

Calendar  
of  
Training Programme  
(2024-2025)

**General Courses**

# CALENDAR OF TRAINING PROGRAMME FOR THE YEAR 2024-25

## General Courses

Sl. No.	Programme Title	Duration	Target Group	Office	Slots required
1	<b>Treasury Inspection (including OIOS)</b>	5 Days 15-04-24 to 19-04-24	DEOs to SAOs	PAG Arunachal Pradesh	1
				PAG Mizoram	3
				PAG (A&E) Assam	3
				PAG (A&E) Manipur	2
				PAG (A&E) Meghalaya	3
				PAG (A&E) Nagaland	2
				PAG (A&E) Tripura	2
				Sr.DAG (A&E) Sikkim	2
				<b>Total</b>	<b>18</b>
2	<b>Financial Attest Audit - Commercial and Autonomous Bodies</b>	10 Days 29-04-24 to 10-05-24	Sr. Ars. to SAOs	PAG Arunachal Pradesh	6
				PAG Mizoram	2
				PAG (Au) Manipur	1
				PAG (Au) Tripura	3
				PAG (Au) Meghalaya	4
				PAG (Au) Nagaland	1
				AG (Au) Assam	9
				AG (Au) Sikkim	1
				DGA (C) Kolkata B.O Guwahati	2
				<b>Total</b>	<b>29</b>
3	<b>Performance Audit (Phase I)</b>	5 Days 20-05-24 to 25-05-24	PA Teams including supervising GOs.	PAG Arunachal Pradesh	3
				PAG Mizoram	4
				DGA NEFR Guwahati	1
				PAG (Au) Manipur	2
				PAG (Au) Tripura	3
				PAG (Au) Meghalaya	4
				PAG (Au) Nagaland	4
				AG (Au) Assam	6
				AG (Au) Sikkim	4
				<b>Total</b>	<b>31</b>
4	<b>Government Accounting: Account Current &amp; RBD Accounting of Lapsed Deposit Clearance of Suspense Head.</b>	5 Days 03-06-24 to 07-06-24	Sr. Accts. to SAOs	PAG Arunachal Pradesh	4
				PAG Mizoram	2
				PAG (A&E) Assam	6
				PAG (A&E) Manipur	2
				PAG (A&E) Meghalaya	2
				PAG (A&E) Tripura	2
				<b>Total</b>	<b>18</b>

Sl. No.	Programme Title	Duration	Target Group	Office	Slots required
5	<b>Performance Audit (Phase II)</b>	5 Days 18-06-24 to 22-06-24	PA Teams including supervising GOs.	PAG Arunachal Pradesh	3
				PAG Mizoram	4
				DGA NEFR Guwahati	1
				PAG (Au) Manipur	2
				PAG (Au) Tripura	3
				PAG (Au) Meghalaya	4
				PAG (Au) Nagaland	4
				AG (Au) Assam	6
				AG (Au) Sikkim	4
				<b>Total</b>	<b>31</b>
6	<b>Compliance Audit</b> <i>[To be conducted by PAG (Au), Tripura]</i>	5 Days 24-06-24 to 28-06-24	AAOs to SAOs	PAG (Au), Tripura	1
				DGA, NF Railway	1
				PAG, Mizoram	1
				PAG (Au), Meghalaya	3
				PAG (Au), Nagaland	2
				AG (Au), Sikkim	1
				AG (Au), Assam	6
				<b>Total</b>	<b>15</b>
7	<b>Retirement Planning – Pension GPF and Bhavishya Module</b>	2 Days 15-07-24 and 16-07-24	MTS to SAOs retiring within one year	PAG Arunachal Pradesh	5
				PAG Mizoram	1
				PAG (Au) Tripura	2
				PAG (Au) Meghalaya	1
				AG (Au) Assam	3
				PAG (A&E) Assam	10
				PAG (A&E) Manipur	1
				PAG (A&E) Meghalaya	3
				PAG (A&E) Nagaland	3
				PAG (A&E) Tripura	2
				Sr.DAG (A&E) Sikkim	2
				<b>Total</b>	<b>33</b>
8	<b>Government Accounts: Finance and Appropriation Accounts Preparation of Notes to Accounts and SFR.</b>	5 Days 22-07-24 to 26-07-24	Sr. Ars. / Sr. Accts. to SAOs	PAG Arunachal Pradesh	5
				PAG Mizoram	1
				PAG (Au) Manipur	2
				PAG (Au) Tripura	1
				PAG (Au) Meghalaya	2
				PAG (Au) Nagaland	2
				AG (Au) Assam	8
				AG (Au) Sikkim	1
				PAG (A&E) Assam	2
				PAG (A&E) Manipur	4
				PAG (A&E) Meghalaya	2
				PAG (A&E) Nagaland	4
				PAG (A&E) Tripura	2
				Sr.DAG (A&E) Sikkim	1
<b>Total</b>	<b>37</b>				

Sl. No.	Programme Title	Duration	Target Group	Office	Slots required
9	<b>Administrative Matters: Procurement / Budget / Bills/ PFMS/ iBEMS</b>	3 Days 29-07-24 to 31-07-24	Sr. Ars. / Sr. Accts. to SAOs	PAG Arunachal Pradesh	2
				PAG Mizoram	1
				PAG (Au) Manipur	2
				PAG (Au) Tripura	2
				PAG (Au) Meghalaya	1
				PAG (Au) Nagaland	1
				AG (Au) Assam	10
				AG (Au) Sikkim	2
				DGA (C) Kolkata B.O Guwahati	2
				PAG (A&E) Assam	6
				PAG (A&E) Manipur	3
				PAG (A&E) Meghalaya	4
				PAG (A&E) Nagaland	5
				PAG (A&E) Tripura	2
<b>Total</b>				<b>43</b>	
10	<b>Phase I Induction Training for Directly Recruited AAOs. (MCTP Level 1.1)</b>  <i>(Mandatory Course)</i>	65 Days 05-08-24 to 01-11-24	Direct Recruit AAOs	PAG (Au) Tripura	18
				PAG (Au) Nagaland	3
				PAG (A&E) Assam	7
				<b>Total</b>	
11	<b>Mid-Career Training Programme (MCTP) Level 2</b>  <i>(Mandatory Course)</i>	6 Days 18-11-24 to 23-11-24	AAOs/ SAOs with 7-11 years' service in the cadre	PAG Arunachal Pradesh	12
				PAG Mizoram	1
				DGA(C) Kolkata BO Guwahati	7
				DGA NEFR Guwahati	4
				PAG (Au) Tripura	6
				PAG (Au) Nagaland	1
				AG (Au) Assam	16
				AG (Au) Sikkim	2
				PAG (A&E) Assam	1
				PAG (A&E) Manipur	3
				PAG (A&E) Meghalaya	2
				PAG (A&E) Nagaland	1
				PAG (A&E) Tripura	1
<b>Total</b>				<b>57</b>	
12	<b>Goods and Services Tax</b>	3 Days 25-11-24 to 27-11-24	Ars. to SAOs	PAG Arunachal Pradesh	4
				PAG Mizoram	1
				DGA (C) Kolkata B.O Guwahati	2
				DGA NEFR Guwahati	1
				PAG (Au) Manipur	2
				PAG (Au) Tripura	3
				PAG (Au) Meghalaya	4
				PAG (Au) Nagaland	2
				AG (Au) Assam	7
				AG (Au) Sikkim	1
<b>Total</b>				<b>27</b>	

Sl. No.	Programme Title	Duration	Target Group	Office	Slots required
13	<b>Local Governance – ADCs</b>	4 Days 02-12-24 to 05-12-24	Sr. Ars. to SAOs	PAG Mizoram	1
				PAG (Au) Manipur	2
				PAG (Au) Tripura	3
				PAG (Au) Meghalaya	3
				PAG (Au) Assam	3
				<b>Total</b>	<b>12</b>
14	<b>Six-Week Orientation Training for Assistant Audit/Accounts Officers (AAOs)/Supervisors (MCTP Level 1.2)</b>  <i>(Mandatory Course)</i>	30 Days 13-01-25 to 21-02-25	Departmentally promoted AAOs/Supervisors/SAS passed Direct Recruit AAOs who have undergone Phase 1 & Phase 2 trainings.	PAG Arunachal Pradesh	5
				PAG Mizoram	7
				DGA NEFR Guwahati	5
				PAG (Au) Meghalaya	1
				PAG (Au) Nagaland	2
				AG (Au) Assam	4
				AG (Au) Sikkim	2
				PAG (A&E) Assam	10
				PAG (A&E) Manipur	2
				PAG (A&E) Meghalaya	5
				PAG (A&E) Tripura	5
				<b>Total</b>	<b>48</b>
15	<b>Mid-Career Training Programme (MCTP) Level 3</b>  <i>(Mandatory Course)</i>	6 Days 24-02-25 to 01-03-25	AAOs/SAOs with 12-16 years' service in the cadre	PAG Arunachal Pradesh	10
				PAG Mizoram	2
				DGA(C) Kolkata BO Guwahati	2
				DGA NEFR Guwahati	6
				PAG (Au) Tripura	3
				PAG (Au) Meghalaya	2
				PAG (Au) Nagaland	6
				AG (Au) Assam	14
				AG (Au) Sikkim	0
				PAG (A&E) Assam	0
				PAG (A&E) Manipur	2
				PAG (A&E) Meghalaya	2
				PAG (A&E) Nagaland	1
<b>Total</b>	<b>50</b>				
16	<b>Administrative Issues: Legal Matters APAR Noting &amp; Drafting</b>	5 Days 03-03-25 to 07-03-25	Sr. Ars. / Sr. Accts. to SAOs	PAG Arunachal Pradesh	1
				PAG Mizoram	2
				DGA NEFR Guwahati	1
				PAG (Au) Manipur	1
				PAG (Au) Tripura	2
				PAG (Au) Meghalaya	1
				PAG (Au) Nagaland	2
				AG (Au) Sikkim	1
				PAG (A&E) Assam	7
				PAG (A&E) Manipur	2
				PAG (A&E) Meghalaya	1
				PAG (A&E) Nagaland	5
				PAG (A&E) Tripura	2
<b>Total</b>	<b>28</b>				