



लोक हितार्थं सत्यं निष्ठा
Dedicated to Truth in Public
Interest

No. AMG II/1st QTP/2024-25/ TP No.- 336-339

भारतीय लेखा तथा लेखापरीक्षा विभाग
कार्यालय, प्रधान महालेखाकार (लेखापरीक्षा), बिहार
वीरचन्द्र पटेल मार्ग, पटना-800 001

Indian Audit & Accounts Department

Office of the Pr. Accountant General (Audit), Bihar

Beerchand Patel Marg, Patna-800 001

Date: 27.09.2024

Revised Tour programme for Compliance Audit for 1st QTP 2024-25

Sector AMG II/Audit Party No.- 07

Team Members

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Janki Nandan	Sr. AO	BHPTA 3030505
2	Sanjeev Kumar Singh	AAO	BHPTA 3031372
3	Gautam Kumar	AAO	BHPTA 2160157
4	Bibekanand Pathak	AAO	BHPTA 3031677
5	Ajgaivi Nath Gupta	AAO	BHPTA 3031770

Supervising Officer: Shri Janki Nandan, Sr. Audit Officer (BHPTA3030505)

Period of Supervision: 29.04.24 to 22.10.24

Note: Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/ Medium/ High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
Morning transit from Patna to Gaya on 29.04.24							
1	Vice Chancellor, Magadh University Both Gaya	Compliance Audit	A	Jul 22	29.04.24	06.07.24	45+8=53 working days (01/05, 17/5, 23/5, 17/06, 18/06, 22/06,- Holiday 05/05, 12/05, 19/05, 26/5, 02/06, 09/06, 16/06, 23/06, 30/06 Sunday)
2	Gaya College, Gaya	Compliance Audit	--		08.07.24	08.07.24	The party could not commence its work due to refusal by the Unit. (07/07- Sunday)
The party was attached to Headquarters from 09.07.24 to 14.07.24							
3	Gaya College, Gaya	Compliance Audit	--		15.07.24	02.08.24	15 Working Days (14/07, 21/07, 28/07- Sunday; 17/07, 18/07- Holiday)
4	S. S. College, Jehanabad	Compliance Audit	--		03.08.24	12.08.24	08 Working Days (04/08, 11/08- Sunday)
5	S. Sinha College, Aurangabad	Compliance Audit	--		13.08.24	21.08.24	06 Working Days (18/08-Sunday; 15/08, 19/08- Holiday)

6	T. S. college Hisua, Nawada	Compliance Audit	--		22.08.24	25.08.24	03 Working Days (25/08-Sunday)
The party was attached to Headquarters from 26.08.24 to 22.09.24							
7	T. S. college Hisua, Nawada	Compliance Audit	--		23.09.24	25.08.24	03 Working Days
8	A. M. College, Gaya	Compliance Audit	--		26.09.24	05.10.24	06 Working Days (29/09- Sunday; 02/10, 03/10- Holiday)
9	Vice Chancellor, Magadh University Bodh Gaya	Compliance Audit	A	Jul 22	06.10.24	22.10.24	10 (3+7) Working Days (06/10, 13/10, 20/10- Sunday; 10/10, 11/10, 12/10, 21/10- Holiday)
Evening transit from Gaya to Patna on 22.10.24							

Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) [Authority vide Hqrs. Letter no. 3368 BRS 2012 dated 27th June, 2012]. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.

2. In case of two or more consecutive holidays (including Sundays), the field party, withing 150 km from Headquarter, shall take evening transit on the day preceding the holiday to report to Headquarter and shall further, avail morning transit on the day succeeding the holiday to join the respective auditee units.
3. The Party will perform their respective allotted works/theme work with compliance of instruction guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.
4. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS) Headquarters immediately.
5. Audit Team have to submit Desk Review within 2 days of commencement of Audit.
6. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.
7. Party is directed to provide findings as per the Audit Design Matrix (ADM) circulated and other instructions to Vetting.
8. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.
9. Party was attached to headquarter on 06.05.2024 due to meeting between officers/officials of university and education department at Patna on the instructions of honourable High Court, Patna.
10. Party was attached to headquarter on 18.06.2024 due to holiday in the office of Vice-Chancellor, Magadh University, Bodh Gaya on the occasion of Bakrid.
11. Sri Bibekanand Pathak, AAO was attached to headquarter due to RAE training from 01.05.2024 to 16.05.2024 and from 24.05.2024 to 04.06.2024 for headquarter's queries compliance of PA on DBT.
12. In compliance of office order (Training and Exam/AAO training/97/2024-25/C-45 dated 16-05-2024 and training and exam/93/24-25/23 dated 31-05-2024) Sri Janki Nandan, Sr. AO has availed transit to Gaya on 4 June 2024 and again availed transit to Patna and to Gaya on 6 June 2024 (Evening) and 8 June 2024 (morning) respectively.
13. Sri Sanjeev Kumar Singh, AAO and Sri Ajgaivi Nath Gupta, AAO availed evening transit from Gaya to Patna on 04.07.24 and were attached to headquarters from 05.07.24 to 01.08.24 for work related to PA on PHIMHS.
14. Sri Gautam Kumar, AAO and Sri Bibekanand Pathak, AAO availed evening transit from Gaya to Patna on 08.07.24. They were attached to Headquarters from 09.07.24 to 14.07.24. Both the officers availed morning transit from Patna to Gaya on 15.07.24.
15. Sri Gautam Kumar, AAO and Sri Bibekanand Pathak, AAO were attached to Headquarter on 18.07.24 due to Holiday in Magadh University on the occasion of Muharram.
16. Sri Janki Nandan, Sr.AO was attached to Report (AMG-II & III) from 05.07.24 to 22.09.24 due to work related to PA on PHIMHS. He joined the party on 23.09.24 after availing morning transit from Patna to Gaya.

ing Days
(ay)

Authority: Sr. Dy. AG/AMG-II dated 08.04.24, dated 26.07.24, dated 12.08.24 & dated 20.09.24

Sd/-

Sr. Audit Officer/ AMG-II (Hqrs.)

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board



Sr. Audit Officer/ AMG-II (Hqrs.)