

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 800001

(Office of the Pr. Accountant General (Audit) Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2025-26/ 116

दिनांक: - 15.07.2025

Letter No-AMG-IV(HQ)/Tour Programme/2025-26/

Date:

वर्ष 2025-26 के द्वितीय तिमाही के अनुपालन लेखापरीक्षा का यात्रा कार्यक्रम

Tour Programme for compliance audit of 2nd quarter 2025-26

Party No – 05/2025-26 (AMG-IV)

Name (Shri)	Designation
Kumar Rajiv Ranjan	Senior Audit Officer
Om Kumar	Assistant Audit Officer
Dawar Shekh	Assistant Audit Officer
Ranjeet Kumar Singh	Assistant Audit Officer

(For Field Visit)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
1	DIST PLANNING OFFICER, Muzaffarpur	L	31-03-2023	25.07.2025 (Morning Transit to Muzaffarpur)	01.08.2025	07*	Sun- 27.07.25
2	E.E, LOCAL AREA ENG. ORG, WD-1, Muzaffarpur	M	31-08-2023	02.08.2025	11.08.2025	08	Sun- 03& 10.08.25
3	DISTT PLANNING OFFICER Sitamarshi	L	28-02-2022	12.08.2025 (Morning Transit to Sitamarshi)	21.08.2025	07*	Sun- 17.08.25 Holiday- 15& 16.08.25
4	EE LOCAL AREA ENGINEERING ORGANISATION WORKS DIV-1, Sitamarshi	M	31-03-2024	22.08.2025	30.08.2025 (Evening Transit to Patna)	08	Sun- 24.08.25
5	DISTRICT PLANNING OFFICE Motihari	L	30-11-2021	01.09.2025 (Transit to Motihari on 31.08.25)	09.09.2025	07*	Sun- 07.09.25 Holiday- 05.09.25
6	DISTT PLANING OFFICER Bettiah	L	30-09-2021	10.09.2025 (Morning Transit to Bettiah)	17.09.2025	07*	Sun- 14.09.25
7	E.E.LOCAL AREA ENGINEERING ORGANISATION DIV 1 Bettiah	M	31-05-2022	18.09.2025	26.09.2025 (Transit to Patna on 27.09.25)	08	Sun- 21.09.25

Attached to headquarter- 29.09.2025 (Sun- 28.09.2025)

* One day extra included for collection of the information from District Welfare Officer.

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012}.
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).

- IRs must be submitted within 07 days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
- Party will submit 18 proforma as per Allahabad Model.
- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/DAs (like register of DAO objection book etc.)
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
- Physical verification mandatory, if any.
- The joint physical verification will be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.
- In Compliance of Branch order dated 10.12.2024 information to be furnished on google form link: - <http://forms.gle/QJiTxux9T9UGRL6A>.
- The above audit will be conducted as theme based audit on "Construction of Community Hall-cum-Work shed."

ह०/-

उप-महालेखाकार/ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. ए०एम०एस० अनुभाग
6. संबंधित अधिकारी/कर्मचारी I


15/07/25

वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 800001

(Office of the Pr. Accountant General (Audit) Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2025-26/111

दिनांक: - 15.07.2025

Letter No-AMG-IV(HQ)/Tour Programme/2025-26/

Date:

वर्ष 2025-26 के द्वितीय तिमाही के अनुपालन लेखापरीक्षा का यात्रा कार्यक्रम

Tour Programme for compliance audit of 2nd quarter 2025-26

Party No – 02/2025-26 (AMG-IV)

Name (Shri)	Designation
Pranay Kumar No.2	Senior Audit Officer
Raju Kumar Gupta	Assistant Audit Officer
Uma Shankar Kumar	Senior Auditor

(For Field Visit)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
1	District Sub Registrar, Gopalganj	H	31-01-2024	16.07.2025 (Transit to Gopalganj on 15.07.25)	29.07.2025	10+02= 12	Sun- 20&27.07.25
2	Dy Collector Stamp, Gopalganj [Imp. Unit]*	L	31-03-2017				
3	GPF OFFICE GOPALGANJ	L	30-06-2015	30.07.2025	05.08.2025	06	Sun- 03.08.25
4	District Sub Registrar, Siwan	M	31-08-2024	06.08.2025 (Morning Transit to Siwan)	19.08.2025 (Evening Transit to Patna)	08+02= 10	Sun- 10&17.08.25 Holiday- 15&16.08.25
5	Dy Collector Stamp, Siwan [Imp. Unit]*	L	31-03-2014				
6	District Sub Registrar, Saran	M	31-10-2024	20.08.2025	21.08.2025	02	Desk Review at Headquarter
7	Dy Collector Stamp, Saran Chapra	L	31.12.2021				
8	District Sub Registrar, Saran	M	31-10-2024	22.08.2025 (Morning Transit to Saran)	02.09.2025 (Evening Transit to Patna)	08+02= 10	Sun- 24&31.08.25
9	Dy Collector Stamp, Saran Chapra	L	31.12.2021				

* Implementing Unit will be audited with corresponding Audit Unit.

Attached to Headquarter- 03.09.2025

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012}.
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).
- IRs must be submitted within 07 days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.

- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
- Party will submit 18 proforma as per Allahabad Model.
- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/DAs (like register of DAO objection book etc.)
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
- Physical verification mandatory, if any.
- The joint physical verification will be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.
- In Compliance of Branch order dated 10.12.2024 information to be furnished on google form link: - <http://forms.gle/QJiTux9T9UGRL6A>

हो/-

उप-महालेखाकार/ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. ए०एम०एस० अनुभाग
6. संबंधित अधिकारी/कर्मचारी।

15/07/25

वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 800001
(Office of the Pr. Accountant General (Audit) Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2025-26/ 121

दिनांक: - 16.07.2025

Letter No-AMG-IV(HQ)/Tour Programme/2025-26/

Date:

वर्ष 2025-26 के द्वितीय तिमाही के अनुपालन लेखापरीक्षा का यात्रा कार्यक्रम

Tour Programme for compliance audit of 2nd quarter 2025-26

Party No – 03/2025-26 (AMG-IV)

Name (Shri)	Designation
Satya Prakash Singh	Senior Audit Officer
Niraj Kumar Gupta	Assistant Audit Officer
Rajesh Kumar	Assistant Audit Officer

(For Field Visit)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
1	Sub Registrar, Danapur	H	31-07-2024	19.07.2025	30.07.2025	10	Sun-20&27.08.25
2	District Sub Registrar, Aurangabad	M	31-07-2024	31.07.2025 (Morning Transit to Aurangabad)	11.08.2025	08+02=10	Sun-03&10.07.25
3	Dy Collector Stamp, Aurangabad [Imp. Unit]*	L	31-05-2023				
4	District Sub Registrar, Sasaram	H	31-08-2024	12.08.2025 (Morning Transit to Sasaram)	27.08.2025 (Transit to Patna on 27.08.25)	10+02=12	Sun- 17.08.25 Holiday- 15&16.08.25
5	Dy Collector Stamp, Rohtas [Imp. Unit]*	L	31-03-2014				
6	Office of the Inspector General of Registration Bihar, Patna	H	30-08-2024	28.08.2025	29.08.2025	02	Desk Review at Headquarter
				01.09.2025	15.09.2025	10	Field Visit Sun-07&14.09.25 Sat-06.09.25 Holiday-05.09.25

* Implementing Unit will be audited with corresponding Audit Unit.

Attached to Headquarter- 16.09.2025

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
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- IRs must be submitted within 07 days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.


- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
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- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
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- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.
- In Compliance of Branch order dated 10.12.2024 information to be furnished on google form link: - <http://forms.gle/QJiTxux9T9UGRL6A>

हं/-

उप-महालेखाकार/ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. ए०एम०एस० अनुभाग
6. संबंधित अधिकारी/कर्मचारी।


16/07/25

वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 800001

(Office of the Pr. Accountant General (Audit) Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2025-26/ 112

दिनांक: - 15.07.2025

Letter No-AMG-IV(HQ)/Tour Programme/2025-26/

Date:

वर्ष 2025-26 के द्वितीय तिमाही के अनुपालन लेखापरीक्षा का यात्रा कार्यक्रम

Tour Programme for compliance audit of 2nd quarter 2025-26

Party No – 04/2025-26 (AMG-IV)

Name (Shri)	Designation
Abhay Atikant	Senior Audit Officer
Ashutosh Kumar	Assistant Audit Officer
Dharmendra Kr. Yadav	Assistant Audit Officer

Sl. No.	Name of the audit entity	Risk Cate gory	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
For Desk Review at Headquarter							
1	Supt. Bihar Secretariat Press, Gulzarbagh, Patna-7	M	31-12-2022	16.07.2025	17.07.2025	02	
For Field Visit							
1	Supt. Bihar Secretariat Press, Gulzarbagh, Patna-7	M	31-12-2022	18.07.2025	26.07.2025	08	Sun-13.05.25

Attached to Headquarter- 28.07.2025 (Sun- 27.07.25)

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012}.
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- IRs must be submitted within 07 days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
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- Physical verification mandatory, if any.

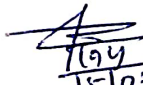
- The joint physical verification will be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
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ह०/-

उप-महालेखाकार/ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. ए०एम०एस० अनुभाग
6. संबंधित अधिकारी/कर्मचारी ।


15/10/25
वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

कायोलस प्रभान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 800001

(Office of the Pr. Accountant General (Audit) Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, Biharpattna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2025-26/ 117

दिनांक: - 15.07.2025

Letter No-AMG-IV(HQ)/Tour Programme/2025-26/

Date:

वर्ष 2025-26 के द्वितीय तिमाही के अनुपालन लेखापरीक्षा का यात्रा कार्यक्रम

Tour Programme for compliance audit of 2nd quarter 2025-26

Party No - 06/2025-26 (AMG-IV)

Name (Shri)	Designation
Santosh Kumar Roy	Senior Audit Officer
Sanjay Kumar Sinha No.2	Assistant Audit Officer
Vikash Kumar Singh	Assistant Audit Officer
Satyendra Kumar Singh	Auditor

(For Field Visit)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
1	DIST. PLANNING OFFICER PATNA	L	31-08-2018	23.07.2025	30.07.2025	07*	Sun- 27.07.25
2	EXE ENG L A E ORG WORKS DIV-2, DANAPUR, PATNA	M	30-06-2019	31.07.2025	08.08.2025	08	Sun- 03.08.25
3	EXE. ENG. L. A. E. O WORK DIVISION-2, ROSERA, Samastipur	M	31-10-2019	09.08.2025 (Morning Transit to Rosera)	20.08.2025	08	Sun- 10&17.08.25 Holiday- 15&16.08.25
4	DIST. PLANNING OFFICER, Madhubani	L	31-01-2022	21.08.2025 (Morning Transit to Madhubani)	28.08.2025	07*	Sun- 24.08.25
5	EX ENG LOCAL AREA ENGG ORG WORKS DIV-1 MADHUBANI	M	31-07-2022	29.08.2025	08.09.2025	08	Sun- 31.08.25; 07.09.25 Holiday- 05.09.25
6	EX. ENG. LOCAL AREA ENG. ORGANISATION WORK DIV-2 Jhanjharpur, Madhubani	M	31-03-2016	09.09.2025 (Morning Transit to Jhanjharpur)	17.09.2025 (Transit to Patna on 18.09.25)	08	Sun- 14.09.25

Attached to headquarter- 19.09.2025

* One day extra included for collection of the information from District Welfare Officer.

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012}.
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).
- IRs must be submitted within 07 days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.

- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).
- Party will submit 18 proforma as per Allahabad Model.
- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/DAs (like register of DAO objection book etc.)
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
- Physical verification mandatory, if any.
- The joint physical verification will be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.
- In Compliance of Branch order dated 10.12.2024 information to be furnished on google form link: - <http://forms.gle/QJiTxux9T9UGRL6A>.
- The above audit will be conducted as theme based audit on "Construction of Community Hall-cum-Work shed."

ह०/-

उप-महालेखाकार/ए०एम०जी०-IV

प्रतिलिपि: -

7. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
8. सचिवालय, उप-महालेखाकार/प्रशासन
9. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
10. वरिष्ठ लेखापरीक्षा/ दावा- II
11. ए०एम०एस० अनुभाग
12. संबंधित अधिकारी/कर्मचारी।

15/10/25

वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 800001
(Office of the Pr. Accountant General (Audit) Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2025-26/ 114
Letter No-AMG-IV(HQ)/Tour Programme/2025-26/

दिनांक: - 15.07.2025
Date:

वर्ष 2025-26 के द्वितीय तिमाही के अनुपालन लेखापरीक्षा का यात्रा कार्यक्रम

Tour Programme for compliance audit of 2nd quarter 2025-26

Party No – 07/2025-26 (AMG-IV)

Name (Shri)	Designation
Kaushal Kishore Mishra	Assistant Audit Officer
Ranjit Kumar	Assistant Audit Officer
Akhilesh Paswan	Supervisor

(For Field Visit)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
1	District Sub Registrar, Sheikhpura	M	31-10-2021	17.07.2025 (Morning Transit to Sheikhpura)	25.07.2025	08	Sun- 20.07.25
2	Sub Registrar, Halsi, Lakhisarai	L	31-10-2015	26.07.2025 (Morning Transit to Halsi)	01.08.2025	06	Sun- 27.07.25
3	District Sub Registrar, Bhagalpur	H	31-07-2024	02.08.2025 (Morning Transit to Bhagalpur)	18.08.2025 (Transit to Patna on 19.08.25)	10+02= 12	Sun- 03, 10 & 17.08.25 Holiday- 15 & 16.08.25
4	Dy Collector Stamp, Bhagalpur [Imp. Unit]*	L	31-01-2016				
5	Sub Registrar, Patna City	H	31-07-2024	20.08.2025	30.08.2025	10	Sun- 24.08.25

* Implementing Unit will be audited with corresponding Audit Unit.

* Desk Review will be collected from FAP 9/2025-26 headed by Shri Pranay Kumar No. 1 Sr. AO

Attached to Headquarter- 01.09.2025

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012}.
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).
- IRs must be submitted within 07 days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit report on DAOs/DAs performance in the light of proforma gIVen in MSO (audit).
- Party will submit 18 proforma as per Allahabad Model.

- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/Das (like register of DAO objection book etc.)
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
- Physical verification mandatory, if any.
- The joint physical verification will be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.
- In Compliance of Branch order dated 10.12.2024 information to be furnished on google form link: - <http://forms.gle/QJiTxux9T9UGRL6A>

60/-
उप-महालेखाकार/ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. ए०एम०एस० अनुभाग
6. संबंधित अधिकारी/कर्मचारी ।

15/10/25
वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 800001
(Office of the Pr. Accountant General (Audit) Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2025-26/ 109

दिनांक: - 14.07.2025

Letter No-AMG-IV(HQ)/Tour Programme/2025-26/

Date:

वर्ष 2025-26 के द्वितीय तिमाही के अनुपालन लेखापरीक्षा का यात्रा कार्यक्रम

Tour Programme for compliance audit of 2nd quarter 2025-26

Party No - 08/2025-26 (AMG-IV)

Name (Shri)	Designation
Binoy Sheel Gautam	Senior Audit Officer
Birendra Kumar No. 4	Assistant Audit Officer
Keshav Kishore	Assistant Audit Officer
Kumar Agniwesh	Auditor

SL No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
1	District Sub Registrar, Nawada	H	31-12-2023	15.07.2025 (Morning Transit to Nawada)	28.07.2025	10+02=12	Sun- 20&27.07.25
2	Dy Collector Stamp, Nawada [Imp. Unit]*	L	31-08-2017				
3	DISTT. PROV. FUND OFFICER, Nawada	L	31-12-2016	29.07.2025	04.08.2025 (Evening Transit to Patna)	06	Sun- 03.08.25
4	Sub Registrar, Phulwarisharif	M	31-08-2024	05.08.2025	13.08.2025	08	Sun- 10.08.25
6	Commissioner of Excise, Patna	L	30-09-2024	14.08.2025	18.08.2025	02	Desk Review at Headquarter Sat 16.08.25 Sun 17.08.25 Holiday 15.08.2025
				19.08.2025	26.08.2025	06	Field Visit Sun- 24.08.25
7	DIST. PROVIDENT FUND OFFICER, KHAGARIA	L	31-05-2015	27.08.2025	28.08.2025	02	Desk Review at Headquarter
				30.08.2025 (Transit to Khagaria on 29.08.25)	06.09.2025 (Transit to Patna on 07.09.25)	06	Field Visit Sun- 31.08.25 Holiday 05.09.2025

* Implementing Unit will be audited with corresponding Audit Unit.

Attached to Headquarter- 08.09.2025

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012}.
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-IV(Hq).


- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
- Physical verification mandatory, if any.
- The joint physical verification will be done only after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports.
- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.
- In Compliance of Branch order dated 10.12.2024 information to be furnished on google form link: - <http://forms.gle/QJiTxux9T9UGRL6A>.

ह०/-

उप-महालेखाकार /ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. ए०एम०एस० अनुभाग
6. संबंधित अधिकारी/कर्मचारी ।


14/03/25

वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) बिहार, महालेखाकार भवन, R-ब्लॉक, बीरचंद पटेल मार्ग, पटना बिहार - 800001
(Office of the Pr. Accountant General (Audit) Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg, BihaPatna-800001)

पत्रांक: - ए०एम०जी०-IV(मु०)/यात्रा कार्यक्रम/2025-26/ 115

दिनांक: - 15.07.2025

Date:

Letter No-AMG-IV(HQ)/Tour Programme/2025-26/

वर्ष 2025-26 के द्वितीय तिमाही के अनुपालन लेखापरीक्षा का यात्रा कार्यक्रम

Tour Programme for compliance audit of 2nd quarter 2025-26

Party No - 09/2025-26 (AMG-IV)

Name (Shri)	Designation
Pranay Kumar No. 1	Senior Audit Officer
Pankaj Kumar No. 1	Assistant Audit Officer
Niraj Kumar Singh	Assistant Audit Officer

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Duration of programme		Number of working days	Remarks
				From	To		
1	District Sub Registrar, Madhubani	M	31-01-2021	18.07.2025 (Transit to Madhubani on 17.07.25)	29.07.2025	08+02=10	Sun-20&27.07.25
2	Dy Collector Stamp, Madhubani [Imp. Unit]*	L	30-11-2017			06	
3	Dist. Provident Fund Officer, Madhubani	L	30-06-2016	30.07.2025	05.08.2025 (Transit to Patna on 06.08.25)	08	Sun- 03.08.25
4	Aisstt. Director, G.P.F., Finance Deptt., Patna	M	31-12-2021	07.08.2025	19.08.2025	06	Sat- 09.08.25 Sun- 10&17.08.25 Holiday- 15&16.08.25
5	District Provident Fund Office Jehanabad	L	31-12-2016	20.08.2025 (Morning Transit to Jehanabad)	26.08.2025 (Evening Transit to Patna)	06	Sun- 24.08.25

* Implementing Unit will be audited with corresponding Audit Unit.

* Desk Review will be collected from FAP 07/2025-26 Shri Kaushal Kishore Mishra, AAO

Attached to Headquarter- 27.08.2025

Directions: -

- In case of holiday in State Government offices, local field party will be attached to Headquarter.
- As per order of A.G. Sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012}.
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz. issuance of memo and other related works etc. on OIOS platform positively.
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- IRs must be submitted within 07 days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit report on DAOs/DAs performance in the light of proforma given in MSO (audit).

- Party will submit 18 proforma as per Allahabad Model.
- The audit party will issue separate memo to DAOs/DAs in respect of financial irregularities noticed during audit and obtained the reply from the DAOs/DAs (like register of DAO objection book etc.)
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- The audit team will follow and adhere the Key Result Area as earmarked by the Group Officer.
- The audit party should comply the O.O.No.Misc/TA/CA-529 dated 01.03.2023 regarding stay at hotel & TA claims.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section (AMG-IV) separately.
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- In Compliance of Branch order dated 10.12.2024 information to be furnished on google form link: - <http://forms.gle/QJiTxux9T9UGRL6A>

उप-महालेखाकार/ए०एम०जी०-IV

प्रतिलिपि: -

1. सचिवालय, प्रधान महालेखाकार (ले०प०) बिहार, पटना
2. सचिवालय, उप-महालेखाकार/प्रशासन
3. सचिवालय, उप-महालेखाकार/ए०एम०जी०-IV
4. वरिष्ठ लेखापरीक्षा/ दावा- II
5. ए०एम०एस० अनुभाग
6. संबंधित अधिकारी/कर्मचारी ।

15/10/25

वरिष्ठ लेखापरीक्षा/ए०एम०जी०-IV(मु०)