

**Office of the Principal Accountant General (Audit), Mahalekhakar Bhawan,
R-Block, Beerchand Patel Marg, Bihar, Patna-800001**

Tour Programme for PA on Har Ghar Nal ka Jal with Compliance Audit

Party No –1 PA on HGJN/AMG-05/01

Name of Party members –

1. Shri Birendra Mishra, AAO
2. Shri Salkin Ahmad, AAO
3. Shri Mukesh Kumar, AAO
4. Shri Lalan Kumar Singh, Sr.Ar.

Name of supervising officer: - Shri B.N. Jha, Sr. AO

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted upto	Duration of Audit		No. of working days	Remarks
				From	To		
Evening transit to Supaul- 01.06.2023							
1.	EE, PH.Div., Supaul	H	Mar-16	02.06.23	20.06.23	16	Sun:04/06,11/06& 18/06
2.	DPRO, Supaul	PA work only		21.06.23	22.06.23	2	
3.	Nagar Panchayat, Birpur	PA work only		23.06.23	05.07.23	10	Only PA work, (Sun:-25/06,02/07) Holiday-29/06
Transit to Aurangabad: - 06.07.2023							
4.	EE, PH.Div. Aurangabad	M	Jan-20	07.07.23	25.07.23	16	Sun:09/07,16/07& 23/07
5.	Nagar Parishad, Aurangabad	PA work only		26.07.23 to 28.07.23 & 02.08.23 to 09.08.23		3	
Evening transit to Patna:-28.07.23							
	Attach to Hqr			29.07.23	01.08.23	2	Sharing of data and discuss of common finding with Group Officer. State holiday on 29.07 and Sunday on 30.07
Morning transit to Aurangabad:- 02.08.23							
6.	Nagar Parishad, Aurangabad	PA work only		02.08.23	09.08.23	7	Sun:- 06/08
7.	DPRO, Aurangabad	PA work only		10.08.23 to 24.08.23		12	Sun: 13/08 & 20/08
8.	BPRO, Obra						
9.	Amilauna Panchayat of Obra Block						
10.	Mahuaw Panchayat of Obra Block						
11.	BPRO,Barun						
12.	Pauthu Panchayat of Barun Block						
13.	Dhangai Panchayat of Barun Block						
Transit to Darbhanga:- 25.08.23							
14.	EE, PH.Div. Darbhanga	M	Jan-22	26.08.23 to 05.09.23		09	Sun: 27/08 & 03/09
Evening transit to Patna: 05.09.23							
	Attach to Hqr			06.09.23	07.09.23	2	Sharing of data and discuss of common finding with Group Officer. State holiday on 06.09 and Sunday on 07.09
Morning transit to Darbhanga: 08.09.23							

15.	EE, Darbhanga	PH.Div.	M	Jan- 22	08.09.23	11.09.23	03	
16.	Nagar Benipur	Parishad,	PA work only		12.09.23	23.09.23	11	Sun: 10/09 & 17/09
Evening transit to Patna : 23.09.23								
Morning transit to Darbhanga : 25.09.23								
17.	DPRO, Darbhanga		PA work Only		25.09.23	06.10.23	09	Sun: 24/09 & 01/10 Holiday:-28/09 & 02/10
18.	BPRO, Keoti							
19.	Nanaura Panchayat of Keoti Block							
20.	Bariaul Panchayat of Keoti Block							
21.	BPRO, Alinagar							
22.	Harsingpur Panchayat of Alinagar Block							
23.	Hanumannagar Panchayat of Alinagar Block							
Morning transit to Madhubani:-07.10.23								
24.	EE, Madhubani	PH.Div.,	H	Oct-22	07.10.23 to 20.10.23		12	Sun: 8/10 & 15/10
Transit to Patna : 21.10.23								
Tansit to Patna:-21.10.23								
	Attach to Hqr				22.10.23	25.10.23	1	Compilation of data 21/10 to 24/10-State Govt. holiday
Evening transit to Jhanjharpur: 25.10.23								
25.	EE, Jhanjharpur	PH.Div.	L	LA	26.10.23	04.11.23	9	Sun:29/10 & 05/11
26.	Nagar Jhanjharpur	Parishad,			06.11.23	14.11.23	8	Sun:12/11, Holiday:- 15/11
27.	DPRO, Madhubani		PA work only		16.11.23	29.11.23	11	Sun:- 19/11 & 26/11 Holiday:- 20/11
28.	Kalapatti Panchayat of Phulparas Block							
29.	Suga Patti Panchayat of Phulparas Block							
30.	Chichari Kanoongo Panchayat of Rajnagar Block							
31.	Shivipatti Panchayat of Rajnagar Block							
Morning transit to Patna: 30.11.2023								

Note:- 1. Shri Birendra Mishra, AAO came to Patna availing evening transit on 10.06.2023 and was on an official tour to Headquarter, Delhi from 11.06.2023 to 22.06.2023. Further, he joined field audit party, PH Division, Supaul on 23.06.2023 availing evening transit on 22.06.2023. Again, he came to headquarter, Patna on 08.07.2023 for official meeting with DAG, AMG-V availing morning transit and was attached to headquarter from 10.07.2023 to 12.07.2023. He joined field audit party at Aurangabad availing morning transit on 13.07.2023.

2. Shri B. N. Jha, Sr. Audit Officer joined headquarter, Patna on 10.07.2023 for PPT presentation. He joined field audit party availing morning transit on 11.07.2023.

Instructions to Audit Party:

- Field party is directed to come Headquarter on every weekend from place of auditee units located at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) { Authority vide Hqr. Letter No. 3368/BRS/2012 dated 27th June 2012 }.

- Party may stay at District HQ during the audit in Block/Panchayat office for liaising between DPRO and Panchayat level offices as per suitability/convenience for Performance Audit work.
- Party stayed at District HQ Madhubani during audit of Nagar Parishad Jhanjharpur as some schemes of Nagar Parishad Jhanjharpur were executed by BUIDCO Jhanjharpur which is located at District HQ Madhubani.
- The joint physical verification of only Har GharNal Ka Jal scheme will be done on priority basis after selection/review of schemes by the audit party and the final report on physical verification along with concerned photographs will be submitted with the concerned Draft Inspection Reports. Sampling of wards/schemes for JPV shall be approved by the Dy. AG (AMG-V) through Email.
- Teams to strictly follow the social distancing, guidelines issued by MHA, CAG office and this office and maintain personal hygiene.
- IRs must be submitted within 07 working days from the date of completion of audit.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- Party will submit 18 proforma as per Allahabad Model alongwith drat inspection report.
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.
- The Audit party will follow the checklist as approved by the Group Officer for further guidance.
- The Audit party is directed to submit compliance report of complaint cases/media reports (press clippings) received to the party, if any, to the headquarter section separately.
- The audit team will ensure sufficient and relevant KDs are attached along with the observations and referencing of key documents should be done properly.

Dy. Accountant General (AMG-V)

No. AMG-V/PA on HGNJ/2023-23/

Date:

Copy to: -

1. Secretary to Pr. Accountant General (Audit) Bihar, Patna
2. Dy. Accountant General (AMG-V) Sectt.
3. Dy. Accountant General (AMG-I) Sectt.
4. Sr. Audit Officer, Claim-II/AMS
5. Persons Concerned

Sr. Audit Officer/AMG-V (PA on HGNJ)