

PREVIEW OF TENDER

TENDER REFERENCE No : Welfare/IZ Football Tournament/2023-24

DATE OF ISSUE OF TENDER DOCUMENT : 00.02.2024

LAST DATE FOR RECEIPT OF TENDER DOCUMENT : 12.02.2024 at 01.00 pm.

TIME AND DATE OF OPENING OF THE TENDERS: 12.02.2024 at 03.00 pm.

PLACE OF OPENING OF THE TENDERS: O/o the Director General of Audit (Central), Kolkata, 8, Kiran Sankar Roy Road, G.I.Press Bldg. (East Wing), Kolkata: 700-001

NOTICE INVITING TENDER ENQUIRY FOR PROVIDING ACCOMODATION OF HOTEL ROOMS

Office of the Director General of Audit (Central), Kolkata, invites sealed quotations for booking of Hotel Rooms, as per the specifications detailed below.

Room Type	Qty.	Area/ Location	Elevator Facility	Banquette Facility
Double Bedded, Air Conditioned, Bathtub with Geysar in Toilet, along with complimentary breakfast	87-98 ¹ Rooms	Within 05 km radius of SAI, Salt-Lake, Bidhan Nagar	Yes	Yes

The above rooms are to be provided w.e.f 03.03.2024 to 09.03.2024 (06 days) as per the detailed terms and conditions mentioned in Annexure -A.

Bidders should furnish the duly filled tender certificate (Annexure-C), failing which tender will be cancelled.

Sealed quotations, superscribed as "**QUOTATIONS FOR PROVIDING ACCOMODATION OF HOTEL ROOMS, OFFICE OF THE DIRECTOR GENERAL OF AUDIT (CENTRAL), KOLKATA**", and addressed to the **Director (Administration), Office of the Director General of Audit (Central), Kolkata-700001**, are invited from prospective bidders and the same must reach latest by **1.00 pm on 12.02.2024** by hand/by post in **Welfare** section/in the tender box located on 1st floor of this office.

The Bids shall be opened in the chamber of Director (Administration), O/o the Director General of Audit, Central, Kolkata, Govt. of India Press Building, 8, Kiran Shankar Ray Road, Kolkata-700001 on **12.02.2024 at 03.00 pm** and in the presence of such bidders who may wish to be present. The Competent Authority reserves the rights to reject any or all the quotations without assigning any reason.


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¹Payment of Rooms rent will be made on actual occupancy basis. Minimum accommodation required for 87 double bedded rooms.

ANNEXURE-A

Eligibility Criteria and Terms and Conditions:

1. The Bidder should be registered with the Income Tax, Goods & Service Tax Department. Supporting documents viz. Copies of Income tax Registration (PAN) and Goods & Service Tax (GST) registration shall be required to be submitted with the bid documents.
2. Income Tax Acknowledgement receipt for last 3 Assessment years may be presented.
3. Brochure of all the rooms quoted with technical specifications is mandatory.
4. Bidder/OEM should submit technical specification of their own products.
5. Tenderer shall have to quote room wise tariffs, consolidated rates shall not be considered and tender shall be liable to be rejected out rightly.
6. Bidders are requested to provide valid email IDs, contact numbers and other information. The same should be clearly written/ typed without any error. Failure of any communication due to invalid email ID/ phone not the responsibility of O/o the Director General of Audit, Central, Kolkata.
7. Bidders should have experience in providing accommodation of rooms to Central Government or PSU or State Government offices. Supporting documents related to 3 (three) such works should be provided.
8. Bid price should be inclusive of all taxes, levies, ancillary charges etc. No subsequent upward revision in rate(s) shall be accepted by this office.
9. Conditional Quotations will not be accepted and bidders shall not be permitted to withdraw their offer or modify the terms & conditions after submission of bidding document.
10. The authority reserves the right to cancel or postpone the tender without assigning any reason thereof. O/o the Director General of Audit, Central, Kolkata reserves the right to reject any quotation found to be non-confirming to required quantity and specification at the time of supply from the successful bidder.
11. The competent authority of O/o the Director General of Audit, Central, Kolkata reserve all rights to reject any bids including of those bidders who fail to comply with instruction without assigning any reason whatsoever and does not bind itself to accept the LOWEST or any specific bids.
12. The service provider must submit bill (in duplicate) after successful execution of the order.
13. **L1 bidder will be decided on the basis of the consolidated rate of all the services.**

14. **Terms of Payment:** No advance payment will be provided to the service provider. Payment against bill/invoice shall be released only after complete execution of the supply order. Mode of Payment will be made as per extant rule.
15. **The Bank details of the Successful bidder should be submitted within 07 days of awarding such Tender.**

Handwritten signature in blue ink, followed by the date 9.2.24.

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