

No. AMG II/3rd QTP/2024-25/ TP No.- 653-656

Date: 31 .07.2025

Revised Tour programme for Compliance Audit for 3rd QTP 2024-25
Sector AMG II/Audit Party No.- 02

Team Members

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Chandan Kumar Chandan	Sr. AO	BHPTA2111872
2	Diwakar Kumar	AAO	BHPTA2111920
3	Ajay Kumar No.3	AAO	BHPTA3031474
4	Ashish Kumar No. 4	AAO	BHPTA3031763
5	Umesh Kumar	Asst. Supervisor	BHPTA3031010

Supervising Officer: Shri Chandan Kumar Chandan, Sr. AO (BHPTA2111872)

Period of Supervision: 19.11.24 to 30.01.25

Note: Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/ Medium/ High)	Audit of the entity last audited till	Audit to be conducted during the period with dates of transit		Remarks
					From	To	
1	2	3	4	5	6	7	8
Morning transit from Patna to Sitamarhi on 19.11.24							
1	CS-cum-CMO, Sitamarhi	Compliance Audit	C	Jan 2017	19.11.24	23.11.24	05 working days
2	Sadar Hospital, Sitamarhi	Compliance Audit	C	Jan 2017	25.11.24	02.12.24	07 working days (24/11, 01/12-Sun)
3	CHC Runnisaidpur	Compliance Audit	C	Jan 2017	03.12.24	09.12.24	06 working days (08/12-Sun)
4	PHC Dumra	Compliance Audit	C	Jan 2017	10.12.24	16.12.24	06 working days (15/12-Sun)
5	CHC Bairganiya	Compliance Audit	C	Jan 2017	17.12.24	23.12.24	06 working days (22/12-Sun)
6	CHC Sonbarsa	Compliance Audit	C	Jan 2017	24.12.24	31.12.24	06 working days (29/12-Sun; 25/12- Holiday)
7	CHC Sursand	Compliance Audit	C	Jan 2017	01.01.25	08.01.25	06 working days (05/01-Sun; 06/01- Holiday)
8	CS-cum-	Compliance	C	Jan	09.01.25	10.01.25	02 working

	CMO, Sitamarhi	Audit		2017			days
9	DHS, Sitamarhi	Compliance Audit	C	Jan 2017	11.01.25	24.01.25	12 working days (12/01, 19/01- Sun)
10	ACMO, Sitamarhi	Compliance Audit	C	Mar 2009	25.01.25	30.01.25	05 working days (26/01- Sunday)
Transit from Sitamarhi to Munger on 31.01.25							

Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.

2. In case of two or more consecutive holidays (including Sundays), the field party, withing 150 km from Headquarter, shall take evening transit on the day preceding the holiday to report to Headquarter and shall further, avail morning transit on the day succeeding the holiday to join the respective auditee units.

3. The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.

4. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.

5. Audit Team have to submit Desk Review within 2 days of commencement of Audit.

6. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.

7. Party is directed to provide findings as per the Audit Design Matrix(ADM) circulated and other instructions to Vetting.

8. The last audit of audit entities are to be matched with the data provided by the auditee unit. In case of discrepancies, the same may be intimated to Headquarters immediately.

9. The PHC/CHC/RH would be sampled on the basis of OPD patients registered in the last one year and are to be sent to Headquarter section for approval and the list of approved sampled PHC/CHC/RH would be communicated to the CS-cum-CMO by the headquarter section. List of sampled units are to be sent to Headquarter within 02 days of commencement of audit.

10. As per the approved 4th QTP 2024-25, the next auditee unit of the team was in Munger and the audit was scheduled to commence from 01.02.2025, thus, the team had to avail transit from Sitamarhi to Munger on 31.01.25.

Authority: Sr. Dy. AG/AMG-II dated 14.11.24 & dated 20.01.25 & dated 23-07-2025

AMRENDRA VERMA

Sr. Audit Officer/ AMG-II (Hqrs.)

Copy forwarded to: -

1. Secretary to the Pr. Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

Sr. Audit Officer/ AMG-II (Hqrs.)