



लोक हितार्थ सत्य निष्ठा
Dedicated to Truth in Public
interest

No. AMG II/3rd QTP/2023-24/ TP No.- 1125-1188

भारतीय लेखा तथा लेखापरीक्षा विभाग
कार्यालय, प्रधान महालेखाकार (लेखापरीक्षा), बिहार
वीरचन्द्र पटेल मार्ग, पटना-800 001

Indian Audit & Accounts Department
Office of the Pr. Accountant General (Audit), Bihar
Beerchand Patel Marg, Patna-800 001

Date: 12.01.2024

Tour programme for Compliance Audit

Sector AMG II/Audit Party No.- 20

Team Members

| Sl. No. | Name (Shri) | Designation | ID Card No. |
|---------|---------------------|-------------|---------------|
| 1 | Janki Nandan | Sr. AO | BHPTA 3030505 |
| 2 | Sanjeev Kumar Singh | AAO | BHPTA 3031372 |
| 3 | Gautam Kumar | AAO | BHPTA 2160157 |
| 4 | Bibekanand Pathak | AAO | BHPTA 3031677 |
| 5 | Ajgaivi Nath Gupta | AAO (A) | BHPTA 3031770 |

Supervising Officer: Shri Janki Nandan, Sr. Audit Officer (BHPTA3030505)

Period of Supervision: 15.01.24 to 02.04.24

Note: Audit of the Entity taken from Last Audit

| SL. NO. | Name of the audit entity | Type of Audit | Risk category (Low/Medium/High) | Audit of the entity last audited till | Audit to be conducted during the period with dates of transit | | Remarks |
|---------|---|------------------|---------------------------------|---------------------------------------|---|----------|--|
| | | | | | From | To | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 1 | Director, Primary Education Directorate, Patna | Compliance Audit | A | Oct 22 | 15.01.24 | 01.02.24 | 12 working days (20/01, 27/01-Saturday; 21/01, 28/01- Sunday; 17/01, 26/01-Holiday) |
| 2 | Director, Higher Education Directorate, Patna | Compliance Audit | A | Jan 23 | 02.02.24 | 20.02.24 | 12 working days (03/02, 10/02, 17/02-Saturday; 04/02, 11/02, 18/02-Sunday; 14/02-Holiday) |
| 3 | Additional Chief Secretary, Education Department, Bihar | Compliance Audit | C | Aug 22 | 21.02.24 | 11.03.24 | 12 working days (24/02, 02/03, 09/03-Saturday; 25/03, 03/03, 10/03-Sunday; 26/02, 08/03-Holiday) |
| 4 | Director (Administration), Education Department, Patna | Compliance Audit | A | Since Inception | 12.03.24 | 02.04.24 | 12 working days (16/03, 23/03, 30/03-Saturday; 17/03, 24/03, 31/03-Sunday; 22/03, 26/03, 27/03, 29/03-Holiday) |

Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.

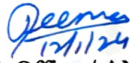
2. The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.
3. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.
4. Audit Team have to submit Desk Review within 2 days of commencement of Audit.
5. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.
6. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.
7. Party is directed to provide findings as per the Audit Design Matrix (ADM) circulated in the 3rd Quarter 23-24 and other instructions to Vetting.
8. Any special findings, if any, during the course of audit may be intimated to Group Officer immediately.
9. The findings on Complain and Press Clippings may be submitted to Headquarter section separately after incorporating the same in Inspection Report.

Sr.
Authority: Dy. AG/AMG-II dated 12.01.24
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Sd/-
Sr. Deputy Accountant General / AMG II

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board


12/1/24
Sr. Audit Officer/ AMG-II (Hqrs.)