AF&WR)	1	20
						PDA(F&C)	3	
						PAG(A) Delhi	7	
						DGA(CR)	1	
						DGA(E&SD)	2	
						DGA(NR)	1	
						DGA(AF)	1	
						PDA(Infra)	2	
						DGA(I&CA)	2	
<b>Total</b>								<b>44*</b>
<b>OIOS &amp; e-HRMS Courses</b>								
S. No.	Programme Title	Prerequisite / Level of participants	Duration (in days)	From	To	Offices	Slots	Total
May 2024								
1	OIOS (Batch-1)	Officials dealing with OIOS	3 Days	13 <sup>th</sup> May	15 <sup>th</sup> May	DGA(AF&WR)	2	22
						PDA(F&C)	3	
						PAG(A) Delhi	5	
						DGA(E&SD)	3	
						DGA(CE)	5	
						DGA(I&CA)	4	
May 2024								
2	e-HRMS(Batch-1)	Officials dealing with e-HRMS	½ Day Online	17 <sup>th</sup> May	17 <sup>th</sup> May	PDA(F&C)	2	26
						DGA(DS)	3	
						PAG(A) Delhi	7	
						DGA(CR)	3	
						DGA(E&SD)	4	
						DGA(CE)	3	
						DGA(NR)	4	
September 2024								
3	OIOS (Batch-2)	Officials dealing with OIOS	3 Days	4 <sup>th</sup> Sep	6 <sup>th</sup> Sep	PDA(F&C)	3	22
						DGA(E&SD)	3	
						DGA(CE)	5	
						DGA(NR)	3	
						DGA(ENERGY )	4	
						DGA(I&CA)	4	
September 2024								
4	e-HRMS(Batch-2)	Officials dealing with e-HRMS	½ Day Online	9 <sup>th</sup> Sept	9 <sup>th</sup> Sept	PDA(F&C)	2	25
						PAG(A) Delhi	7	
						DGA(CR)	3	
						DGA(E&SD)	4	

						DGA (Navy)	2	
						DGA(CE)	4	
						DGA(ENERGY )	3	
January 2025								
5	OIOS (Batch-3)	Officials dealing with OIOS	3 Days	27 <sup>th</sup> Jan	29 <sup>th</sup> Jan	PDA(F&C)	2	22
						DGA(CR)	6	
						DGA(E&SD)	2	
						DGA(CE)	5	
						DGA(NR)	1	
						DGA(I&CA)	4	
						DGA (Rail.Com.)	2	
February 2025								
6	e-HRMS(Batch-3)	Officials dealing with e-HRMS	½ Day Online	31 <sup>st</sup> Jan	31 <sup>st</sup> Jan	PDA(F&C)	3	25
						PAG(A) Delhi	8	
						DGA(CR)	2	
						DGA(E&SD)	3	
						DGA(CE)	4	
						DGA(AF)	1	
						DGA(I&CA)	4	
<b>TOTAL</b>								<b>142*</b>

<b>Knowledge Centre Course</b>								
SL No	Programme Title	Prerequisite / Level of participants	Duration (in days)	From	To	Offices	Slots	Total
1	Fundamental of Public Debt Management and Expenditure Management	Officials handling Audit of Finance and Appropriation Accounts	3 Days	To be decided in due course		DGA(AF&WR )	1	13#
						DGA(DS)	1	
						DGA(CR)	1	
						DGA(E&SD)	6	
						DGA(CE)	2	
						DGA(I&CA)	2	
<b>TOTAL</b>								<b>13#</b>

\* The number of slots may increase/ decrease depending upon the additional slots requested/ surrendered by the user offices during the year.

# Further slots will be called for from Group officers/ officers from All India field offices at the time of conducting the course

### *Non-Viable Courses*

<i>S. No.</i>	<i>Course Name</i>	<i>Demand of Slots</i>	<i>Categorisation as per TNA Guidelines para- No. 2.2</i>
<b>GENERAL</b>			
1	Companies Act	2	<b>Basic &amp; Advanced</b>
2	Fraud & Forensics	1	<b>Advanced</b>
3	Graded Training in Audit skills using guidelines, codes, manuals & processes	2	<b>Office-specific</b>
4	Specific topics in Direct Taxes Auditing with case studies	4	<b>Office-specific/ RCBKI Jaipur</b>
<b><u>TOTAL (A)</u></b>		<b><u>9</u></b>	
<b>INFORMATION TECHNOLOGY</b>			
5	CAATs	1	<b>Basic</b>
6	Cloud computing	2	<b>Basic</b>
7	Website related	1	<b>Basic</b>
8	Oracle (SQL)	2	<b>Office-specific/ RCBKI Jaipur</b>
9	Data Analytics, Visualization, and presentation skills	2	<b>Office-specific/ RCBKI Jaipur</b>
<b><u>TOTAL (B)</u></b>		<b><u>8</u></b>	
<b><u>TOTAL SLOT DEMAND (A+B)</u></b>		<b><u>17</u></b>	