

कार्यालय प्रधान महालेखाकार (लेखा व् हक) राजस्थान जयपुर ।

क्रमांक:- जी.डी.स्टोर/फॉर्म मुद्रण/के-91/2025-26

दिनांक-

निविदा आमंत्रण

प्रधान महालेखाकार (लेखा व् हक) राजस्थान जयपुर कार्यालय में वित्त एवं विनियोग लेखा वर्ष 2024-25 के मुद्रण किए जाने हेतु निविदाएँ Gem Portal पर आमंत्रित की जाती है । इस निविदा कि विस्तृत सूचना एवं नियम/शर्ते निम्न प्रकार से है ।

हस्ता./-

वरि.उपमहालेखाकार (प्रशासन)

TENDER INVITATION

Office of The Pr. Accountant General (A&E) Rajasthan, Jaipur Invites Tenders on GeM Portal for the Printing of Finance and Appropriation Account year 2024-25. Terms and Conditions of this tender is given below.

Sign./-

Sr. Deputy Accountant General (Admn.)

परिशिष्ट

वित्त लेखे एवं विनियोग लेखे के मुद्रण से संबंधित विवरण:

1. (अ) वित्त लेखे (अंग्रेजी) 90
- (ब) वित्त लेखे (हिन्दी) 90
- (स) विनियोग लेखे (अंग्रेजी) 90
- (द) विनियोग लेखे (हिन्दी) 90

उपरोक्त में 10-10 डीलक्स प्रतियां भी शामिल हैं।

(क) वित्त लेखे (खण्ड-1) तथा विनियोग लेखे की डीलक्स (हिन्दी/ अंग्रेजी) 10-10 प्रतियां (चारों किताबें) जो भारत के नियंत्रक एवं महालेखापरीक्षक के हस्ताक्षर के लिए होगी, ये किताबें मुद्रिका रहित होंगी।

डीलक्स किताबों की गुणवत्ता पर विशेष ध्यान दिया जाये तथा इन किताबों की बाइंडिंग विशेषज्ञ बाइण्डर से अलग से करायी जाये।

(ख) वित्त लेखे दो खण्डों में मुद्रित होंगे प्रथम खण्ड में लगभग 100 पृष्ठ होंगे तथा द्वितीय खण्ड में लगभग 760 पृष्ठ होंगे।

(ग) विनियोग लेखे में लगभग 730 पृष्ठ होंगे।

2. ये पुस्तकें अ खत साइज में अनुमानतः 21.5 से. मी. 30.5 से. मी. साइज में मुद्रित होंगी।

3. पुस्तिकाओं के प्रयोग में लिये जाने वाला कागज तथा कवर पृष्ठ (प्रथम व अन्तिम) इस कार्यालय से अनुमोदित होने के पश्चात ही छपेगा।

4. पुस्तकें गोपनीय हैं, इस बात का पूर्ण ध्यान रखना आवश्यक है।

लेखा एक नजर में पुस्तक से संबंधित विवरण:

5. लेखे एक नजर में अंग्रेजी तथा हिंदी तैयार किया जाना।

6. हिन्दी व अंग्रेजी संस्करण प्रत्येक की 50 प्रतियां मुद्रित होनी हैं एवं प्रत्येक संस्करण के लगभग 50 पृष्ठ होंगे।

7. इनके मुद्रण में imported art paper का प्रयोग होगा तथा इनकी साइज भी वित्त लेखे एवं विनियोग लेखे के बराबर होगी।

8. इनका मुद्रण पूर्व वर्षों की भांति रंगीन किया जाना है।

अन्य किसी प्रकार की सूचना के लिये इस कार्यालय के प्रतिनिधि से सम्पर्क करें।

सी.डी. कवर के मुद्रण से संबंधित विवरण:

310 सी.डी. कवर मुद्रित होने हैं जिनके मुद्रण का प्रारूप संलग्न है।

Annexure –A
Terms and conditions of the Bid

(Please read the Terms and conditions before submission of bid form)

1. **The rates shall be on F.O.R basis, i.e. including GST, Transportation expenses, other taxes, packing charges etc. in Indian Rupees and upto 2 decimal places only. The supplier has to ensure the delivery of material in good condition, duly packed at office store during office working hours.**
2. **The paper quality has to be as per office specified.**
The **tentative** details of staggered delivery of Printing items will be as per following Table.

S.NO.	PARTICULARS	GSM Required	Total Qty Required
1	Finance Accounts (English and Hindi, 80 Each) .Normal Copies	As per sample	160
2	Finance Accounts (English and Hindi, 10 Each) Deluxe copies	As per sample	20
3	Appropriation Account (English and Hindi, 80 Each) Normal binding	As per sample	160
4	Appropriation Account ((English and Hindi, 10 Each) Deluxe Copies	As per sample	20
5	Account at a Glance (English and Hindi , 50 each)	Imported art paper	100
6	CD cover	As per sample	310

3. The price should also be mentioned individually item as given in table no. 02 .
4. If after the supply of materials, it is discovered that the materials supplied are not according to the specification accepted, SUCH SUPPLY WILL BE REJECTED AT THE SUPPLIER'S COST and they will have to supply materials exactly according to the specification and in the event of non-compliance with the condition, office will be at liberty to take such action as it deems fit.
5. Mere submission of the application for bid does not confer the right of Selection.
6. The selection on bid would be without any liabilities from our side.
7. This Office reserves its right to reject, accept or cancel the process of bid selection without assigning any reason thereof for which this Office shall neither be liable nor obligatory to inform the applicant the grounds of any such action.
8. Any bid not complying wholly with these terms and conditions shall be liable for rejection.
9. The quality, quantity and punctuality in printing reports are the essence of the contract and the printer undertakes to abide by them at all times.
10. In the event of any loss/damage being caused to this office on account of the negligence of the printer or workers employed by him, the printer shall make good the loss sustained by the office either by replacement of the material or payment of compensation.
11. The vendor shall not appoint any sub-vendor to carry out any obligations under the contract.

12. The Firm Should have experience of minimum 3 years in printing of this type of work(Printing of state finance and appropriation Accounts which are in confidential nature).
13. The average turnover (for 3 years) should be 4 times the bid estimated value.
14. If the supplier commits breach of any of the terms and conditions hereof and/or fails/neglects to carry out any instructions issued to him by this office from time to time, it shall be open and lawful to terminate this agreement forthwith without assigning any reason and this office can get the work done by any other person(s) or through any other printer at the risk and cost of the existing printer and the printer shall have no right to make any representation in this regard. Further, this office reserves the right to recover the loss, if any occurred to it, from the security deposit and the vendor may be blacklisted with creation of incident on GeM portal.
15. This agreement may be terminated forthwith if either party becomes insolvent, ceases its operations, dissolves, files for bankruptcy or bankruptcy protection, appoints receivers, or enters into an arrangement for the benefits of creditors, the other party shall have the right to immediately terminate this agreement.
16. Any obligations under this agreement either expressly or by their nature, are to continue after termination or expiration of this agreement and shall survive and remain in effect.
17. Income Tax at source will be deducted from the payment as per the Income Tax Rules applicable from time to time.
18. TDS on GST will be deducted from the payment as per the GST Rules applicable from time to time.
19. **As per the "Public Procurement Policy for Micro & Small Enterprises (MSEs) Order 2012". Vendors registered with the Director of Industries(DI)/District Industries Centre(DIC) as manufacturing/service enterprises are eligible for Bid sets free of cost and exemption from payment of Earnest Money Deposit. Vendors registered with National Small Industries Office (NSIC) under Single point vendor registrations scheme are also eligible for Bid sets free of cost and exemption from payment of Earnest Money Deposit.(copy of registration Certificate indicating the validity period, monetary limit, details of stores/services for which certificate is obtained etc, must be attached.)**
20. **Pre Integrity Pact:** - The vendors have to submit Pre Integrity Pact, as per attached annexure D on plain paper.
21. **Earnest Money Deposit:-** Each tender must deposit with an Earnest Money Deposit (EMD) in the form of Demand Draft for Rs 15000/- (Rs Fifteen Thousand only) drawn on any scheduled bank payable at Jaipur in favour of "PAO , IA&AD Rajasthan , Jaipur ". EMD of the successful Tenderer would be adjusted, without any interest whatsoever, towards Security Deposit, as called for in the contract.
22. **Security Deposit:-** The successful Bidder will have to deposit Rs 35000/- of the accepted contracted value as security deposit which will remain with AG OFFICE OF INDIA for period of 1 Months beyond the date of successful completion of all the contractual obligation of the supplier. The security deposit should be deposited within 15 days of awarding of the contract in the form of DD should be drawn on any scheduled bank in favor of "PAO, IA&AD Rajasthan, Jaipur".
23. **Security Deposit will be forfeited in case the Bidder refuses to execute the order either full or part, if placed at the quoted rates. In that event This Office may decide/debar/blacklist the concerned supplier with creation of incident on GeM portal and the decision shall final and binding on all concerned.**
24. No advance payment shall be made for Printing items. In case of short/partial supply of any placed order, payment will be made after supply of all items for which orders will be placed by us on any specific date/ order number during the tender period.

25. The material will be delivered at AAD Section, office of the Pr. Accountant General (A&E) Rajasthan, Janpath, Jaipur.
26. The Material should be packed in polythene bags of required size, wrapped with the paper cover and finally be kept in thick cardboard boxes which must be properly tied by nylon thread.
27. The Vendor should ensure that the laborers are arranged by the Transporter for unloading the material to Office Required Room.
28. Supply of the items should be within 30 days from the date of placement of order (by mail) or date of approval of art proof on every occasion during the period of the contract.
29. If the printer fails to supply the printed materials as per our specification and within stipulated time the **penalty** (Per day 1000/- Rupees penalty after the stipulated time) may be imposed.
(Competent Authority may waive penalty for delay in supply, wholly or partially, at its discretion)
30. In case of any deviation from the specification in paper size/quality/brand/printing/binding/GSM/weight etc the order shall be liable for rejection at the sole discretion of competent authority with imposition of penalty and or forfeiture of security deposit.
31. If defects of any kind in printing or deviation from specification etc are detected and reported to supplier then suitable replacement is to be made or defect to be removed by supplier free of charge within 30 days unless additional job is assigned which was not expected of him at the time of placing the orders.
32. The quantity of orders may be increased or decreased at Office's discretion.
33. **The Location of Bidder's office address should be Jaipur only.**

FORCE MAJEURE CLAUSE:

- a) The bidder shall be liable for any delay in execution or failure of their respective obligations under this agreement except for delay caused by occurrence of events beyond control of the bidder, including but not limited to natural calamities, fire, explosions, floods, power shortages, acts of God, hostility, acts of public enemy, wars, riots, strikes, sabotage, order/action or regulations of Government, local or other public authorities.
 - b) In case Force Majeure situation arises, the bidder shall immediately notify This office in writing of such conditions and the cause thereof within two calendar days and prove that such is beyond the control and affect the implementation of the agreement.
 - c) Unless otherwise directed by This office in writing, the bidder shall continue to perform its obligations under the contracts far as it is reasonably practical, and shall seek all reasonable means for performance not prevented by the Force Majeure event.
 - d) The Force majeure condition may also be applicable to the office in unforeseen, extra ordinary situations such as a pandemic, requiring certain actions (including cancellation of the tender/Contract) to be taken by the Competent Authority which are not covered by the Contract and such actions taken due to these unforeseen, extra ordinary situations will have to be accepted by the contractor.
34. In the event of any dispute or difference arising out of operation of this agreement, the same shall be first referred to/sought from the competent authority PAG(A&E) whose decision in the matters shall be final.
35. If the Contractor is not satisfied with the decision of the Competent Authority, the same will be conveyed in writing, within a period of 15 days from the date of decision to the Competent Authority. The Competent Authority shall appoint a sole Arbitrator for adjudication of the same in accordance with the provisions of Arbitration & Conciliation Act-1996. In case if the resolution of dispute fails, then, both parties shall appoint their Arbitrators, and if required, these Arbitrators may agree to appoint a Chief Arbitrator, to resolve the dispute.
36. In case of failure of Arbitration process and any dispute arising out of or relating to this bid shall be deemed to have arisen in Jaipur and be subject to adjudication of competent Court in Jaipur only.
37. Termination clause: - Office reserves the right to terminate the contract without assigning any reason by giving a notice of 30 days. This decision will not be challengeable in any court of law. The vendor will have to give a notice of two months if the contractor wishes to terminate the contract before expiry of the contract period. In both these cases, security deposit will be forfeited.
38. The Competent Authority may seek any clarification/further information/shortfall in documents, call for missing documents if required, during the process of technical bid evaluation, through GeM portal/ E-mails.

We agree with all terms and conditions of the bid.

Bidder Sign. / Name and Seal

ANNEXURE – B

(Note: Please fill it legible in ink If space provided is insufficient, please type or write the replies on a separate sheet giving appropriate question number duly authenticating the same with seal and signature and attach it to the form)

I/We_____request PAG (A&E) Jaipur, Rajasthan to consider our bid. We agree to abide by all the TERMS AND CONDITIONS AND DUTIES of Supplier and assure to render the services to the fullest satisfaction of The Office.

Note: The Office reserves the rights to accept or cancel bid/bids of any of the Agencies at their absolute discretion without assigning any reason thereof. Applications received with incomplete information or alteration not authenticated with proper seal and signature will not be considered.

Place

DATE

Sign.

With seal of firm/company

Annexure-“C”**Certificate for Non Blacklist**

We hereby confirm that we have not been blacklisted by PSU/ BFSI Organization/ Government / Semi Government / Quasi Govt. Departments etc. in India as on date of submission of bid in response to the above.

We also agree with your terms and conditions quoted in bid.

Dated at _____this _____day of _____ 20

Authorized Signatory Signature

NAME:

DESIGNATION:

Mobile No:

Email ID:

Name and Address and SEAL OF THE FIRM / COMPANY:

Control chart / Check List

Seller Name		
Date of Establishment /Inoffice		
Address		
E-MAIL ID		
Status - Proprietary / Partnership / Private Limited / Public Limited		
Name of the Partners/Directors		
Contact no and Email id.		
PAN No. of the Firm (Please enclose copy)		
GST Registration No. (Please enclose copy)		
Annex A of ATC(Terms and Conditions) Each page duly signed		
Annex B of ATC (Undertaking) duly signed		
Annex C of ATC (Undertaking) duly signed		
Annex D (Pre Integrity Pact) Each page duly signed		
Turnover for the last three financial years (In lakhs) - As per CA Certificate. <u>CA CERTIFICATE / Financial Statements</u> <u>duly certified by CA TO BE ATTACHED.</u>	2023-24	
	2022-23	
	2021-22	
	AVERAGE TURNOVER	
Details of previous work orders for similar procurement (Details of at least 10% of same or similar bid quantity to be supplied to Central/State/PSU/LIC/ Pvt Ltd company, in at least one of the last three years) COPIES TO BE ATTACHED	2023-24 (order no/date/ name of buyer)	
	2022-23 (order no/date/Name of buyer)	
	2021-22 (order no/date/ Name of buyer)	
MSME / UDYAM CERTIFICATE		
Details of EMD, IF NOT EXEMPTED.		
Experience criteria (Details of having supplied same or similar order to any Central/State/PSU/LIC/ public listed company during each of the three years) COPIES TO BE ATTACHED.	2023-24 (order no/date/Name of buyer)	
	2022-23 (order no/date/Name of buyer)	
	2021-22 (order no/date/Name of buyer)	

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	08-09-2025 10:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	08-09-2025 10:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Comptroller And Auditor General (cag) Of India
विभाग का नाम / Department Name	Na
संगठन का नाम / Organisation Name	Accountant General, Rajasthan
कार्यालय का नाम / Office Name	Accountant General (a&e) Rajasthan
वस्तु श्रेणी / Item Category	Paper-based Printing Services - Printing with Material; Book/Booklet; Offset
अनुबंध अवधि / Contract Period	1 Year(s) 11 Day(s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है / Past Experience of Similar Services required	Yes
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Exemption for Years Of Experience and Turnover	Yes Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Exemption for Years Of Experience and Turnover	Yes Complete
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Experience Criteria, Bidder Turnover, Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है / Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय-सीमा बढ़ाने के लिए आवश्यक न्यूनतम सहभागी विक्रेताओं की संख्या / Minimum number of bids required to disable automatic bid extension	1

बिड विवरण/Bid Details	
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित बिड मूल्य /Estimated Bid Value	700000
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	15000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	5

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

PAO

Accountant General (a&e) Rajasthan, NA, Accountant General, Rajasthan, Comptroller and Auditor General (CAG)

of India
(Pao laad Rajasthan Jaipur)

विभाजन/Splitting

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover, shall upload the supporting documents to prove his eligibility for exemption.
3. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.
4. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover shall upload the supporting documents to prove his eligibility for exemption.
5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.
6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
7. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
 1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the

estimated cost; or

2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or

3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

Pre Bid Detail(s)

मूल्य भिन्नता खंड दस्तावेज़/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue
03-09-2025 15:00:00	Room No 135, GD (A&E) O/o PAG(A&E) Rajasthan Jaipur

Paper-based Printing Services - Printing With Material; Book/Booklet; Offset (460)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Printing	Printing with Material
Category of Printing	Book/Booklet
Mode of Printing	Offset
Single/ Double Sided	Double Sided (Both Sided - Front and Back)
Colour of Printing	Front Multi-color Back Multi-color
Printing Content	Text + Pictorial
Paper Material	Maplitho Paper
Standards of Paper	Conformity to Indian Standard 14490
Size of the Paper (in cm)	A4 (21.0 x 29.7)
Thickness of Paper in GSM	96-100 GSM
Inserts	Not Required
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	NO
Number of languages of printing	Bilingual
Language	Hindi
एडऑन /Addon(s)	
Cover Page	300GSM, Gloss, Laminated, Printed
Binding	Soft
Packaging Required	Carton
Additional Support	Designing and Formatting Support

विवरण/ Specification	मूल्य/ Values
Finishing	Glossy Lamination

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Copies	अतिरिक्त आवश्यकता /Additional Requirement
1	Parikshit Pareek	302005,OFFICE OF THE ACCOUNTANT GENERAL(A&E) RAJASTHAN, JAIPUR, JANPATH, NEAR STATUE CIRCLE, JAIPUR	460	<ul style="list-style-type: none"> Number of pages per Item : 700

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

2. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

- Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
- Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
- Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
- Creating BoQ bid for single item.
- Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
- Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
- Floating / creation of work contracts as Custom Bids in Services.
- Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)

9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---