



लोक हितार्थं सत्यं निष्ठा  
Dedicated to Truth in Public  
interest

No. AMG II/4th QTP/2023-24/ TP No.-2109 - 2112

भारतीय लेखा तथा लेखापरीक्षा विभाग  
कार्यालय, प्रधान मन्त्रालय (लेखापरीक्षा), बिहार  
वीरचन्द पटेल मार्ग, पटना-800 001

Indian Audit & Accounts Department  
Office of the Pr. Accountant General (Audit), Bihar  
Beerchand Patel Marg, Patna-800 001

Date: 09.02.2024

Revised Tour programme for Compliance Audit  
Sector AMG II/Audit Party No.- 05

Team Members

| Sl. No. | Name (Shri)            | Designation | ID Card No.  |
|---------|------------------------|-------------|--------------|
| 1       | Kumar Shailendra Chand | Sr. AO      | BHPTA2232067 |
| 2       | Sanjay Kumar Singh     | AAO         | BHPTA2231948 |
| 3       | Sanjiv Nayan           | AAO         | BHPTL3340120 |
| 4       | Akhilesh Prasad        | AAO (A)     | BHPTL3340246 |
| 5       | Ram Sewak Paswan       | Sr. Auditor | BHPTA3031315 |

Supervising Officer: Shri Kumar Shailendra Chand, Sr. Audit Officer (BHPTA 2232067)

Period of Supervision: 15.01.24 to 25.03.24

Note: Audit of the Entity taken from Last Audit

| SL. NO.   | Name of the audit entity                  | Type of Audit    | Risk category (Low/ Medium/ High) | Audit of the entity last audited till | Audit to be conducted during the period with dates of transit |          | Remarks   |
|---|---|------------------|-----------------------------------|---------------------------------------|---|----------|---|
|   |   |                  |                                   |                                       | From  | To       |   |
| 1   | 2   | 3                | 4                                 | 5                                     | 6   | 7        | 8   |
| <b>Transit from Patna to Purnea on 14.01.24</b> |   |                  |                                   |                                       |   |          |   |
| 1   | District Education Office, Purnea         | Compliance Audit | A                                 | Mar 2023                              | 15.01.24  | 20.01.24 | 05 working days (17/01- Holiday)                      |
| 2   | District Programme Office (Estd.), Purnea | Compliance Audit | C                                 | Feb 2023                              | 22.01.24  | 31.01.24 | 08 working days (21/01, 28/01- Sunday; 26/01-Holiday) |
| 3   | District Programme Office (MDM), Purnea   | Compliance Audit | C                                 | Nov 2021                              | 01.02.24  | 09.02.24 | 08 working days (04/02- Sunday)                       |
| 4   | M.S. URSULINE CONVENT, Purnea             | Compliance Audit | C                                 | Nov 2021                              | 10.02.24  | 13.02.24 | 03 working days (11/02- Sunday)                       |
| 5   | A. M. S. CHAMPANAGAR                      | Compliance Audit | C                                 | Nov 2021                              | 14.02.24  | 17.02.24 | 03 working days (14/02- Holiday)                      |

|   |   |                     |   |          |          |          |   |
|---|---|---------------------|---|----------|----------|----------|---|
| 6   | AM S Anup<br>Nagar Belouri              | Compliance<br>Audit | C | Nov 2021 | 18.02.24 | 21.02.24 | 03 working days<br>(18/02- Sunday)                              |
| 7   | MADAN M.S.<br>HARDA                     | Compliance<br>Audit | C | Nov 2021 | 22.02.24 | 27.02.24 | 03 working days<br>(25/02- Sunday,<br>24/02, 26/02-<br>Holiday) |
| 8   | M. S. RUPOULI                           | Compliance<br>Audit | C | Nov 2021 | 28.02.24 | 01.03.24 | 03 working days   |
| 9   | A.BALDEO M.S<br>BHAWANIPUR<br>RAJDHAM   | Compliance<br>Audit | C | Nov 2021 | 02.03.24 | 05.03.24 | 03 working days<br>(03/03- Sunday)                              |
| 10  | M.S JABE                                | Compliance<br>Audit | C | Nov 2021 | 06.03.24 | 09.03.24 | 03 working days<br>(08/03-Holiday)                              |
| 11  | M.S.<br>GARHBANAILI                     | Compliance<br>Audit | C | Nov 2021 | 10.03.24 | 13.03.24 | 03 working days<br>(10/03- Sunday)                              |
| 12  | M. S. GORIYAR                           | Compliance<br>Audit | C | Nov 2021 | 14.03.24 | 16.03.24 | 03 working days   |
| 13  | A.M.S<br>JALALGARH                      | Compliance<br>Audit | C | Nov 2021 | 17.03.24 | 20.03.24 | 03 working days<br>(17/03- Sunday)                              |
| 14  | District<br>Education Office,<br>Purnea | Compliance<br>Audit | A | Mar 2023 | 21.03.24 | 25.03.24 | 03 working days<br>(24/03- Sunday,<br>22/03 -Holiday)           |
| <b>Transit from Purnea to Patna on 26.03.24</b> |   |                     |   |          |          |          |   |

*Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.*

*2. The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.*

*3. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.*

*4. Audit Team have to submit Desk Review within 2 days of commencement of Audit.*

*5. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.*

*6. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.*

*7. The sampling of schools for audit/verification could be done on the basis of number of students enrolled for the year 2022-23 and for this, only U-DISE data is to be used. The sampling may be sent to Headquarter section within one week of commencement of Audit for approval of the Group Officer and subsequent issue of intimation letter to DEO by the office.*

*8. One IR of District Education Office is to be prepared and the findings of all the other units may be incorporated in the same.*

*9. Party is directed to provide findings as per the Audit Design Matrix (ADM) circulated in the 3<sup>rd</sup> Quarter 23-24 and other instructions to Vetting.*

10. Any special findings, if any, during the course of audit may be intimated to Group Officer immediately.
11. The findings on Complain and Press Clippings may be submitted to Headquarter section separately after incorporating the same in Inspection Report.

Authority: Sr. Dy. AG/AMG-II dated 12.01.24 & dated 05.04.24

Sd/-

Sr. Deputy Accountant General / AMG II

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

*Deena*  
9/4/24

Sr. Audit Officer/ AMG-II (Hqrs.)