



महालेखाकार का कार्यालय (लेखा एवं हक), त्रिपुरा - अगरतला
OFFICE OF THE ACCOUNTANT GENERAL (A&E), TRIPURA :: AGARTALA
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NOTICE INVITING TENDER

Rec/A&E/2-24/Old Record/2018-22/24484

Dated:-16/08/2022

Sealed Quotations are, hereby, invited from the bonafide suppliers of waste paper to the Paper Mills for selling of some obsolete forms & old Vouchers. The old obsolete forms/vouchers etc. will be disposed off to the selected tenderer on the following terms & conditions:-

Time Schedule

1. Submission of Tender form 17/08/2022 to 26/08/2022 up to 3 PM
2. Last date of receipt – 26/08/2022 up to 3 PM
3. Opening of Tender Box on 26/08/2022 at 4 PM.

Terms & Conditions

1(a) An undertaking is to be submitted along with quotation to the effect that on receipt of delivery of old papers, the firm will supply these old papers to paper mills only and will not be utilized publicly or otherwise.

(b) A certificate is to be submitted along with the quotation to that effect that he is an entitled/authorizes supplier of the paper mill or he is supplying old paper to paper Mill through an enlisted supplier of a paper Mill.

2. All vouchers to be disposed off shall have to be torned into pieces and straw board to be detached by the firm before weighing & taking delivery in presence of entrusted officers of this office. **Straw boards shall not be disposed off.**


3. Weight to be done by the weighbridge at your own cost in presence of the officers to be entrusted with the job and to their satisfaction.

4. Payment in full is to be made in Cash or Cheque in favour of Sr. Accounts Officer/Admn, O/o the Accountant General (A&E), Tripura, Agartala before taking delivery of the old records.

5. If any dispute arises, during actual disposal and during the process of tender finalization, the decision of this office will be final.

6. The undersigned reserves the right to cancel the disposal order without assigning any reason at any time.

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7. Security money of Rs.20,000/- (Rupees Twenty thousand) only through "Deposit at Call" in favour of Senior Accounts Officer/Admn, Office of the AG (A&E), Tripura, Agartala have to be deposited to this office along with the quotation.

8. Delivery should be taken within 10 (Ten) days from the date of the receipt of the order. In case, the selected bidder does not lift the goods within the stipulated period, the bid security deposit shall be forfeited and action will be initiated to re-sale the goods in question.

9. The quoted rate will remain valid for 1 (One) year from the date of issuing of the order.

10. Sealed quotation to be superscripted with the words "QUOTATION FOR OBSOLETE FORMS AND OLD VOUCHERS". The firm name, postal address and telephone number to be mentioned on the cover of the quotation.

11. The interested bidder may visit our office at any working day within the period from 11.00 am to 4.00 pm to access the quantity of the goods before submission of the quotation.

12. Interested bidder may submit the Sealed quotation mentioning rate per kg of old paper/old voucher/forms along with the required certificate/documents to the O/o the Accountant General (A&E), Tripura, Agartala on or before 03.00 pm of 26/08/2022. Late bids i.e. Bids received after the specified date and time should not be considered. Interested bidder may present at the time of opening the bid.

13. Quotation submitted without required documents, certificates, and security money shall not be taken into consideration.


Senior Accounts Officer / Record.