
 Government ePublishing System		ePublishing System, Government of India	
Tender Details			
			Date : 04-Jun-2021 04:44 PM
 Print			
Basic Details			
Organisation Chain	Indian Audit and Accounts Department AE Haryana Chandigarh		
Tender Reference Number	Admn-IV/Fin App Acs/2021-22/71		
Tender ID	2021_IAAD_607714_1		
Tender Type	Open Tender	Form of contract	Works
Tender Category	Services	No. of Covers	1
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No		
Payment Instruments		Cover Details, No. Of Covers - 1	
Offline	S.No	Instrument Type	
	1	Bankers Cheque	
	2	Demand Draft	
	3	As Per Tender Document	
Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical/Finance	.pdf	Tender for Printing of Finance and appropriation Accounts 2020-21
		.xls	Financial bid along with EMD
Tender Fee Details, [Total Fee in ₹ * - 0.00]		EMD Fee Details	
Tender Fee in ₹	0.00	EMD Amount in ₹	25,000
Fee Payable To	NA	EMD Exemption Allowed	Yes
Tender Fee Exemption Allowed	NA	EMD Fee Type	fixed
Fee Payable At	NA	EMD Percentage	NA
		EMD Payable To	PAO O/o PAG (A and E) Punjab
		EMD Payable At	Chandigarh
Work /Item(s)			
Title	Printing of Fin and Appr accounts 2020-21		
Work Description	Printing of Finance and appropriation accounts 2020-21 as per tender		
Pre Qualification Details	As per Tender		
Tender Value in ₹		Product Category	Miscellaneous Services
		Sub category	printing and binding
Contract Type	Tender	Bid Validity(Days)	60
		Period Of Work (Days)	90
Location	O/o Accountant General (A and E) Haryana	Pincode	160020
		Pre Bid Meeting Place	Lekha Bhawan
Pre Bid Meeting Address	O/o Accountant General (A and E) Haryana, Plot no 4 and 5 sector 33 B Chandigarh	Pre Bid Meeting Date	14-Jun-2021 11:00 AM
		Bid Opening Place	Lekha Bhawan
Critical Dates			
Publish Date	04-Jun-2021 05:00 PM	Bid Opening Date	24-Jun-2021 11:30 AM

Document Download / Sale Start Date	04-Jun-2021 05:30 PM	Document Download / Sale End Date	24-Jun-2021 11:00 AM
Clarification Start Date	07-Jun-2021 09:00 AM	Clarification End Date	23-Jun-2021 09:00 AM
Bid Submission Start Date	07-Jun-2021 09:00 AM	Bid Submission End Date	24-Jun-2021 11:00 AM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)
		1	Tendernotice_1.pdf	Tender document

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
		1	Tender Documents	Tender Document2021.pdf	Tender document

Tender Inviting Authority

Name	Deputy Accountant Geenral (Admn)
Address	O/o Accountant General (A and E) Haryana, Plot no 4 and 5 sector 33 B Chandigarh

Tender Creator Details

Created By	Avnish Kumar
Designation	Sr Accounts Officer
Created Date	04-Jun-2021 04:34 PM

Tender Document

For Printing of Finance and Appropriation Accounts
For the year 2020-21
With binding

Tender Id - Admn-IV/Fin & App Acs/2021-22 /71 dated : 04.06.2021



Accountant General (A&E) Haryana
Plot No. 4 & 5, Sector-33B, Chandigarh-160020
www.aghry.nic.in

1. Fact Sheet

S.No.	Particulars	Details
1	Tender ID	Admn-IV/Fin & App Acs/2021-22 /71
2	Tender date	04.06.2021
3	EMD	Earnest Money Deposit of Rs. 25,000/- only. Demand Draft in favour of PAO O/o Principal Accountant General (A&E) Punjab, Chandigarh from any of the nationalized scheduled commercial bank.
4	Nodal Officer for correspondence and Clarification.	Deputy Accountant General (Admn) E-mail: Dustakar.rajashekar@cag.gov.in Tel: 0172-2615281
5	Pre bid Conference	14.06.2021 at 11.00 A.M.
6	Issue of addendum/clarification (if any)	23.06.2021 at 05.00 P.M.
7	Last date of bid submission	24.06.2021 at 11.00 A.M.
8	Opening of Technical bid	24.06.2021 at 11.30 A.M.
9	Opening of Financial bid	Will be intimated latter.

2. Scope of work

Specification of Work

S.No.	Name of the work	Description of work
1.	Printing of Finance Accounts 2020-21	121 Books in English and Hindi version (each). Volume-I containing approximately 80 pages each, English & Hindi version. Vol-II of Hindi Version and English version containing 340 pages each (Total 484 books).
2.	Printing of Appropriation Accounts 2020-21	121 Books in English and Hindi version containing approximately 425 pages in each volume. (Total 242 Books)
3.	Accounts at a glance	30 books of coloured printing containing approximately 40 pages each of English and Hindi Version (Total 60 books).(as per sample)
4.	Printing & Binding	i) Rexine binding in maroon colour with golden embossing of three logos, name of report, name of office, year along with spine of 09 books each of English and Hindi version of Finance Account Volume-I, Finance Account Volume-II and Appropriation Accounts (Total 54 books including printing of

		<p>these 54 books in JK Cedar A4 (100 GSM) paper). <u>(Within 03 days of receipt of soft copies).</u></p> <p>ii) 20 copies of each volume of Finance Accounts (Vol-I and II) and Appropriation Accounts (English and Hindi version) to be bound interleaved with cardboard and side Rexine (Total 120 books).</p> <p>iii) 101 copies of each volume of Finance Accounts (Vol-I and II) and Appropriation Accounts (English and Hindi version) side stitching and printing on simple paper (Total 606 books)</p> <p>iv) 20 copies of each English and Hindi version of Accounts at a Glance side stitching and printing (colored)</p>
5.	CDs	500 Nos of CDs of Finance Accounts, Appropriation Accounts and Accounts at a Glance (English & Hindi version) with printed stickers for pasting on CDs and jacket type outer covers.

Other Specification;

1. **Colour of front and back page of books-** Off-white/Cream with Maroon border.
2. **Design (Front Page) -** National Emblem on the top centrally aligned in Red colour not smaller than the logo of IA & AD.
3. **Title of the Book -** Just below the State Emblem as centrally aligned.
4. **Logo of IA&AD –** In the middle of the page in water mark and be placed below the title of the book as centrally aligned.
5. **Logo of Haryana State –** To be placed below the logo of IA&AD as centrally aligned.
6. **Name of the State –** Government of Haryana (below the logo of State).
7. **Spine of Books –** Name of concerned book e.g. Finance Accounts (Volume-I) 2020-21 Government of Haryana, Finance Accounts (Volume-II) 2020-21 Government of Haryana, Appropriation Accounts 2020-21 Government of Haryana.
8. **Layout of the publications –** Finance Accounts (Volume-I) and Appropriation Accounts in portrait. Finance Accounts (Volume-II) inner matter in landscape but cover layout and binding to be done in portrait format.
9. Signatures of CAG of India to be printed on certificate in Finance Accounts (Volume-I) and Appropriation Accounts.
10. The job at SI. No. 4 (i) to be completed within 03 days of receipt of printed material while remaining jobs shall have to be completed within 10 days of receipt of soft copy of material.

The detail of Terms and conditions required are tabulated below:-

TERMS AND CONDITIONS

1. The sealed quotations must be submitted by 24.06.2021 up to 11.00 AM addressed to Deputy Accountant General (Admn) office of **the Accountant General (A&E) Haryana, Plot No. 4 & 5 Lekha Bhawan, Sector-33/B Chandigarh** along with Earnest Money Deposit (EMD) of Rs. 25000/- (Rs. Twenty Five Thousand only) in favour of **PAO O/o Pr. Accountant General (A&E) Punjab Chandigarh** in the shape of bank draft.
2. The quotations envelope must be super scribed with the words, **“Quotations for printing of finance & appropriation accounts”**.
3. The rates of printing and binding should be quoted both in figures and words.
4. Specimen of job work (books) to be executed can be inspected on any working day from 10 AM to 4 PM.
5. Delivery within 10 days from the date of order and handing over the final approval of art work.
6. The rates quoted must be inclusive of all taxes and F.O.R. office premises.
7. Data should be provided in high quality CDs.
8. Any breach of contract will be liable for penalty as per clause (9) below.
9. In case any of the suppliers failed to supply the material as contracted upon the earnest money deposit will be forfeited and the same job work will be got done from the open market at the risk and cost of the supplier. In case of delay penalty of Rs. 1000/- per day will also be imposed and no payment will be released.
10. The quotation received without EMD of Rs.25000/- or after due date or time will be rejected.
11. The Quotation must reach the office latest by 24.06.2021 up to 11.00 AM and will be open at 11.30 Hrs on same day. In case the said date is declared holiday next working day will be treated as due date.
12. The representatives of the firms will be allowed to remain present at the time of opening of tenders (as per norms of COVID-19 directive issued by the govt. from time to time).
13. EMD of the unsuccessful bidders will be returned within 30 days of the opening of the tender on receipt of written request from the firm.
14. The payment will be made to the firm within one month from the receipt of material after proper verification and availability of budget.
15. Deputy Accountant General (Admn.) reserves the right to increase or decrease the

quantity of any of the item or all the items without assigning any reason.

16. The payment will be released if the supply is strictly according to the sample or the make prescribed.

17. Deputy Accountant General (Admn.) reserves the right to cancel any or all the quotations without assigning any reason.

Sd/-

Deputy Accountant General (Admn.)

Accepted the Terms and Conditions

Seal and signature of Bidder