

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AU-I),**  
**KARNATAKA, BENGALURU**

No. Pr.AG (AU-I)/AMG-II/OAD/A/2021-22/426

Date: 12.10.2021

Tour Programme of LBAP-12

Asst Audit Officer : Shri. Thirunavukarasu M 9480493065  
Asst Audit Officer(Consultant) : Shri. Harivalaghan, 9740612732  
Sr. Auditor : Shri Ravichandran P 7760521147

| Sl. NO | Type of audit | Name of the office  | No. of Days | From              | To                |
|--------|---------------|---|-------------|-------------------|-------------------|
|        |               | <b>Transit To Hiriyur(Chitradurga)</b>  | <b>01</b>   | <b>17.10.2021</b> |                   |
| 1      | Certif        | O/o Executive Officer, Taluk Panchayat Hiriyur, Chitradurga District ( Certification for the year 2018-19, 2019-20 and 2020-21)     | 06          | 18.10.2021        | 26.10.2021        |
| 2      | Certif        | O/o Executive Officer, Taluk Panchayat Molakalmuru, Chitradurga District ( Certification for the year 2018-19, 2019-20 and 2020-21) | 06          | 27.10.2021        | 04.11.2021        |
|        |               | <b>Transit To Bengaluru</b>   | <b>01</b>   | <b>05.11.2021</b> |                   |
|        |               | <b>Finalization of Draft Material of Chapter-I of Report on Local Bodies for the year ended 31 March 2021</b>                       | <b>05</b>   | <b>08.11.2021</b> | <b>12.11.2021</b> |

1. Extension of days for completion of audit is not permissible without proper justification and prior approval of DAG (AMG-II).
2. Please refer to circular dated 07.10.2020 regarding drafting and submission of Inspection report and compliance to it is adhered to.
3. Draft IR's have to be received in headquarters within 7 days from the last day of audit. (including non- working days).
4. On the first day, audit party may furnish the name of the Head of the Institution, contact number (Land Line) and full postal address to PA to DAG/ AMG-II/Audit-I.
5. The parties are required to prepare an Audit Plan and forwarded to DAG /AMG-II on the first days of taking up of audit and obtain the approval.
6. Apart from regular checks the audit party should certify that expenditure incurred under schemes (Statement to be enclosed) have been reviewed, analyzed as per guidelines and headquarters instructions from time to time and suitable comments included in the Inspection Report/SAR. Audit Plan, minutes of entry/exit conference work distribution and audit intimation along with dully filled in title sheet should be enclosed to the Draft Inspection Report/DAR.
7. In terms of circular dated 17.11.2020 the quality of IRs is being graded and used as a measure to assess the performance of officers while reporting APARs.

**Holidays:**

October 2021 : 2,3,6,9,10,14,15,17,20,23,24,31  
November 2021 : 1,3,5,7,13,14,21,22,27,28

**Sd/-  
Deputy Accountant General/AMG-II**

**Copy to:**

1. PA to DAG(AMG-II)
2. Data Analytic cell for uploading to the office website
3. Senior AO/SAR-Cell/AMG-II
4. Officers/officials concerned

**Sd/-  
Sr. Audit Officer / OAD-AMG-II**