

Office of the Accountant General (Audit), MahalekhakarBhawan, R-Block, Beerchand Patel Marg,

Bihar, Patna-800001

Tour Programme for compliance audit of 2nd quarter

Party No – 01 (AMG-I)

Name (Shri)	Designation
1. Santosh Kr. Roy	Sr. AO
2. Sanjay Kr. Sinha no. 02	AAO
3. Ajay Kr. no. 04	AAO
4. Premchand Kr. Das	SrAr

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
1	Rural Works Department, Bihar, Patna (Along with Engineer-in-Chief, Rural Engineering Organisation, Patna)	H	July 2018	05.07.2021	20.07.2021	10+2	Sat-10/07 & 17/07 Sun- 11/07 & 18/07
Transit to Buxar:- 22.07.2021(Morning)							
2.	EE Rural Works Division, Buxar	H	Dec 2016	22.07.2021	02.08.2021	10	Holiday:-21/07 Sun:- 25/07, 01/08
Transit to Ara:- 03.08.2021(Morning)							
3.	EE, Rural Works Division, Bhojpur, Ara	H	Dec 2016	03.08.2021	13.08.2021	10	Sun:- 08/08
Transit to Piro:- 14.08.2021(Morning)							
4.	EE, Rural Works Division, Piro, Bhojpur	H	July 2014	14.08.2021	18.08.2021	04	Holiday:-19/08 Sun:- 15/08
Transit to Patna:-18.08.2021(Evening)							
Transit to Piro:-20.08.2021(Morning)							
4	EE, Rural Works Division, Piro, Bhojpur	H	July 2014	20.08.2021	26.08.2021	06	Sun- 22/08
Transit to Rohtas:-27.08.2021(Morning)							
5.	EE, Rural Works Division, Sasaram-1 Rohtas	H	April 2016	27.08.2021	08.09.2021	10	Sun:- 29/08 & 05/09 Holiday:-30/08
Transit to Gaya (Tekari):-09.09.2021(Morning)							
6.	EE, Rural Works Division Tekari, Gaya	H	June 2016	09.09.2021	20.09.2021	10	Sun:-12/09 & 19/09
Transit to Barh,Patna:- 21.09.2021							
7.	EE, Rural Works Division, Barh, Patna	H	March 2016	22.09.2021	25.09.2021	04	
Transit to Patna:-25/09/2021(Evening)							
Transit to Barh, Patna:-27/09/2021(Morning)							
7	EE, Rural Works Division, Barh, Patna	H	March 2016	27/09/2021		01	Sun- 26/09 Holiday:- 28/09 & 02/10
Transit to Patna:-27.09.2021(Evening)							
Transit to Barh, Patna:-29.09.2021(Morning)							
7	EE, Rural Works Division, Barh, Patna	H	March 2016	29.09.2021	01.10.2021	03	
Transit to Patna:-01.10.2021(Evening)							

Attached to headquarter- 02.10.2021

Directions:-

- Teams to strictly follow the social distancing, guidelines issued by MHA, CAG office and this office and maintain personal hygiene.
- In case of holiday in State Government offices, field party will be attached to Headquarter.
- As per order of A.G. sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012}.
- The audit party is directed to intimate the details of hotel/accommodation i.e. Name of Hotel, Address, Room No and contact details etc to AMG-I (Hq) as soon as they will check in at hotel/accommodation.
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz issuance of memo and other related works etc. on OIOS platform positively.

- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-I(Hq).
- IRs must be submitted within 07 days from the date of completion of audit alongwith its soft copy.
- Party will have to submit at least one PDP from each High Category unit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
- Party will submit 18 proforma as per Allahabad Model.
- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/Das (like register of DAO objection book etc.)
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.

Sd/-
Dy. Accountant General (AMG-I)

No. AMG-I.Sec. (Hqrs.)/TP 2nd qtr 2021-22/251-256
Copy to:-

Date:02.07.2021

1. Secretary to Accountant General (Audit) Bihar, Patna
2. Dy. Accountant General (Adm.) Sectt.
3. Dy. Accountant General (AMG-I) Sectt.
4. Sr. Audit Officer, Claim.
5. Sr. A.O. AMS
6. Persons Concerned

Sr. Audit Officer/AMG-I (Hqr)