

**प्रधान महालेखाकार (लेखापरीक्षा II) का कार्यालय, केरल, तिरुवनंतपुरम**  
**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT II),**  
**KERALA, THIRUVANANTHAPURAM**

सं.लेप. II/प्रशा./सेवानिवृत्त अधिकारियों का नियोजन/16-3/2022-23  
No. Au. II/Admn/Hiring of ROs/16-3/2022-23

दिनांक: 21.10.2022

**सूचना /NOTICE**

**विषय/Sub:** Engagement of one retired person in the cadre of Senior Audit Officer on short term contract basis – reg.

Applications are invited from retired/retiring Senior Audit Officers served in this office for engagement on short term contract basis for the post of Senior Audit Officer in the Office of the Principal Accountant General (Audit II), Kerala, on the following terms and conditions.

**1. Eligibility**

The official should have a minimum of 15 years' experience in Revenue Sector as Sr.AO and AAO. During the period, the official should have experience in sufficient number of PAs on Revenue Topics. The official should also possess sound knowledge in certification of Annual Accounts of PSUs and World Bank Aided projects. Experience in analysis of Monthly Accounts, vetting of Treasury Inspection Reports and clearance of arrears related to in the departmental and inter-governmental transactions are desirable. The official should also possess computer skills in oracle, SQL Queries, MS Office etc.

**2. Tenure of short term contract**

The retired personnel will be engaged on a short term contract basis initially for a period up to a period of one year. Based on his/her performance and requirement of his/her services, the contract will be further extended up to a maximum of five years (one year each) on the discretion of Cadre Controlling Authority. The maximum age limit for engagement on contract basis is 65 years as on closing date of receipt of application.

**3. Remuneration for the hired personnel**

- (a) The retired officers/officials shall be paid a fixed monthly amount, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged for the term of the contract.
- (b) An appropriate and fixed amount as transport allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement.
- (c) No annual increment/percentage increase, Dearness Allowance and House Rent Allowance shall be allowed during the contract.

#### 4. Leave

Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service to the retired officials hired on short term contract basis. Accumulation of leave beyond a calendar year may not be allowed. However, absence during curfew, bandh, strike, lockdown should be dealt with in a similar way as in the case of serving officers/officials as these are events beyond the control of any individual.

If retired officers hired on short term contract basis remain absent beyond paid leave in a month for reasons other than those indicated above, his/her remuneration shall be deducted on pro-rata basis as under:


Fixed Monthly remuneration X No. of days absence on working days

22

#### 5. Duties assignable and other conditions

- (a) Retired officers in case of exigencies, if the situation so demands, they may be deputed on field audit duties and TA/DA shall be paid as per their entitlement at the time of retirement. Even in such cases, they shall not issue any audit/inspection memo which will be issued by a regular officer only.
  - (b) Retired officers hired on short term contract basis are not authorised to either write or review the APARs of regular staff. In such cases, the officer just above the regular employee in the hierarchy will act as the Reporting Officer/Reviewing Officer.
6. The retired officials hired on short term contract basis shall sign an agreement of confidentiality containing a clause on Ethics and Integrity.
  7. The engagement is purely on temporary basis subject to termination at any time

Interested retired Senior Audit Officers who are willing to be considered for the above assignment are required to submit their application along with their Bio-data indicating previous experience and copies of the APARs for the last five years if available with them to the undersigned on or before 25.10.2022 or through email at adminersa.ker.au@cag.gov.in.

  
21/10/2022  
Sr. Deputy Accountant General (Admn. & AMG I)

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