



Basic Details

Organisation Chain	Office of the CAG of India AE-Punjab-Chandigarh - CAG		
Tender Reference Number	01/2025		
Tender ID	2025_CAG_864589_1	Withdrawal Allowed	Yes
Tender Type	Open Tender	Form of contract	Lump-sum
Tender Category	Services	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

Payment Instruments

Offline	S.No	Instrument Type
	1	Demand Draft
	2	Bankers Cheque

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Technical Bid for record destruction
2	Finance	.xls	financial bid

Tender Fee Details, [Total Fee in ₹ * - 0.00]

Tender Fee in ₹	0.00		
Fee Payable To	Nil	Fee Payable At	Nil
Tender Fee Exemption Allowed	No		

EMD Fee Details

EMD Amount in ₹	25,000	EMD Exemption Allowed	Yes
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	Pay and Accounts Officer	EMD Payable At	Chandigarh

[Click to view modification history](#)

Work /Item(s)

Title	Disposal of old records				
Work Description	disposal of old records				
Pre Qualification Details	Please refer Tender documents.				
Independent External Monitor/Remarks	NA				
Show Tender Value in Public Domain	No				
Tender Value in ₹	0.00	Product Category	Miscellaneous Services	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	90	Period Of Work(Days)	NA
Location	office of the AG AE Punjab Chandigarh	Pincode	160017	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	Chambers of the DAG Admn.
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

Critical Dates

Publish Date	29-Jul-2025 05:00 PM	Bid Opening Date	11-Aug-2025 11:00 AM
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Document Download / Sale Start Date	29-Jul-2025 05:00 PM	Document Download / Sale End Date	09-Aug-2025 05:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	29-Jul-2025 05:00 PM	Bid Submission End Date	09-Aug-2025 05:00 PM

Tender Documents

NIT Document					
	S.No	Document Name	Description	Document Size (in KB)	
	1	Tendernotice_1.pdf	NIT	1283.24	
Work Item Documents					
	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Additional Documents	BOQ1.xls	financial bid	259.50

Bid Openers List

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	sumitk.pjb.ae@cag.gov.in	Sumit Kumar	Sumit Kumar
2.	karans.pjb.ae@cag.gov.in	Karan Singh	KARAN SINGH
3.	devendras.pjb.ae@cag.gov.in	Devendra Singh	DEVENDRA SINGH

GeMARPTS Details

Reason for non availability of GeMARPTS ID	Urgent nature of Procurement
Remarks	not able to drop down
Document Name	recycling.pdf
Document Size (in KB)	55.04

Tender Properties

Auto Tendering Process allowed	No	Show Technical bid status	Yes
Show Finance bid status	Yes	Stage to disclose Bid Details in Public Domain	Technical Bid Opening
BoQ Comparative Chart model	NIL	BoQ Compactive chart decimal places	2
BoQ Comparative Chart Rank Type	NIL	Form Based BoQ	No

TIA Undertaking

S.No	Undertaking to Order	Tender complying with Order	Reason for non compliance of Order
1	PPP-MII Order 2017	Agree	
2	MSEs Order 2012	Agree	

Tender Inviting Authority

Name	DAG Admin
Address	Plot No 20 Sector 17 E Chandigarh

Tender Creator Details

Created By	Sanjeev Thakur
Designation	Sr. Accounts Officer
Created Date	13-Jun-2025 05:55 PM



कार्यालय महालेखाकार (लेखा एवं हक़) पंजाब एवं यूटी, चंडीगढ़
प्लॉट संख्या 20, सेक्टर 17-ई, चंडीगढ़

वेबसाइट :- <https://cag.gov.in/ae/punjab/en/tenders>

ईमेल :- agaepunjab@cag.gov.in

No: GD/पुराने अभिलेखों का निपटान/2025-26/155

दिनांक : 16/07/2025

निविदा आमंत्रण सूचना

कार्यालय महालेखाकार (लेखा एवं हक़) पंजाब एवं यूटी, चंडीगढ़ में पुराने अभिलेखों के त्रैमासिक आधार पर निपटान हेतु बोलियाँ आमंत्रित करता है। निविदा जिसमें पूर्व योग्यता शर्तें एवं कार्यों का विवरण आदि सम्मिलित हैं, <https://cag.gov.in/ae/punjab/en/tenders>, www.gem.gov.in/cppp तथा www.eprocure.gov.in से डाउनलोड किये जा सकते हैं और बोली भौतिक रूप से निविदा बॉक्स में जमा की जा सकती है या डाक/कूरियर के माध्यम से उपमहालेखाकार (प्रशा.) कार्यालय महालेखाकार (लेखा एवं हक़) पंजाब एवं यूटी, चंडीगढ़ को भेजी जा सकती है एवं सीपीपी पोर्टल www.eprocure.gov.in पर ऑनलाइन भी जमा की जा सकती है नियत समय के बाद की बोली पर किसी भी कारण से विचार नहीं किया जाएगा। बोली दस्तावेजों का कोई मूल्य नहीं है तथा अग्रिम की राशि रुपये 25,000/- (केवल पच्चीस हजार रुपये) है। अग्रिम राशी स्पीड पोस्ट अथवा व्यक्तिगत रूप से बोली जमा करने की अंतिम तिथि से पहले कार्यालय महालेखाकार (लेखा एवं हक़) पंजाब एवं यूटी, चंडीगढ़ पहुंच जानी चाहिए।

वृत्तान्त	तिथि
निविदा के प्रकाशन की तिथि	29.07.2025 at 05.00 PM
बोलियाँ जमा करने की अंतिम तिथि	09.08.2025 at 05:00 PM
प्राविधिक बोलियों की खुलने की तिथि	11.08.2025 at 11.00 AM
वित्तीय बोलियों खुलने की तिथि	12.08.2025 at 11.00 AM

Sd/-

उपमहालेखाकार (प्रशा.)
कार्यालय महालेखाकार (हक़ व लेखा)
पंजाब एवं यू.टी. चंडीगढ़।



सत्यमेव जयते

OFFICE OF THE ACCOUNTANT GENERAL (A&E), PUNJAB & UT., CHANDIGARH

Plot no. 20, Sector 17-E, Chandigarh

Website: - <https://cag.gov.in/ae/punjab/en/tenders>

Email: - agaepunjab@cag.gov.in

No: GD/Disposal-of-old-records/2025-26/155

Date : 16/07/2025

NOTICE INVITING TENDER

The office of the Accountant General (A&E), Punjab & UT. Chandigarh invites sealed quotations for Disposal of old Record on quarterly basis, through advertised tender enquiry. Tender/bid document containing conditions of prequalification, detailed scope of work, etc., can be downloaded from <https://cag.gov.in/ae/punjab/en/tenders>, www.gem.gov.in/cppp & www.eprocure.gov.in and the bid can be submitted physically in tender box or can be send to this office vide post/courier to Deputy Accountant general (Admn) Office of A G (A&E), Punjab & UT, Chandigarh or Online on CPP portal www.eprocure.gov.in on or before last date of submission of bid. The cost of bid document is Nil and EMD is Rs.25,000/- (Rupees Twenty Five Thousand only). EMD in form of Cheque/Demand draft should reach this office by post/ personally before the last date of submission of bid.

Events	Dates
<i>Date for publication of NIT</i>	29.07.2025 at 05.00 PM
<i>Last date for submission of bids</i>	09.08.2025 at 05:00 PM
<i>Opening of Technical Bid</i>	11.08.2025 at 11.00 AM
<i>Opening of Financial Bid</i>	12.08.2025 at 11.00 AM

Sd/-

**Deputy Accountant General (Admn),
Office of A G (A&E), Punjab & UT, Chandigarh**

Annexure-I
Format for Furnishing Technical Bids

From

To

The Accountant General, (A&E)

Plot No. 20, Sector 17-E,

Chandigarh-160017.

Sir,

I/We hereby offer to purchase the old record/paper, old books and old newspaper lying on “as is where is basis” lying in your office.

1. My particulars are as under:

Sr. No.	Particulars	Details
1.	Name of the Vendor/bidder	
2.	Name of the firm	
3.	Complete address of the Vendor/bidder and firm along with Mobile No. and E-mail-ID	
4.	PAN No. (Attested copy of PAN No. should be enclosed)	
5.	Amount of EMD	
6.	EMD Demand Draft/Bank Security No. and issue date	

2. I accept that non-submission of documentary evidence of the details mentioned above shall lead me/us to disqualify on technical evaluation.

3. I also declare that general terms and conditions mentioned in Annexure-III are acceptable to me/us and also binding on me/us.

Date:

Place:

Signature of the Bidder

Annexure-II
Format for Furnishing Financial Bid

1. I/We quote the following rates:

Sr.No.	Item Description	Rate/Price (in Rs.) Per KG	Rate/Price (In words) Per KG
1.	OldRecord- Paper/OldBooks/Old Newspaper		

2. I/We thoroughly examined and understood the general terms and conditions of the tender mentioned in Annexure-III.
3. I/We shall be bound by the general terms and conditions laid down in the tender (Annexure-III) and undertaking to this effect, is enclosed (Annexure-IV).
4. I/We agree to deposit the entire cost of sale immediately after weighing the material.
5. I/We hereby declare that the entries made in this tender form are correct to the best of my/our knowledge.
6. I/We hereby agree to forfeit the earnest money if the tender contract is abandoned by me/us after the tender contract is awarded to me/us.

Date:

Place:

Signature of the Bidder

Annexure-III

General Terms and Conditions

1. The sealed envelope of tender documents containing two separate sealed envelopes of technical bid and financial bid must be dropped in the tender box of the office or submitted online through portal. Format of technical and financial bid is enclosed in Annexure-I and II respectively.
2. The old records shall have to be picked by the Vendor as per requirements of the office within 5 days from the date of the intimation to the Vendor. In case of not picking the record within the given time, the Vendor will attract a penalty of Rs. 1,000/- per day.
3. The contract will be for the record of F.Y 2025-26.
4. The sale shall be on “AS IS WHERE IS” basis.
5. Any loss/damage to the office shall be borne by the vendor.
6. Late bids/tenders or incomplete tender are liable to be rejected.
7. Earnest money of Rs. 25,000/- (Rupees Twenty Five thousand only) in the form of bank guarantee/demand draft of any commercial bank must be deposited by the Vendor. The validity of the bank guarantee/ demand draft must be 75 days beyond the final bid validity period. Starting from the date of submission of the bids. The bank guarantee/demand draft shall be in favour of “PAO, O/o The Accountant General (A&E) Punjab and UT, Chandigarh and payable at Chandigarh. Earnest money of unsuccessful bidder will be returned within 30 days of award of contract and the EMD of the successful bidder will be retained by this office as performance security till the end of contract.
8. The bid is valid for 90 days from the closing date of bid submission.
9. The office reserves the right to accept/reject and cancel any bid/tender without assigning any reason. The office shall not be responsible for damage/loss to bidders on account of such withdrawal at any stage from the sale.
10. In case, the successful bidder declines offer of the contract for any reasons, his/her EMD will be forfeited.

11. The rates quoted by the Vendor shall be final and no change in the same shall be allowed under any circumstances during the contract period.
12. Bid should be free from corrections and erasers. Corrections, if any, must be counter signed.
13. All statutory payments like minimum wages prescribed, compensation in case of accident or loss etc. to the workers employed by the Vendor for the removal of the items shall be borne by the Vendor.
14. Weighing and shredding of the papers shall be done by the Vendor in the office premises before loading in front of the employee/person nominated by the office.
15. Any material, labour and transport required for packing, transportation and disposal of old records shall be arranged by the Vendor at his/her own cost.
16. If any, disputes and differences arising between the Vendor and the office, the decision of the Accountant General will be the final and binding to both the parties.
17. An undertaking (Annexure-IV) has to be given by the Vendor along with bid document that all the general terms and conditions of the tender have been accepted by him/her.
18. Bid security of unsuccessful bidders shall be refunded by the office within 30 days of the award of the contract.

Signature of the Bidder

Annexure-IV

Undertaking

All the general terms and conditions mentioned in Annexure-III are acceptable to me/us. I/We undertake to purchase the old records/paper, old books and old newspaper against the payment (cash or digital as decided by the authority) in case of allotment of tender. I/We also certify that, I/We have not been blacklisted at any time in the past by any of the Government Organisation/Undertaking/PSU anywhere in the country.

Signature_____

Name_____

Date_____

Mobile No. _____

Address_____

Seal of Vendor/Firm_____