<u>Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan,</u> <u>R-Block, Beer Chand Patel Marg, Bihar, Patna, 800001.</u>

Letter No. AMG-III (HQ)/Tour Programme/2025-26/Tr. No. 208

Date: 02.06.25

Revised Tour Programme

Sector : AMG-III Ouarter: 1

Party No.- 1

Team Members:-

Sl	Name of party	member	Designation	Remarks
No.	(Shri/Madam)			
1	Sumeshwar Paswan		Sr AO	Full Supervision
2	Sanjay Kumar No-4		AAO	
3	Ajit Kumar		AAO	2. Sec. 1
4	Mirtuanjay Thakur		Sr.Auditor	and the second second

Supervising Officer: Shri Sumeshwar Paswan, Sr. AO

Sl. No	Name of the audit entity	Risk Cat.	Last Audit	conducted	t to be I during the riod	No. of worki ng	Remarks
				From	То	days	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
	Attached to AMG-III Hqr fo Review and all		tion of Desk	28.04.25	29.04.25	2	
Y - 2	Backward Class	Low	Mar-16	30.	14.05.25	8	
1	Commission, Patna		, ŝt	04.25			Complete
	Mornir	ng transit t	o Sitamarhi o	n 15.05.25	Sing and	-	
2	District & Session Judge, Sitamarhi	Med	Jul-17	15.05.25	31.05.25	15	Complete
	Evening Transit to Patna on transit to Patna on		25. Attached t rbhanga on 02		.06.25 and N	Morning	
3	Divisional Commandant, Bihar Home Guard, Darbhanga	Low	NA	02.06.25	14.06.25	10	
	Tra	nsit to Ma	dhubani on 1	5.06.25			1.1
4	District Election Office Madhubani	Low	Jan-22	16.06.25	24.06.25	8	
		Evening	transit to Pati	na on 25.06	.25		

Note:- 1. Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 Km from headquarter (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House and Inspection Bungalows Messes etc.)

{Authority Vide Headquarters' Letter No. 3368/BRS/2012 dated 27th June 2012}.

2.In case of two or more consecutive holidays (including Sunday), the field party, within 150 Km from Head Quarter, shall take evening transit on the day preceding the holiday to report to Head Quarter and shall further, avail morning transit on the day succeeding the holiday to join their respective auditee units.

Instruction:-



The audit team shall follow the following instructions:-

- 1. The audit team shall examine the issue raised in paper clipping, DC &AC Bill received through hqrs office, if any. The audit team shall obtain the copy of these paper clippings from headquarter section.
- 2. The audit team shall also examine the instructions issued via **Branch Order** No-AMG-III(HQRS)/Instr. issued to field audit party/62/22-23/Tr. 1300 **dated 19.01.2023** in respect of theme related to "temporary advance" and audit entities of Revenue and Land Reforms Department.
- 3. The audit team will ensure updation/uploading of the information about IT systems of Audited Entities on the OIOS toolkit as per this office **Branch Order No-AMG-**III(Hqrs.)/Instr. Issued to parties/Reminder/2023-24 dated **01.05.2023**.
- 4. The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly in the DIR.
- 5. Desk review should be submitted before proceeding for compliance audit/FABA and duly discussed with Group Officer (AMG-III).
- 6. The audit team members will perform audit work on OIOS Portal.
- 7. The team will obtain the reply of the outstanding paras of previous years' IR and after receiving the replies including sufficient key documents, they will make a proposal for settlement of paras of old IR.
- 8. Audit Team shall also submit information in 18 proforma including name of each DDO under the respective Department, Budget details, Bank/PLA/PD details (Active & in-active) in respect of all DDOs and Department.
- 9. All the SAOs of their respective field parties are hereby instructed to ensure submission of one proposed draft para by each party and at least three Part-II (A) paras (at least one para by each SAO and AAO) in each quarter. Besides, AAO (Ad-hoc)/ Auditor/Sr. Auditor/Assistant Supervisor shall also contribute at least one Part-IIB para. Failure to do so must be suitably justified separately and submitted to Headquarter Section, which would be reviewed by the Group officer at the close of quarterly programme.
- 10. Lastly, the team shall strictly comply with the directions issued in the 1st Quarterly meeting, the copy of which may be had from Head quarter Section.

Sr. Audit Officer (HQ)

Sd/-Dy. Accountant General (AMG-III)

Copy to: -



Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan, R-Block, Beer Chand Patel Marg, Bihar, Patna, 800001.

Letter No. AMG-III (HQ)/Tour Programme/2025-26/Tr. No. 195

Date: 28.05.25

Revised Tour Programme

Sector: AMG-III

Quarter: 1

Party No- 2 Team Members:-

Sl	Name of party	member	Designation	Remarks
No.	(Shri/Madam)			
1	Sujit Kumar-1		Sr AO	Full Supervision
2	Md. Naushad	and the second se	AAO	
3	Dharmendra Kumar		AAO	n an
4	Srawan Kumar		Sr.Auditor	

Supervising Officer: - Shri Sujit Kumar-I, Sr. AO

Sl. No	Name of the audit entity	Risk Cat.	Last Audit	Audit to be conducted during the period From To		No. of worki ng days	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
The second second	Attached to AMG-III Desk Review a	28.04.25	29.04.25	2			
		Transit to	Banka on 01.	.05.25			
1	S.P. Banka	Med	May-23	02.05.25	15.05.25	10	
2	District Nazarat, Banka	Med	Dec-20	16.05.25	28.05.25	11	
3	District Election Offiice, Banka	Low	Jun-22	29.05.26	06.06.25	8	
	Transit to Patna on 07	.06.25 Atta	ched to Hqr fi	rom 08.06.2	025 to 11.06	5.2025	
4	I.G. (Traffic), Patna	Low	LA	12.06.25	23.06.25	8	

Note:- 1. Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 Km from headquarter (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House and Inspection Bungalows Messes etc.)

{Authority Vide Headquarters' Letter No. 3368/BRS/2012 dated 27th June, 2012}.

2.In case of two or more consecutive holidays (including Sunday), the field party, within 150 Km from Head Quarter, shall take evening transit on the day preceding the holiday to report to Head Quarter and shall further, avail morning transit on the day succeeding the holiday to join their respective auditee units.

Instruction:-

- 1. The audit team shall examine the issue raised in paper clipping, DC &AC Bill received through hqrs office, if any. The audit team shall obtain the copy of these paper clippings from headquarter section.
- The audit team shall also examine the instructions issued via Branch Order No-AMG-III(HQRS)/Instr. issued to field audit party/62/22-23/Tr. 1300 dated 19.01.2023 in respect of theme related to "temporary advance" and audit entities of Revenue and Land Reforms Department.
- 3. The audit team will ensure updation/uploading of the information about IT systems of Audited Entities on the OIOS toolkit as per this office Branch Order No-AMG-III(Hqrs.)/Instr. Issued to parties/Reminder/2023-24 dated 01.05.2023.



- 4. The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly in the DIR.
- 5. Desk review should be submitted before proceeding for compliance audit/FABA and duly discussed with Group Officer (AMG-III).
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- 9. All the SAOs of their respective field parties are hereby instructed to ensure submission of one proposed draft para by each party and at least three Part-II (A) paras (at least one para by each SAO and AAO) in each quarter. Besides, AAO (Ad-hoc)/ Auditor/Sr. Auditor/Assistant Supervisor shall also contribute at least one Part-IIB para. Failure to do so must be suitably justified separately and submitted to Headquarter Section, which would be reviewed by the Group officer at the close of quarterly programme.
- 10. Lastly, the team shall strictly comply with the directions issued in the 1st Quarterly meeting, the copy of which may be had from Head quarter Section.

Sr. Audit Officer (HQ)

Sd/-Deputy Accountant General (AMG-III)

Copy to: -

Secretary to PAG (Audit), Patna
Secretary to DAG, AMG-III
Sr. AO, Claim-II
Concerned party

CS CamScanner

Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan, <u>R-Block, Beer Chand Patel Marg, Bihar, Patna, 800001.</u>

Jetter No. AMG-III (HQ)/Tour Programme/2025-26/Tr. No. 193

Date: 27.05.25

Tour Programme

Sector: AMG-III

Quarter: 1

Party No- 3

Team Members:-

Sl	Name of party member	Designation	Remarks
No.	(Shri/Madam)		
1	Ranjit Kumar Rajak	Sr AO	Full Supervision
2	Alok Kumar Karn	AAO	
3	Rakesh Nandan	AAO	
4	Anuj Kumar Singh	Sr.Auditor	

Supervising Officer: - Shri Ranjit Kumar Rajak, Sr. AO

Sl. No	Name of the audit entity	Risk Cat.	Last Audit	conducted	t to be during the fiod To	No. of wor king days	Remark s	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	
	Attached to AMG-III Hqr for preparation of Desk Review and allied works				29.04.25	2		
1	Extreme Backward Class Commission, Bihar, Patna Patna	Low	Feb-17	30.04.25	14.05.25	8		
	Morning transit to Buxar on 15.05.25							
2	District Election Office, Buxar	Low	Jan-22	15.05.25	24.05.25	9		
	Evening transit to Patna on 24.05.25. Vais		ed to HQ or 26.05.25	n 25.05.25.	Morning tra	nsit to		
3	District Nazarat, Vaishali	Med	Dec-20	26.05.25	05.06.25	10		
	Transit to Muza	ffarpur	on 06.06.25	5				
4	The Superintendent, S.K.R.B. CENTRAL JAIL, Muzaffarpur	Med	Oct-21	06.06.25	19.06.25	10		
	Evening tran	sit to Pa	atna on 19.0	06.25	1. J.	-		

Note:- 1. Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 Km from headquarter (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House and Inspection Bungalows Messes etc.)

{Authority Vide Headquarters' Letter No. 3368/BRS/2012 dated 27th June, 2012}.

2.In case of two or more consecutive holidays (including Sunday), the field party, within 150 Km from Head Quarter, shall take evening transit on the day preceding the holiday to report to

Head Quarter and shall further, avail morning transit on the day succeeding the holiday to join their respective auditee units.

Notes: Sh. Anuj Kumar Singh, Sr. Ar was on leave from 15.05.2025 to 24.05.2025. He was then attached to Hqr from 25.05.2025 to 27.05.2025. Further he will avail morning transit from Patna to Vaishali on 28.05.2025.





Instruction:-

The audit team shall follow the following instructions:-

- 1. The audit team shall examine the issue raised in paper clipping, DC &AC Bill received through hqrs office, if any. The audit team shall obtain the copy of these paper clippings from headquarter section.
- 2. The audit team shall also examine the instructions issued via **Branch Order** No-AMG-III(HQRS)/Instr. issued to field audit party/62/22-23/Tr. 1300 **dated 19.01.2023** in respect of theme related to " temporary advance" and audit entities of Revenue and Land Reforms Department.
- 3. The audit team will ensure updation/uploading of the information about IT systems of Audited Entities on the OIOS toolkit as per this office Branch Order No-AMG-III(Hqrs.)/Instr. Issued to parties/Reminder/2023-24 dated 01.05.2023.
- 4. The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly in the DIR.
- 5. Desk review should be submitted before proceeding for compliance audit/FABA and duly discussed with Group Officer (AMG-III).
- 6. The audit team members will perform audit work on OIOS Portal.
- 7. The team will obtain the reply of the outstanding paras of previous years' IR and after receiving the replies including sufficient key documents, they will make a proposal for settlement of paras of old IR.
- Audit Team shall also submit information in 18 proforma including name of each DDO under the respective Department, Budget details, Bank/PLA/PD details (Active & inactive) in respect of all DDOs and Department.
- 9. All the SAOs of their respective field parties are hereby instructed to ensure submission of one proposed draft para by each party and at least three Part-II (A) paras (at least one para by each SAO and AAO) in each quarter. Besides, AAO (Ad-hoc)/ Auditor/Sr. Auditor/Assistant Supervisor shall also contribute at least one Part-IIB para. Failure to do so must be suitably justified separately and submitted to Headquarter Section, which would be reviewed by the Group officer at the close of quarterly programme.
- 10. Lastly, the team shall strictly comply with the directions issued in the 1st Quarterly meeting, the copy of which may be had from Head quarter.

Sr. Audit Officer (HQ)

Sd/-Deputy Accountant General (AMG-III)

Copy to: -





Letter No. AMG-III (HQ)/Tour Programme/2025-26/Tr. No.

Date: .05.25

Tour Programme

Sector : AMG-III Quarter: 1 Party No.- 4 Team Members:-

Crinning AC

51 No.	Name of party (Shri/Madam)	y membe	er Designat	ion	Remarks		
1	Shashidhar Kant		Sr.AO		Full Supervi	ision	
2	Naveen Bharti	la construction des	AAO		kana ang kana	The Statements	
3	Rakesh Kumar No-8		AAO				
4	Vikas Kumar		Auditor				
upe	rvising Officer: Shri Sha	shidhar Kar	nt, Sr. AO				
S1. No	. Name of the audit Rick		Last Audit	conducte	dit to be ed during the period To	No. of working days	Rema rks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(1)
(1)	Attached to AMG-III Desk Review a	Hqr for prep	paration of	28.04.25		2	
1	Bihar Institute of Public Administration and Rural Development, Phulwari Sharif, Patna	Low	Mar-14	30.04.25		06	2
	Attached to HQ	on 10.05.25	to 12.05.25.			a on 13.05.25	Cor
	Bihar Institute of Public Administration and Rural Development, Gaya	Low	Mar-14	13.05.25	17.05.25	05	}
		ransit to Pat	na on 17.05.2	5. Attache	d to Hqr on 18	.05.25	
	Bihar Institute of Public Administration and Rural Development, Phulwari Sharif, Patna	Low	Mar-14	19.05.25		02	Į
2	Bihar State Election Authority, Patna	Med	LA	21.05.25		10	5
		forning trans	it to Lakhisa				
3	District Election Office Lakhisarai	Low	Mar-22	04.06.25		8	
			n 14.06.25. A sit to Lakhisa		HQ on 15.06.2 6.25	25	
4	District Nazarat, Lakhisarai	Med	May-22	16.06.25		10	
		Evening tra	insit to Patna	on 26.06.2	25		

Note:- 1. Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 Km from headquarter (Not applicable where

Instruction:-

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Sr. Audit Officer (HQ)

Sd/-Deputy Accountant General (AMG-III)

Copy to: -



45

Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan, R-Block, Beer Chand Patel Marg, Bihar, Patna, 800001.

Letter No. AMG-III (HQ)/Tour Programme/2025-26/Tr. No.

Date: 23.05.25

Revised Tour Programme

Sector: AMG-III

Quarter: 1

Party No-5 Team Members:-

Sl	Name of party member	Designation	Remarks
No.	(Shri/Madam)		
1	Sri Tarun Kumar Singh	Sr AO	Full Supervision
2	Arbind Kumar No-2	AAO	
3	Santosh Kumar Singh	AAO	
4	Arbind Kumar	Sr.Auditor	

Supervising Officer: - Shri Tarun Kumar Singh, Sr. AO

Sl. No	Name of the audit entity	Risk Cat. Last Audit			e conducted he period	No. of worki ng	Remarks	
				From	То	days		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	
	Attached to AMG-III Hqr for preparation of Desk Review and allied works			28.04.25	29.04.25	2		
1	Rajya Maha Dalit Aayog, Bihar, Patna Patna	Low	LA	30.04.25	14.05.25	8	Comple	عد
	Morning transit to Sheikhpura on 15.05.25							

2	DISTRICT & SESSION JUDGE , SHEIKHPURA	Medium	LA	15.05.25	29.05.25	13	Com pla	the f
	Transit to Motihari on 30.05.25							
	District Election Office			31.05.25	10.06.25	8		
3	Motihari, East		Mar-22					
	Champaran	Low						
	Stayal a	t Motihari, E	ast Champara	in on 11.06.2	2025			
	District Public Relation			12.06.25	23.06.25	10		
4	Office, East							
	Champaran	Medium	Dec-14					
	Transit to Patna on 24.06.25							

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{Authority Vide Headquarters' Letter No. 3368/BRS/2012 dated 27th June, 2012}.

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Sr. Audif Officer (HQ)

Sd/-**Deputy Accountant General** (AMG-III)

Copy to: -



Letter No. AMG-III (HQ)/Tour Programme/2025-26/Tr. No.

Date: 25.04.25

Tour Programme

Sector: AMG-III

Quarter: 1

Party No-6

Team Members:-

SI	Name of party member(Shri)	Designation	Remarks
No.			
1	Sri Birendra Prasad Srivastava	Sr AO	Full Supervision
2	Pawan Kumar-1	AAO	
3	Praveen Kumar no-1	AAO	
4	Upendra Kumar-3	Asst. Supervisor	

Supervisng Officer: Shri Birendra Prasad Srivastava, Sr. AO

- up -	rvisng Officer. Shiri Bire	1			t to be	No. of	
Sl.	Name of the audit	Risk Cat.	Last Audit	1 Provide the State of State of State of State	l during the	worki	Remarks
No	entity	KISK Cal.	Last Muult	pe	riod	ng	
				From	То	days	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
	Attached to AMG-III Desk Review a	Hqr for prep nd allied wo	paration of orks	28.04.25	29.04.25	2	
1	Forward Class Commission, Bihar,	Low	Dec-16	30.04.25	14.05.25	8	
	Mor	ning transit	to Lakhisarai	on 15.05.25	5	1200	
2	SP Office, Lakhisarai	Medium	Nov-22	15.05.25	26.05.25	10	
-	Mc	rning transi	t to Munger o	n 27.05.25	lan		
3	District Land Acquisition Office, Munger	High	Jan-22	27.05.25	10.06.25	12	
	Tra	nsit to Tarap	our, Munger o	on 11.06.25	and the second second		
4	Circle Officer, Tarapur, Munger	Low	Mar-09	12.06.25	20.06.25	8	*
·		Transit to	Patna on 21.0	06.25			

Note:- 1. Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 Km from headquarter (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House and Inspection Bungalows Messes etc.)

{Authority Vide Headquarters' Letter No. 3368/BRS/2012 dated 27th June, 2012}.

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- 4. The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly in the DIR.
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- 10. Lastly, the team shall strictly comply with the directions issued in the 1st Quarterly meeting, the copy of which may be had from Head quarter Section.

Sr. Audit Officer

Copy to: -

Secretary to PAG (Audit), Patna
Secretary to DAG, AMG-III

3. Sr. AO, Claim-II

4. Concerned party

Sd/-Deputy Accountant General (AMG-III)





Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan, R-Block, Beer Chand Patel Marg, Bihar, Patna, 800001.

Letter No. AMG-III (HQ)/Tour Programme/2025-26/Tr. No.

Date: 25.04.25

Tour Programme

Sector: AMG-III

Quarter: 1

Party No-7 Team Members:-

Sl	Name of party member(Shri)	Designation	Remarks
No.			
1	Sri Uday Nath Thakur	Sr AO	Full Supervision
2	Ranjan Kumar No.1	AAO	
3	Ravindra Kumar Singh	AAO	
4	Maninder Kumar Singh	Auditor	

Supervising Officer: Shri Uday Nath Thakur, Sr. AO

Sl. No	Name of the audit entity	Risk Cat.	Last Audit	conducted	t to be during the riod To	No. of worki ng days	Remarks	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	
	Attached to AMG-III Desk Review a	Hqr for prep nd allied wo	paration of orks	28.04.25	29.04.25	2		
1	Bihar Home Guard Headquarter, Patna	High	Mar-22	30.04.25	16.05.25	10		
2	District Land Acquisition Office, Patna	High	Jan-23	19.05.25	31.05.25	12		
	Attached to HQ on	01.06.25.M	lorning transi	t to Jehanab	ad on 02.06	.25		
3	District Election Office, Jehanabad	Low	Feb-22	02.06.25	12.06.25	8		
	M	lorning trans	sit to Gaya on	13.06.25				
4	SEC.TO.COMMISSI ONER.MAGADH.DI VISION, GAYA	Low	Aug-22	13.06.25	21.06.25	8		
	Transit to Patna on 21.06.25							

Note:-1. Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 Km from headquarter (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House and Inspection Bungalows Messes etc.)

{Authority Vide Headquarters' Letter No. 3368/BRS/2012 dated 27th June, 2012}.

2.In case of two or more consecutive holidays (including Sunday), the field party, within 150 Km from Head Quarter, shall take evening transit on the day preceding the holiday to report to Head Quarter and shall further, avail morning transit on the day succeeding the holiday to join their respective auditee units.

Instruction:-



- 0
- 1. The audit team shall examine the issue raised in paper clipping, DC &AC Bill received through hqrs office, if any. The audit team shall obtain the copy of these paper clippings from headquarter section.
- The audit team shall also examine the instructions issued via Branch Order No-AMG-III(HQRS)/Instr. issued to field audit party/62/22-23/Tr. 1300 dated 19.01.2023 in respect of theme related to "temporary advance" and audit entities of Revenue and Land Reforms Department.
- 3. The audit team will ensure updation/uploading of the information about IT systems of Audited Entities on the OIOS toolkit as per this office **Branch Order No-AMG-**III(Hqrs.)/Instr. Issued to parties/Reminder/2023-24 dated **01.05.2023**.
- 4. The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly in the DIR.
- 5. Desk review should be submitted before proceeding for compliance audit/FABA and duly discussed with Group Officer (AMG-III).
- 6. The audit team members will perform audit work on OIOS Portal.
- 7. The team will obtain the reply of the outstanding paras of previous years' IR and after receiving the replies including sufficient key documents, they will make a proposal for settlement of paras of old IR.
- 8. Audit Team shall also submit information in 18 proforma including name of each DDO under the respective Department, Budget details, Bank/PLA/PD details (Active & inactive) in respect of all DDOs and Department.
- 9. All the SAOs of their respective field parties are hereby instructed to ensure submission of one proposed draft para by each party and at least three Part-II (A) paras (at least one para by each SAO and AAO) in each quarter. Besides, AAO (Ad-hoc)/ Auditor/Sr. Auditor/Assistant Supervisor shall also contribute at least one Part-IIB para. Failure to do so must be suitably justified separately and submitted to Headquarter Section, which would be reviewed by the Group officer at the close of quarterly programme.
- 10. Lastly, the team shall strictly comply with the directions issued in the 1st Quarterly meeting, the copy of which may be had from Head quarter Section.

Sr. Audit Officer

Sd/-Deputy Accountant General (AMG-III)

Copy to:



Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan, R-Block, Beer Chand Patel Marg, Bihar, Patna, 800001.

Letter No. AMG-III (HQ)/Tour Programme/2025-26/Tr. No. 13 9 Da

Date: 05.05.25

Revised Tour Programme

Sector : AMG-III Quarter: 1 Party No.- 8

Team Members

embers:-		
Name of party member	Designation	Remarks
(Shri/Madam)		
Amitabh Kumar	Sr AO	Partial Supervision
Lalit Shankar Mishra	Supervisior	Upto 19.05.25
Bikesh Sharma	AAO	
Prashoon Kumar	AAO	
Deepak Kumar Srivastava	Asst. Supervisor	
	Name of party member (Shri/Madam) Amitabh Kumar Lalit Shankar Mishra Bikesh Sharma Prashoon Kumar	Name of party (Shri/Madam)member DesignationAmitabh KumarSr AOLalit Shankar MishraSupervisiorBikesh SharmaAAOPrashoon KumarAAO

Supervising Officer: - Shri Amitabh Kumar, Sr. AO

SI. No	Name of the audit entity	Risk Cat.	Last Audit	conducted	t to be I during the riod	No. of worki	Remar ks	
NO				From	То	ng days		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	
	Attached to AMG-III Hqr fo Review and alli	n of Desk	28.04.25	29.04.25	2			
1	O/o the I.G./AI.G, Transport,(HQ), Bihar, Patna	Medium	Sep-07	30.04.25	16.05.25	10	Deferr ed	
	Attached to AMG-III Hqr fo Review and alli	n of Desk	05.05.25	06.05.25	02			
	Morni	ng transit to	Hajipur on	07.05.25			· · · · ·	
2	District Jail, Hajipur	Medium	Dec-21	07.05.25	19.05.25	10		
	T	ransit to Pur	nia on 20.0	5.25				
3	SUPERINTENDENT OF POLICE OFFICE, PURNIA	Medium	Mar-23	21.05.25	31.05.25	10		
4	CIVIL DIFENCE OFFICE PURNIA	Low	LA	02.06.25	12.06.25	8		
	Morning transit to Kishanganj on 13.06.25							
5	District Election Office, Kishanganj	Low	Apr-23	13.06.25	21.06.25	8		
		Transit t	o Patna on	22.06.25				

Note:-1. Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 Km from headquarter (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House and Inspection Bungalows Messes etc.)

{Authority Vide Headquarters' Letter No. 3368/BRS/2012 dated 27th June, 2012}.



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2.In case of two or more consecutive holidays (including Sunday), the field party, within 150 Km from Head Quarter, shall take evening transit on the day preceding the holiday to report to Head Quarter and shall further, avail morning transit on the day succeeding the holiday to join their respective auditee units.

Instruction:-

The audit team shall follow the following instructions:-

- 1. The audit team shall examine the issue raised in paper clipping, DC &AC Bill received through hqrs office, if any. The audit team shall obtain the copy of these paper clippings from headquarter section.
- 2. The audit team shall also examine the instructions issued via **Branch Order** No-AMG-III(HQRS)/Instr. issued to field audit party/62/22-23/Tr. 1300 **dated 19.01.2023** in respect of theme related to " temporary advance" and audit entities of Revenue and Land Reforms Department.
- 3. The audit team will ensure updation/uploading of the information about IT systems of Audited Entities on the OIOS toolkit as per this office Branch Order No-AMG-III(Hqrs.)/Instr. Issued to parties/Reminder/2023-24 dated 01.05.2023.
- 4. The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly in the DIR.
- 5. Desk review should be submitted before proceeding for compliance audit/FABA and duly discussed with Group Officer (AMG-III).
- 6. The audit team members will perform audit work on OIOS Portal.
- 7. The team will obtain the reply of the outstanding paras of previous years' IR and after receiving the replies including sufficient key documents, they will make a proposal for settlement of paras of old IR.
- 8. Audit Team shall also submit information in 18 proforma including name of each DDO under the respective Department, Budget details, Bank/PLA/PD details (Active & inactive) in respect of all DDOs and Department.
- 9. All the SAOs of their respective field parties are hereby instructed to ensure submission of one proposed draft para by each party and at least three Part-II (A) paras (at least one para by each SAO and AAO) in each quarter. Besides, AAO (Ad-hoc)/ Auditor/Sr. Auditor/Assistant Supervisor shall also contribute at least one Part-IIB para. Failure to do so must be suitably justified separately and submitted to Headquarter Section, which would be reviewed by the Group officer at the close of quarterly programme.
- 10. Lastly, the team shall strictly comply with the directions issued in the Quarterly \int meetings, the copy of which may be had from Head quarter Section.

Sr. Audit Officer (HQ)

Sd/-Deputy Accountant General (AMG-III)

Copy to: -



Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan, <u>R-Block, Beer Chand Patel Marg, Bihar, Patna, 800001.</u>

Letter No. AMG-III (HQ)/Tour Programme/2025-26/Tr. No. 149

Date: 05.05.25

Revised Tour Programme

Sector: AMG-III

Quarter: 1 Party No- 9 Team Members:-

Sl	Name of party member	Designation	Remarks
No.	(Shri/Madam)		
1	Amitabh Kumar	Sr AO	Partial
2	Md. Moinul Haque	AAO	
3	Sarfraz Azam	AAO	
4	Abhishek Kumar	AAO	the second s
5	Shafaq Nawab Khan	Sr.Auditor	

Supervising Officer: - Shri Amitabh Kumar, Sr. AO

Sl. No	Name of the audit entity	Risk Cat.	Last Audit	conducted	t to be during the riod To	No. of worki ng days	Remarks	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	
	Attached to AMG-III Ho Desk Review and			28.04.25	29.04.25	2		
1	COMMANDENT, S.S.G. BIHAR, PATNA	Mediu m	LA	30.04.25	16.05.25	10	Deferred	
	Attached to AMG-III Ho Desk Review and			05.05.25	06.05.25	2		
2	The Joint Secretary, Bihar Gazetteers Office, Patna	Low	LA	07.05.25	19.05.25	8		
]	Fransit to	Purnia on 20	.05.25				
3	CENTRAL JAIL ,PURNEA	Mediu m	Nov-21	21.05.25	31.05.25	10		
4	BIHAR HOME GUARD DISTRICT COMMANDANT OFFICE PURNIA	Mediu m	Mar-06	02.06.25	14.06.25	10		
	Transit to Saharsa on 15.06.25							
5	DISTRICT FIRE OFFICE SAHARSA	Low	LA	16.06.25	24.06.25	8		
		Transit to	Patna on 25.	06.25				

Note:- 1. Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 Km from headquarter (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House and Inspection Bungalows Messes etc.)





{Authority Vide Headquarters' Letter No. 3368/BRS/2012 dated 27th June, 2012}.

2.In case of two or more consecutive holidays (including Sunday), the field party, within 150 Km from Head Quarter, shall take evening transit on the day preceding the holiday to report to Head Quarter and shall further, avail morning transit on the day succeeding the holiday to join their respective auditee units.

Instruction:-

The audit team shall follow the following instructions:-

- 1. The audit team shall examine the issue raised in paper clipping, DC &AC Bill received through hqrs office, if any. The audit team shall obtain the copy of these paper clippings from headquarter section.
- 2. The audit team shall also examine the instructions issued via Branch Order No-AMG-III(HQRS)/Instr. issued to field audit party/62/22-23/Tr. 1300 dated 19.01.2023 in respect of theme related to "temporary advance" and audit entities of Revenue and Land Reforms Department.
- 3. The audit team will ensure updation/uploading of the information about IT systems of Audited Entities on the OIOS toolkit as per this office Branch Order No-AMG-III(Hqrs.)/Instr. Issued to parties/Reminder/2023-24 dated 01.05.2023.
- 4. The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly in the DIR.
- 5. Desk review should be submitted before proceeding for compliance audit/FABA and duly discussed with Group Officer (AMG-III).
- 6. The audit team members will perform audit work on OIOS Portal.
- 7. The team will obtain the reply of the outstanding paras of previous years' IR and after receiving the replies including sufficient key documents, they will make a proposal for settlement of paras of old IR.
- 8. Audit Team shall also submit information in 18 proforma including name of each DDO under the respective Department, Budget details, Bank/PLA/PD details (Active & in-active) in respect of all DDOs and Department.
- 9. All the SAOs of their respective field parties are hereby instructed to ensure submission of one proposed draft para by each party and at least three Part-II (A) paras (at least one para by each SAO and AAO) in each quarter. Besides, AAO (Ad-hoc)/ Auditor/Sr. Auditor/Assistant Supervisor shall also contribute at least one Part-IIB para. Failure to do so must be suitably justified separately and submitted to Headquarter Section, which would be reviewed by the Group officer at the close of quarterly programme.
- 10. Lastly, the team shall strictly comply with the directions issued in the 1st Quarterly meeting, the copy of which may be had from Head quarter Section.

Sr. Audit Officer (HQ)

Sd/-**Deputy Accountant General** (AMG-III)

Copy to: -

1. Secretary to PAG (Audit), Patna

2. Secretary to DAG, AMG-III 3. Sr. AO, Claim-II

4. Concerned party



1

Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan, <u>R-Block, Beer Chand Patel Marg, Bihar, Patna, 800001.</u>

Letter No. AMG-III (HQ)/Tour Programme/2025-26/Tr. No.

Date: 25.04.25

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Tour Programme

Sector:	AMG-III
Sector.	11110-111

Quarter: 1

Party No-10

Team Members:-

Sl	Name of party member(Shri)	Designation	Remarks
No.			
1	Sujeet Kumar No-3	Sr AO	Partial Supervision
2	Ashish Kumar Sinha	AAO	
3	Pawan Kumar-3	AAO	
4	Nitesh Kumar	AAO	
5	Aman Kumar	Auditor	

Supervising Officer: Shri Sujeet Kumar-3, Sr. AO

Sl. No	Name of the audit entity	Risk Cat.	Last Audit	conducted	t to be during the riod	No. of worki ng	Remarks	
				From	То	days		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	
	Attached to AMG-III Desk Review a			28.04.25	29.04.25	2		
1	SAINIK KALYAN NIDESHALAYA PATNA	Low	LA	30.04.25	14.05.25	8		
	Transit	to Naugach	hia, Bhagalp	ur on 15.05.	25			
2	S.P. ,Naugachhia BHAGALPUR	Med	Dec-16	16.05.25	27.05.25	10		
	Morning trans	sit to Simri I	Bakhtiyarpur,	Saharsa on	28.05.25			
3	S.D.O.SIMARI BAKHATIYARPUR SAHARSA	Low	Jan-16	28.05.25	05.06.25	8		
		Morning transit to Araria on 06.06.25						
4	District Election Office, Araria	Low	Apr-23	06.06.25	17.06.25	8		
		Transit to Patna on 18.06.25						

Note:- 1. Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 Km from headquarter (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House and Inspection Bungalows Messes etc.)

{Authority Vide Headquarters' Letter No. 3368/BRS/2012 dated 27th June, 2012}.

2.In case of two or more consecutive holidays (including Sunday), the field party, within 150 Km from Head Quarter, shall take evening transit on the day preceding the holiday to report to Head Quarter and shall further, avail morning transit on the day succeeding the holiday to join their respective auditee units.

Instruction:-

-indiffiction.-

- 1. The audit team shall examine the issue raised in paper clipping, DC &AC Bill received through hqrs office, if any. The audit team shall obtain the copy of these paper clippings from headquarter section.
- 2. The audit team shall also examine the instructions issued via **Branch Order** No-AMG-III(HQRS)/Instr. issued to field audit party/62/22-23/Tr. 1300 **dated 19.01.2023** in respect of theme related to " temporary advance" and audit entities of Revenue and Land Reforms Department.
- 3. The audit team will ensure updation/uploading of the information about IT systems of Audited Entities on the OIOS toolkit as per this office Branch Order No-AMG-III(Hqrs.)/Instr. Issued to parties/Reminder/2023-24 dated 01.05.2023.
- 4. The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly in the DIR.
- 5. Desk review should be submitted before proceeding for compliance audit/FABA and duly discussed with Group Officer (AMG-III).
- 6. The audit team members will perform audit work on OIOS Portal.
- 7. The team will obtain the reply of the outstanding paras of previous years' IR and after receiving the replies including sufficient key documents, they will make a proposal for settlement of paras of old IR.
- 8. Audit Team shall also submit information in 18 proforma including name of each DDO under the respective Department, Budget details, Bank/PLA/PD details (Active & inactive) in respect of all DDOs and Department.
- 9. All the SAOs of their respective field parties are hereby instructed to ensure submission of one proposed draft para by each party and at least three Part-II (A) paras (at least one para by each SAO and AAO) in each quarter. Besides, AAO (Ad-hoc)/ Auditor/Sr. Auditor/Assistant Supervisor shall also contribute at least one Part-IIB para. Failure to do so must be suitably justified separately and submitted to Headquarter Section, which would be reviewed by the Group officer at the close of quarterly programme.
- 10. Lastly, the team shall strictly comply with the directions issued in the Quarterly meetings, the copy of which may be had from Head quarter Section.

Sr. Audit Ófficer (HQ)

Copy to¹ -1. Secretary to PAG (Audit), Patna 2. Secretary to DAG, AMG-III 3. Sr. AO, Claim-II 4. Concerned party Sd/-Deputy Accountant General (AMG-III)



Office of the Pr. Accountant General (Audit), Mahalekhakar Bhawan, <u>R-Block, Beer Chand Patel Marg, Bihar, Patna, 800001.</u>

Letter No. AMG-III (HQ)/Tour Programme/2025-26/Tr. No.

Date: 25.04.25

Tour Programme

Sector: AMG-III

Quarter: 1

Party No-11

Team Members:-

Sl	Name of party member (Shri)	Designation	Remarks
No.			
1	Sujeet Kumar No-3	Sr AO	Partial Supervision
2	Abhinav Kumar	AAO	
3	Munnu Kumar	AAO	
4	Abdul Rashid Ansari	AAO	
5	Ritesh Ranjan	Sr.Auditor	

Supervising Officer: - Shri Sujeet Kumar -3, Sr. AO

SI.	SI. No Name of the audit entity		Risk Last Cat. Audit		Audit to be conducted during the period		Remarks	
1.0				From	То	ng days		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	
	Attached to AMG-III Hqr fo Desk Review and alli			28.04.25	29.04.25	2		
1	REGIONAL DISTRICT PROBATION OFFICE, BEUR, PATNA	Low	Jan-15	30.04.25	14.05.25	8		
	Transit to Na	thnagar,	(Bhagalpu	r) on 15.05.	25			
2	S.P, C.T.S, NATHNAGAR, BHAGALPUR	Medi um	May-22	16.05.25	27.05.25	10		
3	D.I.G OFFICE, EASTERN REGION, BHAGALPUR	Low	Mar-13	28.05.25	05.06.25	8		
	Morni	ng transi	t to Sahars	sa on 06.06.1	25			
4	District Magistrate Office Saharsa	Medi um	Mar-22	06.06.25	19.06.25	10		
	Transit to Patna on 20.06.25							

Note:-1. Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 Km from headquarter (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House and Inspection Bungalows Messes etc.)

{Authority Vide Headquarters' Letter No. 3368/BRS/2012 dated 27th June, 2012}.

2.In case of two or more consecutive holidays (including Sunday), the field party, within 150 Km from Head Quarter, shall take evening transit on the day preceding the holiday to report to Head Quarter and shall further, avail morning transit on the day succeeding the holiday to join their respective auditee units.

Instruction:-



- 1. The audit team shall examine the issue raised in paper clipping, DC &AC Bill received through hqrs office, if any. The audit team shall obtain the copy of these paper clippings from headquarter section.
- 2. The audit team shall also examine the instructions issued via Branch Order No-AMG-III(HQRS)/Instr. issued to field audit party/62/22-23/Tr. 1300 dated 19.01.2023 in respect of theme related to "temporary advance" and audit entities of Revenue and Land Reforms Department.
- 3. The audit team will ensure updation/uploading of the information about IT systems of Audited Entities on the OlOS toolkit as per this office Branch Order No-AMG-III(Hqrs.)/Instr. Issued to parties/Reminder/2023-24 dated 01.05.2023.
- 4. The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly in the DIR.
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- 6. The audit team members will perform audit work on OIOS Portal.
- 7. The team will obtain the reply of the outstanding paras of previous years' IR and after receiving the replies including sufficient key documents, they will make a proposal for settlement of paras of old IR.
- 8. Audit Team shall also submit information in 18 proforma including name of each DDO under the respective Department, Budget details, Bank/PLA/PD details (Active & in-active) in respect of all DDOs and Department.
- 9. All the SAOs of their respective field parties are hereby instructed to ensure submission of one proposed draft para by each party and at least three Part-II (A) paras (at least one para by each SAO and AAO) in each quarter. Besides, AAO (Ad-hoc)/ Auditor/Sr. Auditor/Assistant Supervisor shall also contribute at least one Part-IIB para. Failure to do so must be suitably justified separately and submitted to Headquarter Section, which would be reviewed by the Group officer at the close of quarterly programme.
- 10. Lastly, the team shall strictly comply with the directions issued in the 3rd Quarterly meeting, the copy of which may be had from Head quarter Section.

Sd/-Deputy Accountant General (AMG-III)

Copy to: -

