



लोक हितार्थ सत्य निष्ठा  
Dedicated to Truth in Public  
Interest

No. AMG II/1st QTP/2024-25/ TP No.- 53-56

भारतीय लेखा तथा लेखापरीक्षा विभाग  
कार्यालय, प्रधान महालेखाकार (लेखापरीक्षा), बिहार  
वीरचन्द पटेल मार्ग, पटना-800 001

Indian Audit & Accounts Department  
Office of the Pr. Accountant General (Audit), Bihar  
Beerchand Patel Marg, Patna-800 001  
Date: 05.05.2024

**Tour programme for Compliance Audit for 1<sup>st</sup> QTP 2024-25**

**Sector AMG II/Audit Party No.- 18**

**Team Members**

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Pankaj	Sr. AO	BHPTA 3030587
2	Ashish Kumar Singh	AAO	BHPTA 3031491
3	Santosh Kumar	AAO	BHPTA 3171587
4	Ashish Kumar No. 5	AAO	BHPTA 3031792
5	Vinod Kumar Mandal	Sr. Ar	BHPTA 3031518

**Supervising Officer: Shri Pankaj, Sr. Audit Officer (BHPTA 3030587)**

**Period of Supervision: 02.05.24 to 31.05.24**

**Note: Audit of the Entity taken from Last Audit**

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/Medium/High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
1	Officer Incharge, Bihar Mahadalit Development Mission, Patna	Compliance Audit	A	Aug 21	02.05.24	20.05.24	12 working days (04/05, 11/05, 18/05-Saturday; 05/05, 12/05, 19/05-Sunday; 17/05-Holiday))
<b>Morning transit from Patna to Jamui on 21.05.24</b>							
2	District Welfare Office (SC & ST Welfare), Jamui	Compliance Audit	C	Mar 13	22.05.24	31.05.24	08 working days (26/05- Sunday; 17/05, 23/05-Holiday)
<b>Transit from Jamui to Patna on 01.06.24</b>							

**Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.**

**2. In case of two or more consecutive holidays (including Sundays), the field party, withing 150 km from Headquarter, shall take evening transit on the day preceding the holiday to report to Headquarter and shall further, avail morning transit on the day succeeding the holiday to join the respective auditee units.**

3. The Party will perform their respective allotted works theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.
  4. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS) Headquarters immediately.
  5. Audit Team have to submit Desk Review within 2 days of commencement of Audit.
  6. For Desk study, Voucher-wise VTC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.
  7. Party is directed to provide findings as per the Audit Design Matrix(ADM) circulated and other instructions to Vetting
  8. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.
- Authority: Sr. Dy. AG/AMG-II dated 03.05.2024**

Sd/-

Sr. Deputy Accountant General / AMG II

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

  
6/5/24  
Sr. Audit Officer/ AMG-II (Hqrs.)