



लोक हितार्थ सत्य निष्ठा
Dedicated to Truth in Public
interest

No. AMG II/4th QTP/2023-24/ TP No.- 2089-2092.

भारतीय लेखा तथा लेखापरीक्षा विभाग
कार्यालय, प्रधान महालेखाकार (लेखापरीक्षा), बिहार
वीरचन्द पटेल मार्ग, पटना-800 001

Indian Audit & Accounts Department
Office of the Pr. Accountant General (Audit), Bihar
Beerchand Patel Marg, Patna-800 001

Date: 21.03.2024

**Revised Tour programme for Compliance Audit for 4th QTP 23-24
Sector AMG II/Audit Party No.- 11**

Team Members

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Sanjoy Kumar Srivastava	Sr. AO	BHPTA 3030420
2	Danish Heyat Khan	AAO	BHPTA 3031018
3	Chandan Kumar Jha	AAO	BHPTA 3031633
4	Ashish Kumar Shrivastav	AAO (A)	BHPTL 3340364
5	Chandan Paswan	Sr. Auditor	BHPTL3340235

Supervising Officer: Shri Sanjoy Kumar Srivastava, Sr. Audit Officer (BHPTA 3030420)

Period of Supervision: 16.01.24 to 03.05.24

Note: Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/ Medium/ High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
Morning Transit from Patna to Muzaffarpur on 16.01.24							
1	CDPO, Minapur with two model AWCs (Alineura Dakshin Chamar Tola, Chagan Neora Chamar Tola)	Compliance Audit	C	Jun 2019	16.01.24	30.01.24	07 + 04 working days (21/01, 28/01-Sunday, 17/01, 26/01- Holiday)
2	CDPO, Paroo for physical verification of two left out model AWCs (Bataulia Jafarpur, Rupnarayan Puranu Tola)	Compliance Audit	C	Nov 2010	31.01.24	03.02.24	04 working days
3	CDPO Saraiya with two model AWCs (Abhichhapra, Chakna)	Compliance Audit	C	Mar 2008	04.02.24	15.02.24	05 + 04 working days (04/02, 11/02-Sunday, 14/02- Holiday)
4	DPO (ICDS), Muzaffarpur	Compliance Audit	C	Jul 2021	16.02.24	19.02.24	03 working days (18/02-Sunday)
Evening transit from Muzaffarpur to Patna on 19.02.2024 and attached to Headquarter on 20.02.2024.							

Transit from Patna to Munger on 21.02.24							
2	Registrar, Munger University, Munger	Compliance Audit	A	Since Inception	22.02.24	21.03.24	22 working days (25/02, 03/03, 10/03, 17/03- Sunday; 24/02, 26/02, 08/03- Holiday)
Transit from Munger to Patna on 22.03.24 and attached to Headquarter from 23.03.24 to 30.03.24							
Transit from Patna to Munger on 31.03.24							
3	Registrar, Munger University, Munger	Compliance Audit	A	Since Inception	01.04.24	03.05.24	23 working days (07/04, 14/04, 21/04, 28/04- Sunday; 11/04, 12/04, 16/04, 17/04, 23/04, 01/05- Holiday)
Transit from Munger to Patna on 04.05.24							

Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.

2. The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.

3. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.

4. Audit Team have to submit Desk Review within 2 days of commencement of Audit.

5. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.

6. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.

7. Party is directed to provide findings as per the Audit Design Matrix (ADM) circulated in the 3rd Quarter 23-24 and other instructions to Vetting.

8. Any special findings, if any, during the course of audit may be intimated to Group Officer immediately.

9. The findings on Complain and Press Clippings may be submitted to Headquarter section separately after incorporating the same in Inspection Report.

10. Sri Danish Heyat Khan, AAO would be relieved to join party no. 11 after he joins AMG-II sector.

11. Sri Sanjoy Kumar Srivastava, Sr. AO availed morning transit from Muzaffarpur to Patna on 26.01.2024 for attending Introductory cum Agenda meeting of Association. He availed afternoon transit from Patna to Muzaffarpur on 26.01.2024.

12. Sri Sanjoy Kumar Srivastava, Sr. AO availed afternoon transit from Munger to Patna on 07.03.2024 to participate in the Annual Sports Carrom Competition. He availed transit from Patna to Munger on 09.03.2024.

Authority: Dy. AG/AMG-II dated 12.01.24, dated 15.01.24, dated 02.02.2024, dated 21.02.2024, dated 19.03.2024 & dated 21.03.2024

Sd/-

Sr. Deputy Accountant General / AMG II

Copy forwarded to :-

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

Deema
21/3/24
Sr. Audit Officer / AMG-II (Hqrs.)