



लोक हितार्थ सत्य निष्ठा  
Dedicated to Truth in Public  
interest

No. AMG II/3rd QTP/2024-25/ TP No.- 320-323

भारतीय लेखा तथा लेखापरीक्षा विभाग  
कार्यालय, प्रधान महालेखाकार (लेखापरीक्षा), बिहार  
वीरचन्द पटेल मार्ग, पटना-800 001

Indian Audit & Accounts Department  
Office of the Pr. Accountant General (Audit), Bihar  
Beerchand Patel Marg, Patna-800 001

Date: 21.09.2024

**Revised Tour programme for Compliance Audit for 3rd QTP 2024-25**

**Sector AMG II/Audit Party No.- 14**

**Team Members**

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Randhir Kumar No. 1	Sr. AO	BHPTA 3031240
2	Shashikant Kumar	AAO	BHPTA 3031475
3	Gautam Prakash	AAO	BHPTA 3031614
4	Bhupal Kumar	Sr.Ar.	BHPTA 3031257

**Supervising Officer:** Shri Randhir Kumar No. 01, Sr. Audit Officer (BHPTA 3031240)

**Period of Supervision:** 30.09.24 to 06.11.24

**Note:** Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/ Medium/ High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
<b>Morning Transit from Patna to Sitamarhi on 30.09.24</b>							
1	District Education Officer, Sitamarhi	Compliance Audit	A	Dec 22	30.09.24	04.10.24	04 working days (02/10- Holiday)
2	DPO (Estd.), Sitamarhi	Compliance Audit	C	Dec 22	05.10.24	15.10.24	06 working days (06/10, 13/10- Sun; 10/10, 11/10, 12/10- Holiday)
3	DPO (SSA), Sitamarhi	Compliance Audit	C	Oct 19	16.10.24	22.10.24	06 working days (20/10- Sun)
4	Audit of 05 sampled schools	Compliance Audit	-	-	23.10.24	04.11.24	10 working days (27/10, 03/11- Sun; 31/10- Holiday)
5	District Education Officer, Sitamarhi	Compliance Audit	A	Dec 22	05.11.24	06.11.24	02 working days

**Evening transit from Sitamarhi to Patna on 06.11.24**

*Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in*

Circuit Houses, Guest House, Inspection Bungalows, messes and canteens vide Hyge. Letter no. 3368/BRS/2012 dated 27th June 2012). All the field officials have been directed to join the office on declared holiday in State Govt. on Saffin (public) or weekend only.

2. In case of two or more consecutive holidays (including Sundays), the field party, within 750 km from Headquarters, shall take evening train on the day preceding the holiday as report in Headquarters and shall further, avail morning train on the day succeeding the holiday to join the respective audit unit.

3. The Party will perform their respective allotted work/station work with compliance of instruction/guidelines/SoP issued in this office as well as Ministry of Home Affairs related to Covid-19.

4. In case you are facing any issue in field, you please contact to Group Officer/Nodal office (OICs)/Headquarters immediately.

5. Audit Team have to submit Desk Review within 2 days of commencement of Audit.

6. For Desk study, Voucher-wise TTC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.

7. Schools are to be sampled on the basis of students enrolled.

8. One Inspection Report would be issued to the District Education Officer incorporating findings of the two DPOs and the five selected schools.

9. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.

**Authority: Sr. Dy. AG/AMG-II dated 26.09.24 & 27.09.24 .**

Sd/-

Sr. Audit Officer/ AMG-II (Hqrs.)

Copy forwarded to :-

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

*Deems*  
27/9/24  
Sr. Audit Officer/ AMG-II (Hqrs.)