

कार्यालय प्रधान महालेखाकार  
(लेखापरीक्षा), बिहार  
वीरचंद पटेल मार्ग, पटना - 800 001



Office of The Principal Accountant General  
(Audit), Bihar  
Birchand Patel Marg, Patna - 800 001

**Tour Program for SSCA on Construction of Residential  
Schools/Hostels by BSBCCCL**

Name of Party Members -

1. Shri Shyam Jee Dubey, Sr. AO (C)
2. Shri Satyendra Kumar Gupta, AAO (C)
3. Shri Vikash Kumar, AAO (C)
4. Shri Abhishek Jain, AAO

Sl. No.	Name of the audit entity	Duration of Program		Number of Working days	Remarks
		From	To		
1.	BSBCCL, Patna	23.06.25	02.07.25	08 (First Phase)	Sat-28/06, Sun-29/06
Transit to Muzaffarpur-03.07.25 (Morning)					
2.	PIU, Muzaffarpur	03.07.25	17.07.25	13	Sun-06/07, 13/07
Transit to Darbhanga-18.07.25 (Morning)					
3.	PIU, Darbhanga	18.07.25	22.07.25	04	Sun-20/07
Transit to Saharsa-23.07.25 (Morning)					
4.	PIU, Saharsa	23.07.25	29.07.25	06	Sun-27/07
Transit to Purnia-30.07.25 (Morning)					
5.	PIU, Purnia	30.07.25	09.08.25	10	Sun-03/08
Transit to Patna-10.08.25					
6.	PIU, Patna	11.08.25	26.08.25	12	Sun-17/08, 24/08 Holiday- 15/08, 16/08
Transit to Munger-27.08.25					
7.	PIU, Munger	28.08.25	06.09.25	08	Sun-31/08 Holiday-05/09
Transit to Bhagalpur-07.09.25					
8.	PIU, Bhagalpur	08.09.25	13.09.25	06	
Transit to Gaya-14.09.25					
9.	PIU, Gaya	15.09.25	25.09.25	10	Sun-21/09
Transit to Patna-25.09.25 (Evening)					
10.	BSBCCL, Patna	26.09.25	10.10.25	07 (Second Phase)	Sat-27/09, 04/10 Sun-28/09, 05/10 Holiday-29/09, 30/09, 01/10, 02/10



Attached to Headquarter- 13.10.25

Instructions:

1. Audit of BSBCCL, Patna will be conducted in two phases. Hence, Draft IR of this unit may be submitted after second phase of audit.
2. The joint physical verification should be done only after selection/review of schemes by the audit team and the final report on physical verification along with concerned photographs should be submitted with the concerned Draft Inspection Reports.
3. The audit team is directed to conduct compliance audit on OIOS platform mandatorily as per headquarter instructions.
4. The audit team should comply the O.O. No. Misc/TA/CA-529 dated 01.03.2023 regarding stay at Hotel & TA claims.
5. The Audit team is directed to submit compliance report of complaint cases/media reports press clippings) handed over to the team or shown at 'Items for Verification' flag at right side ribbon of OIOS, if any, to the headquarter section (AMG-I) separately.
6. Field team is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) {Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012}.
7. The audit team should be ensured that sufficient and relevant KDs are attached with the observations and referencing of them done properly.
8. The audit team should follow and adhere the Key Result Area as circulated vide wing order no. 05 dated 05.06.2025.
9. **Draft IRs must be submitted within 07 working days from the date of completion of audit. E-mail Id of auditee units and their controlling officers should be mentioned on draft IRs.**
10. The audit team should collect outstanding old IRs from concerned vetting sections and submit a review report after obtaining a reply from the units.
11. **No extension will be granted except in case of exigency/seriousness of work and without proper justification.**
12. The audit team is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the team will collect the certified bank statement from concerned banks.
13. The audit team should collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years and submit the same to AMG-I (Hq).
14. The Audit team should submit 18 proforma as per Allahabad Model along with DIR.
15. The Audit team will ensure updation/uploading of the information about IT Systems of audited entity on OIOS toolkits as per wing order Tr. No. 373 dated 24.07.2023.

Sd/-  
Dy. Accountant General (AMG-I)

No. AMG-I (HQ)/1<sup>st</sup> Qtr. TP/2025-26/Tr.No. 38470 Date:- .07.2025

Copy to:

- ✓ 1. Secretary to Pr. Accountant General (Audit) Bihar, Patna
2. Dy. Accountant General (AMG-I) Sectt.
3. Sr. Audit Officer, Claim/AMS/PPG (Through e-mail)
4. Persons Concerned

12/07/25  
Sr. Audit Officer  
(AMG-IHQ)