

**Revised (21.11.2025) TOUR PROGRAMME OF PARTY-VI AND INSPECTING
OFFICER OF AMG-I FOR THE 2nd & 3rd QUARTER OF 2025-26**

Sri Brajendra Nahak, SAO(C)
Sri Nishikanta Mishar, AAO(C)
Sri Rupesh Kumar Choudhary, AAO(C)
Sri Purushottam Kumar, Ar.

Period of inspection	No. of working days	Name of the Audit unit	Sundays/ Holidays
13.08.2025 to 19.08.2025	05	SSCA of OPGC Headquarters, Bhubaneswar	Aug-15,17
Transit to ITPS Banaharpalli, Jharsuguda on 20 August 2025			
21.08.2025 to 24.09.2025	25	OPGC Unit Office at ITPS Banharpalli, Jharsuguda	Aug-23,24,27,28,31 Sept-05,07,13,14,21
Transit to Bhubaneswar on 25 Sept-2025			
Report to Headquarters for Mid Term review of SSCA on "Construction and Operation of thermal power plants of Odisha Power Generation Corporation Limited for the period of 2020-21 to 2024-25 with DAG/AMG-I on 26.09.2025.			
Holiday on 27.09.2028 and 28.09.2025. Party will remain at Hqrs on 29.09.2025 and 30.09.2025			
Holiday on 01.10.2025 and 02.10.2025			
03.10.2025 to 10.10.2025	06	OPGC Headquarters, Bhubaneswar	Oct- 05,07,11,12
Transit to ITPS Banaharpalli, Jharsuguda on 12.10.2025 (Holiday) by Rupesh Kumar Chudhary, AAO.			
Sri Brajendra Nahak, SAO(C), Sri Nishikanta Mishra, AAO (C), Sri Purushottam Kumar, Ar. will continue at OPGC Headquarters, Bhubaneswar from 11.10.2025 to 21.10.2025 and take transit to ITPS, Banharpalli on 22.10.2025 and continue			
13.10.2025 to 07.11.2025	20	OPGC Unit Office at ITPS Banharpalli, Jharsuguda	Oct- 19,20,21,26 Nov- 02,05
All audit party members & Sri Purusottam Kumar, Ar. are relieved to attend examination on Public Procurement scheduled to be held on 10.11.2025 & miscellaneous work			

respectively with availing usual transit vide letter No. AMG-I (Hqrs)/106/Dept. Exam/2025-26/629, dated: 06.11.2025.			
Transit to Banharpalli, Jharsuguda on 11.11.2025			
12.11.2025 to 06.12.2025	21	Remaining part of OPGC Unit Office at ITPS Banharpalli, Jharsuguda	Nov- 16,22,23,30 Dec-7
Transit to Bhubaneswar on 07.12.2025			
08.12.2025 to 10.12.2025	3	OPGC corporate office, Bhubaneswar	-
11.12.2025 to 16.12.2025	4	Principal Secretary, Department of Energy, GoO, Bhubaneswar	Dec-13,14
17.12.2025 to 31.12.2025	11	OPGC corporate office, Bhubaneswar	Dec-13,14,21,28
Report to Head office on 01.01.2026.			

Mandatory Instructions to Field Parties

1. RO may submit a list of cases under the period of audit by the end of 2nd day and the selection made from above for audit and send to the Group email and man-days may be reviewed accordingly for surrender or extension.
2. **Revision of Tour Programme:** Prior Telephonic Permission are to be obtained in advance from Group Officer for any suggestion/request for extension/surrender of working days in a Programme followed by written request with detailed justification.
3. **Paragraphs:** All the quoted Act/Rule/Orders/Notification etc. mentioned in preamble and facts & figures of paragraphs are to be supported by relevant and legible key documents (KDs).
4. **Wanting KDs:** Any wanting KD(s) shall be collected by the contributor of Paragraph at his own expense and own time by availing CL/EL at the instruction of vetting/Report section.
5. **Annexure (s):** All the facts and figures of an annexure should be in Excel Sheet with appropriate formulae as per the prescribed format of vetting section/Appendix of Audit Report and only the conclusion drafted into paragraph as per style guide.
6. **Submission of DIR:** Soft copy of the DIR containing Annexure(s) are to be invariably submitted along with hard copy and again sent to official E-mail of BO/AMG-I(Vetting) and AMG-I(Hqr)[ID-
santanukb.comm@cag.gov.in](mailto:santanukb.comm@cag.gov.in) within seven days of Completion of audit.
7. **Leave:** Prior intimation to Group Officer is mandatory before leaving the camp at audit location followed by email/fax for availing any kind of leave.
8. Adherence to the **guidance note** issued by Headquarter vide No. **226-09-PPG/2017 dated 23/08/2017** and new **auditing standard** issued by C&AG should be strictly followed.
9. Any material/extraction report/exception report relevant should be collected from the **Data Analytic Cell** (if available) before proceeding to the field unit.
10. **Man-days may be surrendered**, if assessment records/volume of work is less in the year of audit. The parties may proceed to next item with intimation to AMG-I(Hq.)
11. Parties should collect the **soft copies of previous IRs** of respective subject from AMG-I Vetting cell before proceeding to Field unit.
12. Parties should **obtain KD in complete form and replies/compliance of the Preliminary Objection Memos** issued from the auditee unit so that the paras can be processed/developed smoothly. Further clarification/documents sought for at the time of vetting may be complied immediately.

13. Any **interesting or new points/paras** noticed may be promptly intimated to all parties/AMG-I vetting cell for circulation among the other concerned field parties for raising similar objection in all the units of the Department audited.
14. **Desk review** should be submitted to AMG-I (Hqrs) mail along with a copy to Group Officer's mail/Concerned Vetting Section's mail.
15. **Non-Compliance:** Any non-compliance to above instructions may be viewed seriously and reflected in APAR and action deemed fit may be initiated against the Contributor/Reviewing Officer.
16. **Non-Production of records:** - All records which are not provided should be part of the Draft Report. Non-production of records is also to be included as a Para in Exit Meeting with the Head of the Organisation/entity.

sd/-

Sr. Audit Officer/AMG-I (Hqrs.)

Memo No. AMG-I (Hqrs.)-09/TP/AP-06/2025-26/ 711

Date: 25.11.2025

Copy forwarded to: -

1. Secretary to A.G. (Audit - II)
2. PA to D.A.G. (AMG - I)
3. Sr. A.O, AMG -I (Vetting/Civil)
4. BO, EDP Cell
5. AMG - I (Hqrs.) – T.D. Seat/Spare Copy

sd/-

Sr. Audit Officer/AMG-I (Hqrs.)