



लोक हितार्थ सत्य निष्ठा
Dedicated to Truth in Public
Interest

No. AMG II/3rd QTP/2023-24/ TP No.-

भारतीय लेखा तथा लेखापरीक्षा विभाग
कार्यालय, प्रधान महालेखाकार (लेखापरीक्षा), बिहार
वीरचन्द्र पटेल मार्ग, पटना-800 001

Indian Audit & Accounts Department

Office of the Pr. Accountant General (Audit), Bihar

Beerchand Patel Marg, Patna-800 001

Date: .01.2024

Revised Tour programme for Compliance Audit

Sector AMG II/Audit Party No.- 15

Team Members

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Satish Chandra Jha	Sr. AO	BHPTA3030577
2	Arvind Kumar Das	AAO	BHPTA3031365
3	Ajay Kumar Issar	AAO	BHPTA2030370
4	Siddharth Kumar	Sr. Auditor	BHPTL3340334

Supervising Officer: Shri Satish Chandra Jha, Sr. Audit Officer (BHPTA3030577)

Period of Supervision: 30.10.23 to 27.01.24

Note: Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/Medium/High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
Transit from Patna to Madhepura on 29.10.2023							
1	District Education Office, Madhepura	Compliance Audit	A	Jan 23	30.10.23	03.11.23	05 working days
2	District Programme Office (Estd.), Madhepura	Compliance Audit	C	Dec 22	04.11.23	12.11.23	07 working days (05/11, 12/11-Sunday)
Availed transit from Madhepura to Patna on 13.11.23 and was attached to Headquarter on 14.11.23 for discussion with PAG and submission of draft PA on PHIMHS							
Availed transit from Patna to Madhepura on 15.11.23							
3	District Programme Office (Estd.), Madhepura	Compliance Audit	C	Dec 22	16.11.23	17.11.23	02 working days
4	District Programme Office (MDM), Madhepura	Compliance Audit	C	Mar 16	18.11.23	28.11.23	08 working days (19/11, 26/11-Sunday; 20/11-Holiday)

Transit from Madhepura to Patna on 29.11.2023 and attached to Headquarter from 30.11.23 to 01.12.23 on the basis of telephonic order of DAG for compliance of Headquarter queries.

Morning transit from Patna to Noorsarai, Nalanda on 06.12.23

5	PHC, Noorsarai, Nalanda	Cross verification of replies of PA on PHIMHS	-	-	06.12.23	06.12.23	01 working day
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Evening transit from Noorsarai, Nalanda to Patna on 06.12.23 and attached to Headquarter from 07.12.23 to 16.12.23.

Availed transit from Patna to Madhepura on 17.12.23

6	Middle School, Ghaidah	Compliance Audit	-	-	18.12.23	20.12.23	03 working days
7	Middle School, Phulaut (Chausa)	Compliance Audit	-	-	21.12.23	23.12.23	03 working days
8	Urdu Middle School, Paina (Chausa)	Compliance Audit	-	-	26.12.23	28.12.23	03 working days (24/12- Sunday; 25/12- Holiday)
9	Middle School, Lauwalagan (Chausa)	Compliance Audit	-	-	29.12.23	01.01.24	03 working days (31/12-Sunday)
10	Urdu Middle School, Murgiya Tola (Chausa)	Compliance Audit	-	-	02.01.24	04.01.24	03 working days
11	Middle School, Ramnagar Mahesh (Kumarkhand)	Compliance Audit	-	-	05.01.24	08.01.24	03 working days (07/01-Sunday)
12	Middle School, Tarsua Bargaon (Alamnagar)	Compliance Audit	-	-	09.01.24	11.01.24	03 working days
13	Middle School, Chatanma (Puraini)	Compliance Audit	-	-	12.01.24	15.01.24	03 working days (14/01-Sunday)
14	Utkramit Middle School, Nemua (Udakishanganj)	Compliance Audit	-	-	16.01.24	19.01.24	03 working days (17/01-Holliday)
15	Soni Middle School, kasipur (Muraliganj)	Compliance Audit	-	-	20.01.24	23.01.24	03 working days (21/01-Sunday)

16	District Education Office, Madhepura	Compliance Audit	A	Jan 23	24.01.24	27.01.24	03 working days (26/01-Holiday)
Transit from Madhepura to Patna on 28.01.2024							

Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.

2. The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.

3. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.

4. Audit Team have to submit Desk Review within 2 days of commencement of Audit.

5. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.

6. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.

7. The sampling of schools for audit/verification could be done based on highest expenditure on MDM by each schools. The sampling may be sent to Headquarter section within one week of commencement of Audit for approval of the Group Officer and subsequent issue of intimation letter to DEO by the office.

8. One IR of District Education Office is to be prepared and the findings of all the other units may be incorporated in the same.

Authority: Dy. AG/AMG-II dated 27.10.23 & dated 10.01.24

Sd/-

Sr. Deputy Accountant General / AMG II

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

Deema
10/1/24
Sr. Audit Officer/ AMG-II (Hqrs.)