



लोक हितार्थ सत्य निष्ठा
Dedicated to Truth in Public
interest

No. AMG II/3rd QTP/2024-25/ TP No.- 296-299

भारतीय लेखा तथा लेखापरीक्षा विभाग
कार्यालय, प्रधान महालेखाकार (लेखापरीक्षा), बिहार
वीरचन्द्र पटेल मार्ग, पटना-800 001

Indian Audit & Accounts Department
Office of the Pr. Accountant General (Audit), Bihar
Beerchand Patel Marg, Patna-800 001

Date: 28.09.2024

Tour programme for Compliance Audit for 3rd QTP 2024-25

Sector AMG II/Audit Party No.- 11

Team Members

| Sl. No. | Name (Shri) | Designation | ID Card No. |
|---------|-------------------|-------------|---------------|
| 1 | Manoj Kumar I | Sr. AO | BHPTL 3340017 |
| 2 | Shiv Nandan Kumar | AAO | BHPTA 3031600 |
| 3 | Roshan Kumar-I | AAO | BHPTL 3340123 |
| 4 | Mahesh Prasad | AAO | BHPTL 3340194 |
| 5 | Manoj Kumar No. 4 | Sr. Auditor | BHPTA 3031236 |

Supervising Officer: Shri Manoj Kumar- I, Sr. Audit Officer (BHPTL3340017)

Period of Supervision: 28.09.24 to 23.10.24

Note: Audit of the Entity taken from Last Audit

| SL. NO. | Name of the audit entity | Type of Audit | Risk category (Low/Medium/High) | Audit of the entity last audited till | Audit to be conducted during the period with dates of transit | | Remarks |
|--|--|------------------|---------------------------------|---------------------------------------|---|----------|--|
| | | | | | From | To | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| Transit from Patna to Bhagalpur on 27.09.24 | | | | | | | |
| 1 | Superintendent, Jawaharlal Nehru Medical College Hospital, Bhagalpur | Compliance Audit | A | Jun 23 | 28.09.24 | 23.10.24 | 18 working days (29/09, 06/10, 13/10, 20/10-Sun; 02/10, 10/10, 11/10, 12/10-Holiday) |
| Transit from Bhagalpur to Patna on 24.10.2024 | | | | | | | |

Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.

2. In case of two or more consecutive holidays (including Sundays), the field party, withing 150 km from Headquarter, shall take evening transit on the day preceding the holiday to report to Headquarter and shall further, avail morning transit on the day succeeding the holiday to join the respective auditee units.

3. The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.

4. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.

5. Audit Team have to submit Desk Review within 2 days of commencement of Audit.

6. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.

7. Party is directed to provide findings as per the Audit Design Matrix(ADM) circulated and other instructions to Vetting.
8. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.

Authority: Sr. Dy. AG/AMG-II dated 26.09.24

Sd/-

Sr. Audit Officer/ AMG-II (Hqrs.)

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board


26/9/24
Sr. Audit Officer/ AMG-II (Hqrs.)