



लोक हितार्थ सत्य निष्ठा
Dedicated to Truth in Public
interest

No. AMG II/1st QTP/2025-26/ TP No.- 69-72

भारतीय लेखा तथा लेखापरीक्षा विभाग

कार्यालय, प्रधान महालेखाकार (लेखापरीक्षा), बिहार

वीरचन्द पटेल मार्ग, पटना-800 001

Indian Audit & Accounts Department

Office of the Pr. Accountant General (Audit), Bihar

Beerchand Patel Marg, Patna-800 001

Date: 21.05.2025

Tour programme for Compliance Audit for 1st QTP 2025-26

Sector AMG II/Audit Party No.- 14

Team Members

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Kamal Kishore	Sr. AO	BHPTL 3340035
2	Shiv Kumar Singh	AAO	BHPTA 3031527
3	Saurabh Kumar Jha	AAO	BHPTA 3031556
4	Santosh Kumar No. 5	AAO	BHPTA 3031833
5	Manoj Kumar Jha	Auditor	BHPTL 3340162

Supervising Officer: Shri Kamal Kishore, Sr. Audit Officer (BHPTL 3340035)

Period of Supervision: 26.05.25 to 14.07.25

Note: Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/Medium/High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
1	Secretary, Minority Welfare Department, Patna	Compliance Audit	A	Mar 23	26.05.25	10.06.25	12 working days (31/05, 07/06- Sat; 01/06, 08/06-Sun)
Attach to headquarter on 11.06.25 and Morning transit from Patna to Muzaffarpur on 12.06.25							
2	District Minority Welfare Office, Muzaffarpur	Compliance Audit	B	Since Inception	12.06.25	23.06.25	10 working days (15/06, 22/06-Sun)
Morning transit from Muzaffarpur to Sitamarhi on 24.06.25							
3	District Minority Welfare Office, Sitamarhi	Compliance Audit	B	Since Inception	24.06.25	04.07.25	10 working days (29/06-Sun)
Morning transit from Sitamarhi to Muzaffarpur							
4	Deputy Director, Welfare (SC & ST), Muzaffarpur	Compliance Audit	C	April 13	05.07.25	14.07.25	08 working days (06/07, 13/07-Sun)

Evening transit from Muzaffarpur to Patna on 14.07.25

of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.

2. In case of two or more consecutive holidays (including Sundays), the field party, withing 150 km from Headquarter, shall take evening transit on the day preceding the holiday to report to Headquarter and shall further, avail morning transit on the day succeeding the holiday to join the respective auditee units.

3. The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.

4. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.

5. Audit Team have to submit Desk Review within 2 days of commencement of Audit.

6. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.

7. ADMs of focus area of audit to be prepared by parties..

8. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.

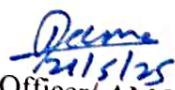
Authority: Sr. Dy. AG/AMG-II dated 09.05.25

Sd/-

Sr. Deputy Accountant General / AMG II

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board


Sr. Audit Officer/ AMG-II (Hqrs.)