

**Office of the Accountant General (Audit), Mahalekhakar Bhawan, R-Block, Beerchand Patel Marg,
Bihar, Patna-800001**

**Revised Tour Programme for compliance audit of 2nd quarter 2021-22
Party No - 03 (AMG-I)**

Name of team members-

1. Sri Shambhu Prasad, AAO (C)
2. Sri Vikash Kumar, AAO (C)
3. Sri Rajesh Kumar No 01, Sr. Ar.

Name of Supervising Officer-

1. Sri Amit Kumar, Sr AO (C)

Sl. No.	Name of the audit entity	Risk Category	Last audit conducted	Period of supervision		Number of working days	Remarks
				From	To		
1	South Bihar Power Distribution Ltd (Hqr)	H	Sep 2019	06.09.2021	23.09.2021	18	Sat-04/09/11/09,18/09 Sun-05/09/12/09,19/09

Attached to Headquarter-24.09.2021

Directions:-

- Teams to strictly follow the social distancing, guidelines issued by MHA, CAG office and this office and maintain personal hygiene.
- In case of holiday in State Government offices, field party will be attached to Headquarter.
- As per order of A.G. sir, no extension will be granted except in case of exigency/seriousness of work.
- Field party is directed to come on Headquarter on every weekend from place of auditee units at a distance of less than 150 km from Hqr (not applicable where boarding/lodging of Audit Team is in circuit house/ guest house/inspection bungalows, messes etc.) Authority vide Hqr. Letter No. 3368 BRS/2012 dated 27th June 2012.
- Any other issue may be seen by audit team with prior permission of Headquarter.
- The audit party is directed to perform their field duty viz issuance of memo and other related works etc. on OIOS platform positively.
- The audit party will collect the information of all types of schemes with their allotment and expenditure pertaining to the last 3 years during the audit of Secretariat/Directorate level/auditee units and will submit the same to AMG-I(Hq).
- IRs must be submitted within 07 days from the date of completion of audit alongwith its soft copy.
- Party will have to submit at least one PDP from each High Category unit.
- Party will submit 18 proforma as per Allahabad Model.
- Party will collect outstanding old IRs from concerned vetting sections and submit review report after obtaining reply from the units.
- The audit party is directed to scrutiny the Cash Book with bank details of savings accounts/current accounts and PDA/PLA maintained by auditee unit. In this regard, the party will collect the certified bank statement from concerned banks.

Sd/-

Dy. Accountant General (AMG-I)

Date 06.09.2021

No. AMG-I, Sec. (Hqrs.) TP 2nd qtr 2021-22 / Trmo 509

Copy to-

1. Secretary to Accountant General (Audit) Bihar, Patna
2. Dy. Accountant General (Adm.) Sectt.
3. Dy. Accountant General (AMG-I) Sectt.
4. Sr. Audit Officer, Claim
5. Sr. A.O. AMS
6. Persons Concerned

Sr. Audit Officer/AMG-I(Hq)