

REGIONAL TRAINING INSTITUTE, RANCHI

ANNUAL CALENDAR OF TRAINING PROGRAMMES FOR THE YEAR 2022-23

IT COURSE

Sl. No.	Course Title	Level of Participants	Duration	Date		Slot Allocation			
				From	To	Office	Slots	Total	
APRIL--2022									
1	IT Audit	Group "B" &"C" with Basic Computer Skill	5	04-04-2022	08-04-2022	AG(Audit) Bihar, Patna		3	14
						PAG(A&E) Bihar, Patna		5	
						PDA(F&C) Patna		1	
						DGA(Central), Lucknow at Patna		1	
						PDA(ECR) Hajipur			
						PDA(Defence Services) Patna			
						AG(Audit -I) Odisha, Bhubaneswar		1	
						PAG(Audit-II) Odisha, Bhubaneswar			
						PAG (A&E) Odisha, Bhubaneswar			
						PDA(F&C) Cuttack			
						DGA(Central), Hyderabad at Bhubaneswar		1	
						PDA(ECoR) Bhubaneswar		1	
						PAG(Audit) Jharkhand, Ranchi		1	
						PAG (A&E) Jharkhand, Ranchi			
						DGA(Central), Lucknow at Ranchi			
PDA(Steel) Ranchi									
DGA(Coal), Kolkata at Ranchi									
2	Awareness of Computer Hardware, Peripherals, Maintenance, Internet, email, Basic of Networking and Network Administration	Group "B" &"C" with Basic Computer Skill	5	18-04-2022	22-04-2022	AG(Audit) Bihar, Patna			20
						PAG(A&E) Bihar, Patna		4	
						PDA(F&C) Patna			
						DGA(Central), Lucknow at Patna		3	
						PDA(ECR) Hajipur		2	
						PDA(Defence Services) Patna			
						AG(Audit -I) Odisha, Bhubaneswar			
						PAG(Audit-II) Odisha, Bhubaneswar			
						PAG (A&E) Odisha, Bhubaneswar		6	
						PDA(F&C) Cuttack			
						DGA(Central), Hyderabad at Bhubaneswar		2	
						PDA(ECoR) Bhubaneswar		1	
						PAG(Audit) Jharkhand, Ranchi			
						PAG (A&E) Jharkhand, Ranchi			
						DGA(Central), Lucknow at Ranchi			
PDA(Steel) Ranchi		2							
DGA(Coal), Kolkata at Ranchi									
3	MS-Excel - Advanced	Group "B" &"C" with Basic Computer Skill	4	25-04-2022	28-04-2022	AG(Audit) Bihar, Patna			21
						PAG(A&E) Bihar, Patna		3	
						PDA(F&C) Patna		1	
						DGA(Central), Lucknow at Patna		2	
						PDA(ECR) Hajipur		1	
						PDA(Defence Services) Patna			
						AG(Audit -I) Odisha, Bhubaneswar			
						PAG(Audit-II) Odisha, Bhubaneswar		3	
						PAG (A&E) Odisha, Bhubaneswar		2	
						PDA(F&C) Cuttack		1	
						DGA(Central), Hyderabad at Bhubaneswar		2	
						PDA(ECoR) Bhubaneswar			
						PAG(Audit) Jharkhand, Ranchi		3	
						PAG (A&E) Jharkhand, Ranchi			
						DGA(Central), Lucknow at Ranchi		1	
PDA(Steel) Ranchi		2							
DGA(Coal), Kolkata at Ranchi									
MAY--2022									
						AG(Audit) Bihar, Patna		7	
						PAG(A&E) Bihar, Patna		1	
						PDA(F&C) Patna		1	

4	Data Analytics	Group "B" Officer	5	09-05-2022	13-05-2022	DGA(Central), Lucknow at Patna	1	24
						PDA(ECR) Hajipur	1	
						PDA(Defence Services) Patna		
						AG(Audit -I) Odisha, Bhubaneswar		
						PAG(Audit-II) Odisha, Bhubaneswar	3	
						PAG (A&E) Odisha, Bhubaneswar	2	
						PDA(F&C) Cuttack	1	
						DGA(Central), Hyderabad at Bhubaneswar	2	
						PDA(ECoR) Bhubaneswar		
						PAG(Audit) Jharkhand, Ranchi	4	
						PAG (A&E) Jharkhand, Ranchi		
						DGA(Central), Lucknow at Ranchi	1	
						PDA(Steel) Ranchi		
						DGA(Coal), Kolkata at Ranchi		
5	MS Access	Group "B" & "C" with Basic Computer Skill	5	23-05-2022	27-05-2022	AG(Audit) Bihar, Patna	3	24
						PAG(A&E) Bihar, Patna	3	
						PDA(F&C) Patna	1	
						DGA(Central), Lucknow at Patna	2	
						PDA(ECR) Hajipur		
						PDA(Defence Services) Patna		
						AG(Audit -I) Odisha, Bhubaneswar		
						PAG(Audit-II) Odisha, Bhubaneswar	1	
						PAG (A&E) Odisha, Bhubaneswar	5	
						PDA(F&C) Cuttack	1	
						DGA(Central), Hyderabad at Bhubaneswar	1	
						PDA(ECoR) Bhubaneswar	2	
						PAG(Audit) Jharkhand, Ranchi	1	
						PAG (A&E) Jharkhand, Ranchi	1	
DGA(Central), Lucknow at Ranchi	1							
PDA(Steel) Ranchi	2							
DGA(Coal), Kolkata at Ranchi								
JUNE--2022								
6	Oracle	Group "B" & "C" with Basic Computer Skill	10	13-06-2022	22-06-2022	AG(Audit) Bihar, Patna	2	22
						PAG(A&E) Bihar, Patna	5	
						PDA(F&C) Patna		
						DGA(Central), Lucknow at Patna	2	
						PDA(ECR) Hajipur	2	
						PDA(Defence Services) Patna		
						AG(Audit -I) Odisha, Bhubaneswar	3	
						PAG(Audit-II) Odisha, Bhubaneswar	2	
						PAG (A&E) Odisha, Bhubaneswar	4	
						PDA(F&C) Cuttack		
						DGA(Central), Hyderabad at Bhubaneswar		
						PDA(ECoR) Bhubaneswar	1	
						PAG(Audit) Jharkhand, Ranchi	1	
						PAG (A&E) Jharkhand, Ranchi		
DGA(Central), Lucknow at Ranchi								
PDA(Steel) Ranchi								
DGA(Coal), Kolkata at Ranchi								
JULY--2022								
7	MS Office	Group "B" & "C" with Basic Computer Skill	5	11-07-2022	15-07-2022	AG(Audit) Bihar, Patna		23
						PAG(A&E) Bihar, Patna	5	
						PDA(F&C) Patna	2	
						DGA(Central), Lucknow at Patna	1	
						PDA(ECR) Hajipur	2	
						PDA(Defence Services) Patna		
						AG(Audit -I) Odisha, Bhubaneswar	3	
						PAG(Audit-II) Odisha, Bhubaneswar	1	
						PAG (A&E) Odisha, Bhubaneswar		
						PDA(F&C) Cuttack		
DGA(Central), Hyderabad at Bhubaneswar	2							

						PDA(ECoR) Bhubaneswar			
						PAG(Audit) Jharkhand, Ranchi	4		
						PAG (A&E) Jharkhand, Ranchi			
						DGA(Central), Lucknow at Ranchi	1		
						PDA(Steel) Ranchi	2		
						DGA(Coal), Kolkata at Ranchi			
8	Audit in IT environment	Group "B" &"C" with Basic Computer Skill	6	18-07-2022	23-07-2022	AG(Audit) Bihar, Patna	15	23	
						PAG(A&E) Bihar, Patna			
						PDA(F&C) Patna			
						DGA(Central), Lucknow at Patna			
						PDA(ECR) Hajipur			
						PDA(Defence Services) Patna	2		
						AG(Audit -I) Odisha, Bhubaneswar	4		
						PAG(Audit-II) Odisha, Bhubaneswar	2		
						PAG (A&E) Odisha, Bhubaneswar			
						PDA(F&C) Cuttack			
						DGA(Central), Hyderabad at Bhubaneswar			
						PDA(ECoR) Bhubaneswar			
						PAG(Audit) Jharkhand, Ranchi			
						PAG (A&E) Jharkhand, Ranchi			
						DGA(Central), Lucknow at Ranchi			
						PDA(Steel) Ranchi			
						DGA(Coal), Kolkata at Ranchi			
AUGUST--2022									
9	IDEA	Group "B" &"C" with Basic Computer Skill	5	01-08-2022	06-08-2022	AG(Audit) Bihar, Patna	5	20	
						PAG(A&E) Bihar, Patna	1		
						PDA(F&C) Patna			
						DGA(Central), Lucknow at Patna	2		
						PDA(ECR) Hajipur			
						PDA(Defence Services) Patna			
						AG(Audit -I) Odisha, Bhubaneswar	4		
						PAG(Audit-II) Odisha, Bhubaneswar	1		
						PAG (A&E) Odisha, Bhubaneswar			
						PDA(F&C) Cuttack	1		
						DGA(Central), Hyderabad at Bhubaneswar	1		
						PDA(ECoR) Bhubaneswar	3		
						PAG(Audit) Jharkhand, Ranchi			
						PAG (A&E) Jharkhand, Ranchi	1		
						DGA(Central), Lucknow at Ranchi			
						PDA(Steel) Ranchi	1		
						DGA(Coal), Kolkata at Ranchi			
10	Data Analytics	Group "B" &"C" with Basic Computer Skill	5	22-08-2022	26-08-2022	AG(Audit) Bihar, Patna	2	17	
						PAG(A&E) Bihar, Patna	3		
						PDA(F&C) Patna	2		
						DGA(Central), Lucknow at Patna			
						PDA(ECR) Hajipur			
						PDA(Defence Services) Patna			
						AG(Audit -I) Odisha, Bhubaneswar	3		
						PAG(Audit-II) Odisha, Bhubaneswar			
						PAG (A&E) Odisha, Bhubaneswar			
						PDA(F&C) Cuttack	2		
						DGA(Central), Hyderabad at Bhubaneswar			
						PDA(ECoR) Bhubaneswar			
						PAG(Audit) Jharkhand, Ranchi	4		
						PAG (A&E) Jharkhand, Ranchi	1		
						DGA(Central), Lucknow at Ranchi			
						PDA(Steel) Ranchi			
						DGA(Coal), Kolkata at Ranchi			
SEPTEMBER--2022									
						AG(Audit) Bihar, Patna	6		
						PAG(A&E) Bihar, Patna	6		

11	MS Office	Group "B" & "C" with Basic Computer Skill	5	05-09-2022	09-09-2022	PDA(F&C) Patna		18
						DGA(Central), Lucknow at Patna		
						PDA(ECR) Hajipur		
						PDA(Defence Services) Patna		
						AG(Audit -I) Odisha, Bhubaneswar		
						PAG(Audit-II) Odisha, Bhubaneswar		
						PAG (A&E) Odisha, Bhubaneswar		
						PDA(F&C) Cuttack		
						DGA(Central), Hyderabad at Bhubaneswar		
						PDA(ECoR) Bhubaneswar		
						PAG(Audit) Jharkhand, Ranchi		
						PAG (A&E) Jharkhand, Ranchi	4	
						DGA(Central), Lucknow at Ranchi	0	
						PDA(Steel) Ranchi	2	
DGA(Coal), Kolkata at Ranchi								
12	MS-Excel - Advan	Group "B" & "C" with Basic Computer Skill	4	19-09-2022	22-09-2022	AG(Audit) Bihar, Patna		20
						PAG(A&E) Bihar, Patna	2	
						PDA(F&C) Patna	1	
						DGA(Central), Lucknow at Patna	2	
						PDA(ECR) Hajipur	1	
						PDA(Defence Services) Patna	2	
						AG(Audit -I) Odisha, Bhubaneswar		
						PAG(Audit-II) Odisha, Bhubaneswar	2	
						PAG (A&E) Odisha, Bhubaneswar	2	
						PDA(F&C) Cuttack	1	
						DGA(Central), Hyderabad at Bhubaneswar	2	
						PDA(ECoR) Bhubaneswar		
						PAG(Audit) Jharkhand, Ranchi	3	
						PAG (A&E) Jharkhand, Ranchi		
DGA(Central), Lucknow at Ranchi	1							
PDA(Steel) Ranchi	1							
DGA(Coal), Kolkata at Ranchi								
OCTOBER--2022								
13	Awareness of Computer Hardware, Peripherals, Maintenance, Internet, email, Basic of Networking and Network Administration	Group "B" & "C" with Basic Computer Skill	5	17-10-2022	21-10-2022	AG(Audit) Bihar, Patna		17
						PAG(A&E) Bihar, Patna	10	
						PDA(F&C) Patna	2	
						DGA(Central), Lucknow at Patna	1	
						PDA(ECR) Hajipur		
						PDA(Defence Services) Patna		
						AG(Audit -I) Odisha, Bhubaneswar		
						PAG(Audit-II) Odisha, Bhubaneswar		
						PAG (A&E) Odisha, Bhubaneswar		
						PDA(F&C) Cuttack		
						DGA(Central), Hyderabad at Bhubaneswar		
						PDA(ECoR) Bhubaneswar		
						PAG(Audit) Jharkhand, Ranchi	4	
						PAG (A&E) Jharkhand, Ranchi		
DGA(Central), Lucknow at Ranchi								
PDA(Steel) Ranchi								
DGA(Coal), Kolkata at Ranchi								
14	Information System Backup Policy and Recovery	Group "B" & "C" with Basic Computer Skill	3	26-10-2022	28-10-2022	AG(Audit) Bihar, Patna	10	24
						PAG(A&E) Bihar, Patna	5	
						PDA(F&C) Patna	1	
						DGA(Central), Lucknow at Patna		
						PDA(ECR) Hajipur		
						PDA(Defence Services) Patna		
						AG(Audit -I) Odisha, Bhubaneswar		
						PAG(Audit-II) Odisha, Bhubaneswar	2	
						PAG (A&E) Odisha, Bhubaneswar		
						PDA(F&C) Cuttack		
DGA(Central), Hyderabad at Bhubaneswar								

						PDA(ECoR) Bhubaneswar			
						PAG(Audit) Jharkhand, Ranchi	4		
						PAG (A&E) Jharkhand, Ranchi			
						DGA(Central), Lucknow at Ranchi			
						PDA(Steel) Ranchi	2		
						DGA(Coal), Kolkata at Ranchi			
NOVEMBER--2022									
16	MS-Excel - Advanced	Group "B" &"C" with Basic Computer Skill	4	01-11-2022	04-11-2022	AG(Audit) Bihar, Patna	5	15	
						PAG(A&E) Bihar, Patna	5		
						PDA(F&C) Patna			
						DGA(Central), Lucknow at Patna			
						PDA(ECR) Hajipur			
						PDA(Defence Services) Patna			
						AG(Audit -I) Odisha, Bhubaneswar	3		
						PAG(Audit-II) Odisha, Bhubaneswar			
						PAG (A&E) Odisha, Bhubaneswar			
						PDA(F&C) Cuttack			
						DGA(Central), Hyderabad at Bhubaneswar			
						PDA(ECoR) Bhubaneswar			
						PAG(Audit) Jharkhand, Ranchi			
						PAG (A&E) Jharkhand, Ranchi			
						DGA(Central), Lucknow at Ranchi			
						PDA(Steel) Ranchi	2		
						DGA(Coal), Kolkata at Ranchi			
15	IT Audit	Group "B" &"C" with Basic Computer Skill	5	21-11-2022	25-11-2022	AG(Audit) Bihar, Patna	3	15	
						PAG(A&E) Bihar, Patna	5		
						PDA(F&C) Patna			
						DGA(Central), Lucknow at Patna	1		
						PDA(ECR) Hajipur	1		
						PDA(Defence Services) Patna			
						AG(Audit -I) Odisha, Bhubaneswar	1		
						PAG(Audit-II) Odisha, Bhubaneswar	1		
						PAG (A&E) Odisha, Bhubaneswar			
						PDA(F&C) Cuttack			
						DGA(Central), Hyderabad at Bhubaneswar	1		
						PDA(ECoR) Bhubaneswar	1		
						PAG(Audit) Jharkhand, Ranchi	1		
						PAG (A&E) Jharkhand, Ranchi			
						DGA(Central), Lucknow at Ranchi			
						PDA(Steel) Ranchi			
						DGA(Coal), Kolkata at Ranchi			
DECEMBER--2022									
17	Information System Backup Policy and Recovery	Group "B" &"C" with Basic Computer Skill	3	01-12-2022	03-12-2022	AG(Audit) Bihar, Patna	3	22	
						PAG(A&E) Bihar, Patna	4		
						PDA(F&C) Patna			
						DGA(Central), Lucknow at Patna	1		
						PDA(ECR) Hajipur	2		
						PDA(Defence Services) Patna	2		
						AG(Audit -I) Odisha, Bhubaneswar	2		
						PAG(Audit-II) Odisha, Bhubaneswar			
						PAG (A&E) Odisha, Bhubaneswar	4		
						PDA(F&C) Cuttack			
						DGA(Central), Hyderabad at Bhubaneswar	2		
						PDA(ECoR) Bhubaneswar			
						PAG(Audit) Jharkhand, Ranchi			
						PAG (A&E) Jharkhand, Ranchi			
						DGA(Central), Lucknow at Ranchi			
						PDA(Steel) Ranchi	2		
						DGA(Coal), Kolkata at Ranchi			
						AG(Audit) Bihar, Patna	4		
						PAG(A&E) Bihar, Patna	4		

18	MS Access	Group "B" &"C" with Basic Computer Skill	5	12-12-2022	16-12-2022	PDA(F&C) Patna		22
						DGA(Central), Lucknow at Patna	2	
						PDA(ECR) Hajipur		
						PDA(Defence Services) Patna	1	
						AG(Audit -I) Odisha, Bhubaneswar		
						PAG(Audit-II) Odisha, Bhubaneswar	1	
						PAG (A&E) Odisha, Bhubaneswar	2	
						PDA(F&C) Cuttack		
						DGA(Central), Hyderabad at Bhubaneswar		
						PDA(ECoR) Bhubaneswar	3	
						PAG(Audit) Jharkhand, Ranchi	2	
						PAG (A&E) Jharkhand, Ranchi	1	
						DGA(Central), Lucknow at Ranchi		
PDA(Steel) Ranchi	2							
DGA(Coal), Kolkata at Ranchi								

JANUARY--2023

19	MS Office	Group "B" &"C" with Basic Computer Skill	5	03-01-2023	07-01-2023	AG(Audit) Bihar, Patna		17
						PAG(A&E) Bihar, Patna	10	
						PDA(F&C) Patna		
						DGA(Central), Lucknow at Patna		
						PDA(ECR) Hajipur		
						PDA(Defence Services) Patna		
						AG(Audit -I) Odisha, Bhubaneswar		
						PAG(Audit-II) Odisha, Bhubaneswar		
						PAG (A&E) Odisha, Bhubaneswar		
						PDA(F&C) Cuttack		
						DGA(Central), Hyderabad at Bhubaneswar		
						PDA(ECoR) Bhubaneswar		
						PAG(Audit) Jharkhand, Ranchi		
PAG (A&E) Jharkhand, Ranchi	4							
DGA(Central), Lucknow at Ranchi								
PDA(Steel) Ranchi	2							
DGA(Coal), Kolkata at Ranchi	1							

20	Linux	Group "B" &"C" with Basic Computer Skill	5	09-01-2023	13-01-2023	AG(Audit) Bihar, Patna	5	19
						PAG(A&E) Bihar, Patna	10	
						PDA(F&C) Patna		
						DGA(Central), Lucknow at Patna		
						PDA(ECR) Hajipur		
						PDA(Defence Services) Patna		
						AG(Audit -I) Odisha, Bhubaneswar		
						PAG(Audit-II) Odisha, Bhubaneswar		
						PAG (A&E) Odisha, Bhubaneswar	4	
						PDA(F&C) Cuttack		
						DGA(Central), Hyderabad at Bhubaneswar		
						PDA(ECoR) Bhubaneswar		
						PAG(Audit) Jharkhand, Ranchi		
PAG (A&E) Jharkhand, Ranchi								
DGA(Central), Lucknow at Ranchi								
PDA(Steel) Ranchi								
DGA(Coal), Kolkata at Ranchi								

21	Awareness of Computer Hardware, Peripherals, Maintenance, Internet, email, Basic of Networking	Group "B" &"C" with Basic Computer Skill	5	16-01-2023	20-01-2023	AG(Audit) Bihar, Patna	10	22
						PAG(A&E) Bihar, Patna	5	
						PDA(F&C) Patna	1	
						DGA(Central), Lucknow at Patna		
						PDA(ECR) Hajipur		
						PDA(Defence Services) Patna		
						AG(Audit -I) Odisha, Bhubaneswar		
						PAG(Audit-II) Odisha, Bhubaneswar	2	
						PAG (A&E) Odisha, Bhubaneswar		
						PDA(F&C) Cuttack		
						DGA(Central), Hyderabad at Bhubaneswar		

	Programming and Network Administration					PDA(ECoR) Bhubaneswar		
						PAG(Audit) Jharkhand, Ranchi	4	
						PAG (A&E) Jharkhand, Ranchi		
						DGA(Central), Lucknow at Ranchi		
						PDA(Steel) Ranchi		
						DGA(Coal), Kolkata at Ranchi		
FEBRUARY --2023								
22	IDEA	Group "B" &"C" with Basic Computer Skill	5	06-02-2023	10-02-2023	AG(Audit) Bihar, Patna	5	18
						PAG(A&E) Bihar, Patna	1	
						PDA(F&C) Patna		
						DGA(Central), Lucknow at Patna	2	
						PDA(ECR) Hajipur		
						PDA(Defence Services) Patna		
						AG(Audit -I) Odisha, Bhubaneswar	4	
						PAG(Audit-II) Odisha, Bhubaneswar	1	
						PAG (A&E) Odisha, Bhubaneswar		
						PDA(F&C) Cuttack		
						DGA(Central), Hyderabad at Bhubaneswar		
						PDA(ECoR) Bhubaneswar	3	
						PAG(Audit) Jharkhand, Ranchi		
						PAG (A&E) Jharkhand, Ranchi		
						DGA(Central), Lucknow at Ranchi		
						PDA(Steel) Ranchi	1	
						DGA(Coal), Kolkata at Ranchi	1	
23	Data Analytics	Group "B" Officers	5	13-02-2023	17-02-2023	AG(Audit) Bihar, Patna	8	22
						PAG(A&E) Bihar, Patna	2	
						PDA(F&C) Patna	1	
						DGA(Central), Lucknow at Patna	1	
						PDA(ECR) Hajipur	1	
						PDA(Defence Services) Patna		
						AG(Audit -I) Odisha, Bhubaneswar		
						PAG(Audit-II) Odisha, Bhubaneswar	3	
						PAG (A&E) Odisha, Bhubaneswar	2	
						PDA(F&C) Cuttack		
						DGA(Central), Hyderabad at Bhubaneswar		
						PDA(ECoR) Bhubaneswar		
						PAG(Audit) Jharkhand, Ranchi	4	
						PAG (A&E) Jharkhand, Ranchi		
						DGA(Central), Lucknow at Ranchi		
						PDA(Steel) Ranchi		
						DGA(Coal), Kolkata at Ranchi		
24	CAATs-SQL	Group "B" &"C" with Basic Computer Skill	5	20-02-2023	24-02-2023	AG(Audit) Bihar, Patna	10	16
						PAG(A&E) Bihar, Patna		
						PDA(F&C) Patna		
						DGA(Central), Lucknow at Patna	1	
						PDA(ECR) Hajipur		
						PDA(Defence Services) Patna		
						AG(Audit -I) Odisha, Bhubaneswar		
						PAG(Audit-II) Odisha, Bhubaneswar		
						PAG (A&E) Odisha, Bhubaneswar	4	
						PDA(F&C) Cuttack		
						DGA(Central), Hyderabad at Bhubaneswar		
						PDA(ECoR) Bhubaneswar		
						PAG(Audit) Jharkhand, Ranchi	1	
						PAG (A&E) Jharkhand, Ranchi		
						DGA(Central), Lucknow at Ranchi		
						PDA(Steel) Ranchi		
						DGA(Coal), Kolkata at Ranchi		
MARCH--2023								
						AG(Audit) Bihar, Patna	3	
						PAG(A&E) Bihar, Patna	3	

