



लोक हितार्थ सत्य निष्ठा
Dedicated to Truth in Public
interest

No. AMG II/2nd QTP/2023-24/ TP No.- 933-936

भारतीय लेखा तथा लेखापरीक्षा विभाग
कार्यालय, प्रधान महालेखाकार (लेखापरीक्षा), बिहार
वीरचन्द्र पटेल मार्ग, पटना-800 001

Indian Audit & Accounts Department
Office of the Pr. Accountant General (Audit), Bihar
Beerchand Patel Marg, Patna-800 001

Date: 26.09.2023

Revised Tour programme for Compliance Audit

Sector AMG II/Audit Party No.-14

Team Members

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Ravi Kant Patel	Sr. AO	BHPTA3031203
2	Chandra Bhushan	AAO	BHPTA2232043
3	Raj Kumar No. 3	AAO	BHPTA3031487
4	Mukesh Kumar No.01	Sr. Ar.	BHPTA3031645
5	Netish Kumar	Sr. Auditor	BHPTL 3340297

Supervising Officer: Shri Ravi Kant Patel, Sr. Audit Officer (BHPTA3031203)

Period of Supervision: 07.08.23 to 12.10.23

Note: Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/Medium/High)	Audit of the entity due from the period	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
Transit from Patna to Purnea on 06.08.2023							
1	Registrar, Purnea University, Purnea	Compliance Audit	A	Since Inception	07.08.23	12.10.23	50 working days (13/08,20/08, 27/08, 03/09, 10/09, 17/09, 24/09, 01/10, 08/10- Sunday; 15/08, 28/08, 30/08, 06/09, 07/09, 28/09, 02/10, 11/10- Holiday)
Transit from Purnea to Patna on 13.10.2023							

Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.

2. The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.

3. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.

4. Audit Team have to conduct the Desk Study for 2 days for the Units assigned to them for audit. Time consumed for Desk Study will be adjusted from the total time given for the audit of the units and party will start audit in the unit after approval of Desk Study from Deputy Accountant General.
5. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.

Authority: Dy. AG/AMG-II order dated 04.08.2023 & dated 26.09.2023

Sd/-

Deputy Accountant General / AMG II

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer /AMS/ Claim
3. Party concerned
4. Notice Board


26/9/23
Sr. Audit Officer/ AMG-II (Hqrs.)