



लोक हितार्थं सत्यं निष्ठा
Dedicated to Truth in Public
interest

No. AMG II/1st QTP/2024-25/ TP No.- 112-120

भारतीय लेखा तथा लेखापरीक्षा विभाग
कार्यालय, प्रधान महालेखाकार (लेखापरीक्षा), बिहार
वीरचन्द्र पटेल मार्ग, पटना-800 001

Indian Audit & Accounts Department
Office of the Pr. Accountant General (Audit), Bihar
Beerchand Patel Marg, Patna-800 001

Date: 17.05.2024

Revised Tour programme for Compliance Audit for 1st QTP 2024-25

Sector AMG II/Audit Party No.- 09

Team Members

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Sanjoy Kumar Srivastava	Sr. AO	BHPTA 3030420
2	Chandan Kumar Jha	AAO	BHPTA 3031633
3	Ashish Kumar Shrivastav	AAO	BHPTL 3340364
4	Chandan Paswan	Sr. Auditor	BHPTL3340235
5	Ajay Saxena	Sr. Auditor	BHPTA3031720

Supervising Officer: Shri Sanjoy Kumar Srivastava, Sr. Audit Officer (BHPTA3030420)

Period of Supervision: 20.05.2024 to 10.08.2024

Note: Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/ Medium/ High)	Audit of the entity due from the period	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
Transit from Patna to Banka on 19.05.2024							
1	CS cum CMO, Banka	Compliance Audit	C	Aug 17	20.05.24	25.05.24	05 working days (17/05- Holiday)
2	ACMO, Banka	Data & Information collection	-	-	27.05.24	27.05.24	01 working day (26/05- Sunday)
3	Secretary, District Health Society, Banka	Data & Information collection	-	-	28.05.24	28.05.24	01 working day
2	Superintendent, Sadar Hospital, Banka	Compliance Audit	C	-	29.05.24	06.06.24	08 working days (02/06-Sunday)
3	05 Sampled PHC/CHC	Compliance Audit	-	-	07.06.24	20.07.24	35 working days (09/06, 16/06, 23/06, 30/06, 07/07, 14/07-Sunday; 17/06, 22/06, 17/07-Holiday)

4	CS cum CMO, Banka	Compliance Audit	C	Aug 17	22.07.24	23.07.24	02 working days (21/07-Sunday)
5	ACMO, Banka	Compliance Audit	C	Dec 2009	24.07.24	31.07.24	07 Working days (28/07-Sunday)
6	Secretary, District Health Society, Banka	Compliance Audit	C	Mar 16	01.08.24	10.08.24	09 Working days (04/08-Sunday)
Transit from Banka to Patna on 11.08.2024							

Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.

2. In case of two or more consecutive holidays (including Sundays), the field party, withing 150 km from Headquarter, shall take evening transit on the day preceding the holiday to report to Headquarter and shall further, avail morning transit on the day succeeding the holiday to join the respective auditee units.

3. The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.

4. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.

5. Audit Team have to submit Desk Review within 2 days of commencement of Audit.

6. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.

7. Party is directed to provide findings as per the Audit Design Matrix(ADM) circulated and other instructions to Vetting.

8. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.

9. As per Accountant General (Audit) Bihar order dated 14/04/2023 three IRs of CS-cum-CMO, ACMO and DHS would be drafted and findings of Sadar Hospitals, PHC, CHC etc. according to transfer of funds would be incorporated in the three IRs.

10. Sri Sanjoy Kumar Srivastava, Sr.AO will be on Earned Leave from 20.05.2024 to 22.05.2024. He will avail transit from Patna to Banka on 23.05.2024.

Authority: Sr. Dy. AG/AMG-II dated 03.05.2024 & dated 17.05.24

Sd/-

Sr. Deputy Accountant General / AMG II

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

[Signature]
27/5/24
Sr. Audit Officer / AMG-II (Hqrs.)