

**Revised Tour programme for Compliance Audit for 2<sup>nd</sup> QTP 2025-26  
Sector AMG II/Audit Party No.- 17**

**Team Members**

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Sachin Kumar Singh	Sr. AO (C)	BHPTA 5012055
2	Amar Kishore	AAO	BHPTA 3031584
3	Pradeep Kumar No. 3	AAO	BHPTA 3031675
4	Amrendra Kumar	AAO	BHPTL 3340092

**Supervising Officer:** Shri Sachin Kumar Singh, Sr. Audit Officer (C) (BHPTA 5012055)

**Period of Supervision:** ~~11.08.25 to 07.11.25~~ 19.08.25 to 07.11.25

**Note:** Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/Medium/High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
<b>Morning transit from Patna to Buxar on <del>11.08.25</del> 19.08.25</b>							
1	CIVIL SURGEON cum CHIEF MEDICAL OFFICER, CIVIL SURGEON cum CHIEF MEDICAL OFFICER, Buxar (BXRHEA021)	Compliance Audit	C	Nov 16	19.08.25	23.08.25	<b>05 working days</b>
2	SUPERINTENDENT, Sadar Hospital, JAIL ROAD, Buxar (BXRHEA011)	Compliance Audit	C	Nov 16	25.08.25	02.09.25	<b>08 working days (24/08, 31/08 Sun )</b>
3	DY. SUPDT. HOSPITAL, DUMRAON (DMRHEA001)	Compliance Audit	C	Since Inception	03.09.25	10.09.25	<b>06 working days (07/09-Sun; 05/09-Holiday)</b>
4	MEDICAL OFFICER IN CHARGE, PRIMARY HEALTH CENTER, ITARHI, Buxar (BXRHEA009)	Compliance Audit	C	Sep 12	11.09.25	17.09.25	<b>06 working days (14/09-Sun)</b>
	MEDICAL OFFICER IN						<b>06</b>

5	CHARGE, HEALTH Buxar (BXRHEA022)	PRIMARY CENTER, (Sadar)	Compliance Audit	C	Mar 14	18.09.25	24.09.25	<b>working days (21/09-Sun)</b>
6	INCHARGE OFFICER, Buxar (BXRHEA018)	MEDICAL CHOUSA,	Compliance Audit	C	Since Inception	25.09.25	27.09.25	<b>03 working days</b>
<b>Evening transit from Buxar to Patna on 27.09.25 and attached to headquarter from 28.09.25 to 05.10.25</b>								
<b>Morning transit from Patna to Buxar on 06.10.25</b>								
7	INCHARGE OFFICER, Buxar (BXRHEA018)	MEDICAL CHOUSA,	Compliance Audit	C	Since Inception	06.10.25	08.10.25	<b>03 working days</b>
8	CIVIL SURGEON cum CHIEF OFFICER, Buxar (BXRHEA021)	MEDICAL CIVIL SURGEON cum CHIEF MEDICAL OFFICER,	Compliance Audit	C	Nov 16	09.10.25	10.10.25	<b>02 working days</b>
9	ADDITIONAL MEDICAL OFFICER, Buxar (BXRHEA004)	CHIEF OFFICER, Additional CMO, Buxar	Compliance Audit	C	Sep 2008	11.10.25	20.10.25	<b>08 working days (12/10, 19/10-Sun)</b>
10	Member District Societies, Buxar	Secretary, Health	Compliance Audit	C	Nov 17	21.10.25	21.10.25	<b>01 working day</b>
<b>Evening transit from Buxar to Patna on 21.10.25 and attached to headquarter from 22.10.25 to 28.10.25</b>								
<b>Morning transit from Patna to Buxar on 29.10.25</b>								
11	Member District Societies, Buxar	Secretary, Health	Compliance Audit	C	Nov 17	29.10.25	07.11.25	<b>09 working days (02/11-Sun)</b>
<b>Evening transit from Buxar to Patna on 07.11.25</b>								

*Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.*

*2. In case of two or more consecutive holidays (including Sundays), the field party, within 150 km from Headquarter, shall take evening transit on the day preceding the holiday to report to Headquarter and shall further, avail morning transit on the day succeeding the holiday to join the respective auditee units.*

3. *The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.*

4. *In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.*

5. *Audit Team have to submit Desk Review within 2 days of commencement of Audit.*

6. *For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.*

7. *Party is directed to provide findings as per the Audit Design Matrix(ADM) circulated and other instructions to Vetting.*

8. *The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.*

9. *One IR of CS-cum CMO is to be made incorporating all the findings related to PHC/CHC/RH/Sadar Hospital.*

**Authority: Sr. Dy. AG/AMG-II dated 18.07.25 & 21.07.25 & dated 14-08-2025**

**AMRENDRA VERMA**

Sr. Audit Officer/ AMG-II (Hqrs.)

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

Sr. Audit Officer/ AMG-II (Hqrs.)