



लोक हितार्थ सत्य निष्ठा  
Dedicated to Truth in Public  
interest

No. AMG II/4<sup>th</sup> QTP/2022-23/ TP No.- 632-635

भारतीय लेखा तथा लेखापरीक्षा विभाग  
कार्यालय, मन्नालखाकर (लेखापरीक्षा) बिहार  
वीरचन्द पटेल मार्ग, पटना-800 001

Indian Audit & Accounts Department  
Office of the Accountant General (Audit), Bihar  
Beerchand Patel Marg, Patna-800 001

Date: 22.03.2023

### Tour programme for Compliance Audit

Sector AMG II/Audit Party No.-7

#### Team Members

Sl. No.	Name (Shri)	Designation	ID Card No.
1	Randhir Kumar No. 1	Sr. AO	BHPTA 3031240
2	Ratnesh Kumar Jha	AAO	BHPTA 3031516
3	Vikash Sharma	AAO	BHPTA 213320059525
4	Shiv Nandan Kumar	AAO (A)	BHPTA 3031600
5	Bhupal Kumar	Sr.Ar.	BHPTA3031257

Supervising Officer: Shri Randhir Kumar No. 1, Sr. Audit Officer (BHPTA 3031240)

Period of Supervision: 23.03.2023 to 13.04.2023

Note: Audit of the Entity taken from Last Audit

SL. NO.	Name of the audit entity	Type of Audit	Risk category (Low/Medium/High)	Audit of the entity due from the period	Audit to be conducted during the period with dates of transit		Audit Status (Audited/ Non-Audited)
					From	To	
1	2	3	4	5	6	7	8
1	Director, Secondary Education Directorate, Patna	Compliance Audit	A	Sep 21	23.03.2023	13.04.2023	12 working days (25/03, 01/04, 08/04-Saturday; 26/03, 02/04, 09/04-Sunday; 29/03, 30/03, 04/04, 07/04-Holiday)

Note: - Field Party is directed to come to Headquarter on every weekend from place of auditee units at a distance of less than 150 km from headquarter. (Not applicable where boarding/lodging of audit team is in Circuit Houses, Guest House, Inspection Bungalows, messes etc.) {Authority vide Hqrs. Letter no. 3368/BRS/2012 dated 27th June, 2012}. All the field officials have been directed to join the office on declared holiday in State Govt. on Suffix /prefix of weekend only.

2. The Party will perform their respective allotted works/theme work with compliance of instruction/guidelines/SoP issued by this office as well as Ministry of Home Affairs related to Covid-19.

3. In case you are facing any issue in field visit please contact to Group Officer/Nodal office (OIOS)/Headquarters immediately.

4. Audit Team have to conduct the Desk Study for 2 days for the Units assigned to them for audit. Time consumed for Desk Study will be adjusted from the total time given for the audit of the units and party will start audit in the unit after approval of Desk Study from Deputy Accountant General.

5. For Desk study, Voucher-wise VLC data is to be arranged in ascending/descending order in Excel Sheet and Risk Analysis is to be done on the basis of value of Vouchers item-wise.

6. The audit team have to submit separate Inspection Reports for all Audit Units.

Authority: AG (Audit) Bihar order dated 22.03.2023

Sd/-

Deputy Accountant General / AMG II

Copy forwarded to: -

1. Secretary to the Accountant General (Audit) Bihar, Patna
2. Sr. Audit Officer / Claim / AMS
3. Party concerned
4. Notice Board

*Deema*  
/22/3/23  
Sr. Audit Officer/ AMG-II (Hqrs)