

No. AMG II/1st QTP/2025-26/ TP No.- 157-160

Date: 17.07.2025

**Revised Tour programme for Compliance Audit for 1<sup>st</sup> QTP 2025-26**  
**Sector AMG II/Audit Party No.- 15**

**Team Members**

| Sl. No. | Name (Shri)        | Designation | ID Card No.  |
|---------|--------------------|-------------|--------------|
| 1       | Manoj Kumar No.3   | Sr. AO      | BHPTA3031242 |
| 2       | Sanjay Kumar Singh | AAO         | BHPTA2231948 |
| 3       | Sanjeev Nayan      | AAO         | BHPTL3340120 |
| 4       | Manoj Kumar Ray    | AAO         | BHPTA3031470 |
| 5       | Sandeep Kumar No.3 | Ar          | BHPTA3031879 |

**Supervising Officer:** Shri Manoj Kumar No.3, Sr. Audit Officer ( BHPTA3031242 )**Period of Supervision:** 15.05.25 to 05.07.25**Note:** Audit of the Entity taken from Last Audit

| SL. NO.  | Name of the audit entity                         | Type of Audit    | Risk category (Low/ Medium/ High) | Audit of the entity last audited till | Audit to be conducted during the period with dates of transit |          | Remarks  |
|--|--|------------------|-----------------------------------|---------------------------------------|---|----------|--|
|  |  |                  |                                   |                                       | From  | To       |  |
| 1  | 2  | 3                | 4                                 | 5                                     | 6   | 7        | 8  |
| <b>Transit from Patna to Jamui on 14.05.2025</b>   |  |                  |                                   |                                       |   |          |  |
| 1  | District Education Officer, Jamui                | Compliance Audit | A                                 | Dec 2023                              | 15.05.25  | 19.05.25 | 04 working days (18/05- Sun)                               |
| 2  | District Programme Officer(Establishment), Jamui | Compliance Audit | C                                 | Dec 2023                              | 20.05.25  | 28.05.25 | 08 working days (25/05- Sun)                               |
| 3  | District Programme Officer (MDM), Jamui          | Compliance Audit | C                                 | Dec 2023                              | 29.05.25  | 06.06.25 | 08 working days (01/06- Sun)                               |
| <b>Transit from Jamui to Patna on 07.06.25 and attached to Headquarter on 08.06.25.</b>          |  |                  |                                   |                                       |   |          |  |
| <b>Morning transit from Patna to Nalanda on 09.06.25</b>   |  |                  |                                   |                                       |   |          |  |
| 4  | DMWO, Nalanda                                    | Compliance Audit | B                                 | Since inception                       | 09.06.25  | 20.06.25 | 10 working days (08/06, 15/06- Sun; 07/06, 11/06- Holiday) |
| <b>Evening transit from Nalanda to Patna on 20.06.25 and attached to Headquarter on 21.06.25</b> |  |                  |                                   |                                       |   |          |  |
| <b>Transit from Patna to Jamui on 22.06.25</b>   |  |                  |                                   |                                       |   |          |  |
| 5  | UMS Maghai                                       | Compliance Audit | -                                 | -                                     | 23.06.25  | 24.06.25 | 02 working days  |
| 6  | MS Dhadhour                                      | Compliance Audit | -                                 | -                                     | 25.06.25  | 26.06.25 | 02 working days  |
| 7  | UMS Fatehpur                                     | Compliance Audit | -                                 | -                                     | 27.06.25  | 28.06.25 | 02 working days  |
| 8  | UMS Amjhari                                      | Compliance Audit | -                                 | -                                     | 30.06.25  | 01.07.25 | 02 working days (29/06- Sun)                               |
| 9  | MS Simariya Bishnupur                            | Compliance Audit | -                                 | -                                     | 02.07.25  | 03.07.25 | 02 working days  |
|  | District Education                               | Compliance       |                                   |                                       |   |          | 02 working   |

|   |                |       |   |          |          |          |      |
|---|----------------|-------|---|----------|----------|----------|------|
| 10                                      | Officer, Jamui | Audit | A | Dec 2023 | 04.07.25 | 05.07.25 | days |
| Transit from Jamui to Patna on 06.07.25 |                |       |   |          |          |          |      |

*Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House. Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.*

*2. In case of two or more consecutive holidays (including Sundays), the field party, withing 150 km from Headquarter, shall take evening transit on the day preceding the holiday to report to Headquarter and shall further, avail morning transit on the day succeeding the holiday to join the respective auditee units.*

*3. The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.*

*4. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.*

*5. Audit Team have to submit Desk Review within 2 days of commencement of Audit.*

*6. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.*

*7. ADMs of focus area of audit to be prepared by parties.*

*8. The schools would be sampled on the basis of students enrolled and are to be sent to Headquarter for approval and the list of approved sampled schools would be communicated to the District Education Officer by the Headquarter section. School which has been audited in the previous three years are to be left.*

*9. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.*

**Authority: Sr. Dy. AG/AMG-II dated 09.05.2025, dated 04.06.25 & dated 15-07-2025**

AMRENDRA VERMA

Sr. Audit Officer/ AMG-II (Hqrs.)

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

Sr. Audit Officer/ AMG-II (Hqrs.)