

महालेखाकार (ले0 एवं ह0) का  
कार्यालय  
बीरचंद पटेल पथ,  
पटना, बिहार - 800001



OFFICE OF THE ACCOUNTANT  
GENERAL (A&E),  
BIRCHAND PATEL PATH  
PATNA, BIHAR - 800001

SUPREME AUDIT INSTITUTION OF INDIA

लोकहितार्थं सत्यनिष्ठा

Dedicated to Truth in Public Interest

पत्रांक / Letter No. GD/Purchase of Modular Workstation/24-25/ 103

दिनांक / Date 27/09/2024

### Notice Inviting Tender

A tender is invited on GeM Portal regarding Supply and erection of Modular workstation in the East side of 3rd floor (Annexe Hall) & VLC hall (2nd floor) in this office is floated on GeM Portal vide GEM/2024/B/5435196, dated: 25-09-2024. Additional Terms & Conditions and Scope of work is attached herewith. All Curious bidders are requested to submit their bid on GeM with complete Documents and duly filled all annexures.

- Bid Start Date: 25-09-2024
- Bid End Date: 15-10-2024 17:00:00
- Bid Opening Date: 15-10-2024 17:30:00

Yours Sincerely,

Sr. Accounts officer

Bihar, Patna



Bid Number/बोली क्रमांक (बिड संख्या):  
GEM/2024/B/5435196  
Dated/दिनांक : 25-09-2024

**Bid Document/ बिड दस्तावेज़**

<b>Bid Details/बिड विवरण</b>	
<b>Bid End Date/Time/बिड बंद होने की तारीख/समय</b>	16-10-2024 17:00:00
<b>Bid Opening Date/Time/बिड खुलने की तारीख/समय</b>	16-10-2024 17:30:00
<b>Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)</b>	180 (Days)
<b>Ministry/State Name/मंत्रालय/राज्य का नाम</b>	Comptroller And Auditor General (cag) Of India
<b>Department Name/विभाग का नाम</b>	Na
<b>Organisation Name/संगठन का नाम</b>	Accountant General, Bihar
<b>Office Name/कार्यालय का नाम</b>	Accountant General (a&e), Patna
<b>Total Quantity/कुल मात्रा</b>	182
<b>Item Category/मद केटेगरी</b>	workstation penta , workstation recta , optimizer , vsdu , executive table
<b>GeMARPTS में खोजी गई स्ट्रिंग / Searched Strings used in GeMARPTS</b>	WORKSTATION RECTA, WORKSTATION PENTA, VSDU, OPTIMISER, EXECUTIVE TABLE WITH ERU AND PEDESTAL

**Bid Details/बिड विवरण**

<p><b>GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS</b></p>	<p><b>Searched String:</b> WORKSTATION RECTA                  Workstation, HEPA Workstation, Digital Forensic Workstation, Anaesthesia Workstation, Anaesthesia Workstation (V2), ESD Workstations, Modular Work Stations (V2), ENT (Ear nose throat) Workstation, Advanced Integrated Video Urodynamic Workstation, Revolving Chair (V4)</p> <p><b>Searched String:</b> WORKSTATION PENTA                  Workstation, Penta Head Microscope, HEPA Workstation, Anaesthesia Workstation, Digital Forensic Workstation, ESD Workstations, Anaesthesia Workstation (V2), Modular Work Stations (V2), ENT (Ear nose throat) Workstation, Revolving Chair (V4)</p> <p><b>Searched String:</b> VSDU                  Category not available on GeM for the text string uploaded by the buyer</p> <p><b>Searched String:</b> OPTIMISER                  books, Oxygen Flow Meter</p> <p><b>Searched String:</b> EXECUTIVE TABLE WITH ERU AND PEDESTAL                  Category not available on GeM for the text string uploaded by the buyer</p>
<p><b>अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification</b></p>	<ul style="list-style-type: none"> <li>• Modular Work Stations (V2)</li> </ul>
<p><b>BOQ Title/बीओक्यू शीर्षक</b></p>	<p>SUPPLY AND ERECTION OF MODULAR WORK STATIONS</p>
<p><b>Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)</b></p>	<p>50 Lakh (s)</p>
<p><b>OEM Average Turnover (Last 3 Years)/मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का)</b></p>	<p>400 Lakh (s)</p>
<p><b>Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष</b></p>	<p>3 Year (s)</p>
<p><b>MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट</b></p>	<p>No</p>
<p><b>Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट</b></p>	<p>No</p>

**Bid Details/बिड विवरण**

<b>Document required from seller/विक्रेता से मांगे गए दस्तावेज़</b>	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Do you want to show documents uploaded by bidders to all bidders participated in bid?/</b>	Yes
<b>Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया</b>	No
<b>Type of Bid/बिड का प्रकार</b>	Two Packet Bid
<b>Primary product category</b>	workstation recta
<b>Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय</b>	3 Days
<b>Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)</b>	No
<b>Evaluation Method/मूल्यांकन पद्धति</b>	Total value wise evaluation
<b>Arbitration Clause</b>	No
<b>Mediation Clause</b>	No

**EMD Detail/ईएमडी विवरण**

Required/आवश्यकता	No
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**ePBG Detail/ईपीबीजी विवरण**

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) /ईपीबीजी प्रतिशत (%)	0.03
Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अवधि (महीने).	14

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

**Beneficiary/लाभार्थी :**

PAO(AUDIT), BIHAR, PATNA  
Office of the Accountant General(A&E),Bihar, Patna, Bir Chand Patel Path-800001.  
(Md.naiyyer Alam)



**MSE Purchase Preference/एमएसई खरीद वरीयता**

MSE Purchase Preference/एमएसई खरीद वरीयता	No
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**Details of the Competent Authority for MSE**

Name of Competent Authority	PUSHKAR KUMAR
Designation of Competent Authority	ACCOUNTANT GENERAL(A&E), BIHAR, PATNA
Office / Department / Division of Competent Authority	OFFICE OF THE ACCOUNTANT GENERAL(A&E), BIHAR, PATNA
CA Approval Number	96
Competent Authority Approval Date	24-09-2024
Brief Description of the Approval Granted by Competent Authority	There is no exemption to MSE/STARTUP. The competent authority has accorded exemption from Purchase Preference to Micro, Small and Medium Enterprises(MSME) in respect of Central Procurement of Supply and Erection of Modular Workstation & other related items through GeM

Competent Authority Approval for not opting Micro and Small Enterprises Preference : [View Document](#)

**MII Purchase Preference/एमआईआई खरीद वरीयता**

MII Purchase Preference/एमआईआई खरीद वरीयता	Yes
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
3. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company

and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

## Workstation Penta

**(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)**

### Technical Specifications/तकनीकी विशिष्टियाँ

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Pankaj Kumar	800001,Office of the Accountant General (A&E), Mahalekakar Bhavan, Bir Chand Patel Path,	18	30

## Workstation Recta

**(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)**

### Technical Specifications/तकनीकी विशिष्टियाँ

<b>Specification Document</b>	<a href="#">View File</a>
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[BOQ Detail Document](#)[View File](#)

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Pankaj Kumar	800001,Office of the Accountant General (A&E), Mahalekakar Bhavan, Bir Chand Patel Path,	114	30

**Optimizer**

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

**Technical Specifications/तकनीकी विशिष्टियाँ**[Specification Document](#)[View File](#)[BOQ Detail Document](#)[View File](#)

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Pankaj Kumar	800001,Office of the Accountant General (A&E), Mahalekakar Bhavan, Bir Chand Patel Path,	4	30

### Vsdu

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

### Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<a href="#">View File</a>
BOQ Detail Document	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Pankaj Kumar	800001,Office of the Accountant General (A&E), Mahalekakar Bhavan, Bir Chand Patel Path,	5	30

### Executive Table

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

### Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	<a href="#">View File</a>
BOQ Detail Document	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Pankaj Kumar	800001,Office of the Accountant General (A&E), Mahalekakar Bhavan, Bir Chand Patel Path,	41	30

**Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें**

**1. Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

**2. Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

**3. Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

**4. Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

**5. Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

**The specification of the required product is mentioned in ATC, Scope of work(sow) & Annexure -04 .**

**The proposed project it to be completed as per specification mentioned in Annexure-04.**

**The design/map of proposed project is mentioned in Annexure-03( In two sets)**

## 6. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

### Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---



महालेखाकार (ले0 एवं ह0) का  
कार्यालय  
बीरचंद पटेल पथ,  
पटना, बिहार - 800001



OFFICE OF THE ACCOUNTANT  
GENERAL (A&E),  
BIRCHAND PATEL PATH  
PATNA, BIHAR - 800001

SUPREME AUDIT INSTITUTION OF INDIA

लोकहितार्थं सत्यनिष्ठा

Dedicated to Truth in Public Interest

पत्रांक / Letter No. GD/Purchase of Modular Workstation/24-25/ 102


दिनांक / Date 27-09-2024

## CORRIGENDUM

Reference this office GEM/2024/B/5435196, dated: 25-09-2024 relating to Supply and erection of Modular workstation in the East side of 3rd floor (Annexe Hall) & VLC hall (2nd floor) in this office i.e, Office of the Accountant General (A&E), Bihar, Patna, Veer Chand Patel Path, Patna-800001,

It is hereby inform that the numbers of VSDU(Vertical Slide Door Unit) and Executive Table with ERU and Pedestal which is mentioned in BOQ Detail Document is 05 and 41 respectively is read as **the numbers of VSDU(Vertical Slide Door Unit)-41 and Executive Table with ERU and Pedestal-05**. The remaining terms and conditions are unchanged.

All Curious bidders are requested to submit their bids accordingly.

  
26/9/24  
Senior Accounts officer (GD)

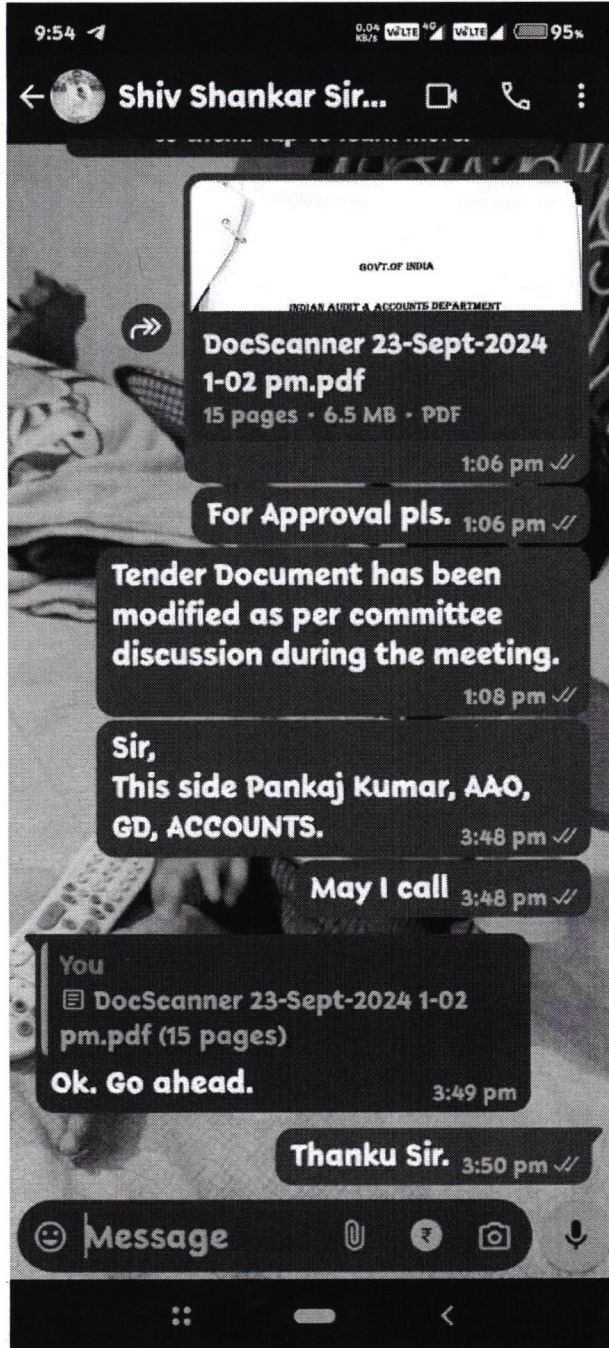
Bihar, Patna.





You

Today at 11:01 am



**GOVT.OF INDIA**

**INDIAN AUDIT & ACCOUNTS DEPARTMENT**

**SUPPLY AND ERECTION OF MODULAR WORK STATIONS**

**IN THE EAST SIDE OF THIRD FLOOR (ANNEXE HALL) &**

**SECOND FLOOR (VLC HALL) AT ACCOUNTANT**

**GENERAL (A&E),BIHAR, PATNA -800 001**

*10/10/09*

*A/S*

*[Signature]*

## TENDER SCHEDULE

<b>Name of the Work</b>	Tender for Supply and erection of Modular workstation in the East side of 3 <sup>rd</sup> floor (Annexe Hall) & VLC hall (2 <sup>nd</sup> floor) in this Office named "Accountant General (A&E), Bihar, Patna-800 001.
<b>Last Date &amp; submission of Tender</b>	As per Bid specification uploaded on GeM portal.
<b>Date &amp; Time of opening of online Tender</b>	As per Bid specification uploaded on GeM portal.
<b>Earnest Money Deposit (EMD) in required form to be sent by Post / Delivered in hand on or before the last date of submission of E Tender (Technical)</b>	Declaration to be submitted as per Department of Expenditure Procurement Policy Division OM No. F.9/4/2020-PPD dated 12.11.2020.
<b>Performance Security Deposit / Security Deposit (PSD / SD) to be deposited by successful bidder</b>	3% of contract value

**Note:** If the tender is not opened on the specified date, due to unforeseen circumstances, then the next working day will be considered as tender opening date.





# SCOPE OF WORK

## SCHEDULE OF SUPPLY AND ERECTION OF MODULAR WORK STATIONS IN THE 2<sup>nd</sup> FLOOR (VLC HALL)

Sl.No.	Description	Quantity
01	Workstation Recta of size 1200*600 with Pedestal +KBPT+CPU Trolley (Cushion on side panel as per requirements)	48
02	Workstation Penta of size 1500*1500*600 with Pedestal +KBPT+CPU Trolley (Cushion on side panel as per requirements)	06
03	Optimizer Push Pull Type with 16' Rail Length as per layout (SS1-1No.+SL1-1No.+TM1-4No.s+2400mm Rail-2Nos.)	02
Make	As per GeM Portal	
Specifications	As per Bid documents.	
Warranty	05 Years (60 Months)	
Testing & Certification	<ol style="list-style-type: none"><li>1. BIFMA CERTIFICATION</li><li>2. OEM OF OFFERED PRODUCT IS ISO 9001:2015 CERTIFIED</li><li>3. OEM OF OFFERED PRODUCT IS ISO 14001:2015 CERTIFIED</li><li>4. AIOTA</li><li>5. GREEN GUARD</li></ol>	

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**SCHEDULE OF SUPPLY AND ERECTION OF MODULAR  
WORK STATIONS IN THE EAST SIDE OF 3<sup>rd</sup> FLOOR**

S.No.	Description	Quantity
01	Workstation Recta of size 1200*600 with pedestal +KBPT+CPU Trolley ( <b>Cushion on side panel as per requirements</b> )	66
02	Workstation Penta of size 1500*1500*600 with Pedestal+KBPT+CPU Trolley ( <b>Cushion on side panel as per requirements</b> )	12
03	VSDU(Vertical Slide Door Unit) with Metal Top of size 1168.5*1200*450	41
04	Executive Table with ERU and Pedestal	05
05	Optimizer Push Pull Type with 16' Rail Length as per layout (SS1-No.+SL1-1No.+TM1-4Nos.+2400mm Rail-2Nos.)	02
<b>Make</b>	<b>As per GeM Portal</b>	
<b>Specifications</b>	<b>As per Bid documents.</b>	
<b>Warranty</b>	<b>05 Years (60 Months)</b>	
<b>Testing &amp; Certification</b>	<ol style="list-style-type: none"> <li>1. BIFMA CERTIFICATION</li> <li>2. OEM OF OFFERED PRODUCT IS ISO 9001:2015 CERTIFIED</li> <li>3. OEM OF OFFERED PRODUCT IS ISO 14001:2015 CERTIFIED</li> <li>4. AIOTA</li> <li>5. GREEN GUARD</li> </ol>	

**Note: Map of the above mentioned project is attached on Annexure-III**



## ADDITIONAL TERMS & CONDITIONS FOR TENDERS

### *INVITATION TO APPLICATIONS*

1. Bids are invited for supply and erection of Modular workstation in the East side of 3<sup>rd</sup> floor (Annexe Hall) and 2<sup>nd</sup> floor(VLC Hall) in this office from the Manufacturers/Agencies/Companies/Firms.
2. The contract shall be for a one time for above purpose.
3. The tender will be uploaded on GeM Portal only. The tender should be quoted in two bids (Technical bid & Financial bid.).
4. The bidder must quote your rate for all items inclusive of Installation, Commissioning, Demonstration etc. Costs and any other statutory payments & inclusive of GST. Partial bid will not be accepted.

### *SUPPLY/ PROVISIONING SPECIFICATIONS & STANDARDS*

1. The products should be of best quality and as per brands registered on GeM portal only.
2. Supply and erection of modular work station given in the schedule/data/figure/map etc. may be completed within 30 days of award of bid.
3. The firm/agency/bidder will quote the rates inclusive of all taxes. No any type of delivery/transportation etc charges will be admissible.
4. **Delivery:** The ordered materials are required urgently and hence, specify the shortest possible delivery schedule. The bidders are expected to quote free delivery at this Office. Price which includes components like packing, freight, forwarding and delivering the same in good condition at projected site. It will be the further responsibility of the supplier to ensure not only unloading of materials, but also to ensure the safe shifting of ordered materials to installation/erection/fitting at the site.
5. The rates quoted shall be valid for next one year and this office has reserves the right to reduce/increase the quantity or prefer additional orders as required.





## **INSTRUCTIONS TO BIDDERS**

- 1. The following documents for technical bid are required from bidder:**
  - (i)** Copy of last three years' of the annual turnover which is 400% (as per requirements by GeM Portal) of estimated value of contract.
  - (ii)** The OEM/Bidder should have successfully supplied, installed commissioned and maintained similar item/equipment for two work order worth Rs- 1 Crore each and above in the past three financial year.(Copy of work order & completion certificate to be attached)
  - (iii)** There is no exemption to MSME/Startup.
  - (iv)** Only Class-I & II Local Suppliers of MII will be eligible to bid. Non Local suppliers are not eligible to participate.
  - (v)** Copy of GST registration letter/ Certificate.
  - (vi)** Service Provider has minimum possess three (03) years of past experience for this purpose at Central/ State Govt.offices./autonomous body /State Central PSUs. Three Certificate/Work Order regarding above project is to be provided
  - (vii)** The vendor should not have been blacklisted by the Department/ Ministries of Central/ State Govt./Autonomous body under state/ Central Govt., State/ Central PSUs (valid proof of document/ declaration to be attached).
  - (viii)** Copy of PAN in respect of the firm/ individual.
  - (ix)** Copy of registration certificate of agency/firm/company.
  - (x)** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt, bidder to upload under taking to this effect with bid.(Certificate to be submitted).
  - (xi)** Allow participation only from Class I & II Local suppliers as per the Public Procurement (preference to Make-in-India) order 2017 dated 16.09.2020 & provide Purchase Preference to MII according to GeM Portal. (Make in India Certificate to be submitted)
  - (xii)** All products should carry a warranty for a period of 60 months for any manufacturing defects from the date of supply for which an undertaking must be enclosed on the letter head of the bidder for taking the responsibility for warranty.
  - (xiii)** The bidder should have supplied and installed similar kind of items to Central/ State Govt. offices./autonomous body /State Central PSUs in

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the last three years and should provide Purchase Orders of those as documentary evidence.

(xiv) Upload Manufacturer Authorization: Wherever Authorised Bidder/Distributors/Dealers are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with original OEM details such as name, designation, address, e-mail Id and Mobile No. required to be furnished along with bid.

(xv) The OEM certificate or the Manufacturer Authorisation letter from the OEM or Trade Mark certificate must be for both Sale and Service for the product quoted.

(xvi) Bidder must have functional service centre in patna.(Certificate of address proof is to be attached)

(xvii) The bidder must provide following certificate.

(a) **BIFMA CERTIFICATION**

(b) **OEM OF OFFERED PRODUCT IS ISO 9001:2015 CERTIFIED**

(c) **OEM OF OFFERED PRODUCT IS ISO 14001:2015 CERTIFIED**

(d) **AIOTA**

(e) **GREEN GUARD**

(xviii) As Per Deptt. Of Expenditure Letter No.F-9/4/2020-PPD, Govt. of India, dated: 12-Nov-2020 instead of Bid Security/EMD the bidder are required to submit a Declaration regarding the Same.

(xix) Duly signed all pages of "SCOPE OF WORK & ADDITIONAL TERM & CONDITIONS FOR TENDERERS" of the Bid document as mark of acceptance.

2. Successful bidder will have to ensure that adequate number of dedicated technical service personals/ engineers are designated/deployed for attending to the Service request in a time bound manner and for ensuring timely servicing/rectification of defects during warranty period.
3. Bidders should be able to commence supplies within 07 days from the receipt of supply and erection etc order.
4. **Guarantee/Warranty Certificate:** The Successful Bidder has to be provide 05 Years (60 Months) comprehensive warranty for all quoted products.
5. **Performance Security:** The successful bidder shall deposit three(03) percent of the estimated Contract Value as Performance Guarantee in the









form of FDR or Bank Guarantee from any of the Commercial Bank of Bihar, Patna, within 14 days of award of the contract in favour of PAO(Audit), Office of the Accountant General (A&E),Bihar, Patna. Performance Security will be valid up to 60 days after the date of completion of all contractual obligations by the contractor, including warranty obligations & the 'Defect Liability Obligations'. The payment will be released only after submission of Performance Guarantee.

6. Bidders are advised to attach relevant documents in support of their eligibility. If any of the prescribed conditions are not fulfilled or are incomplete in any form, the bid shall be rejected.
7. The said work is of time bound nature, the entire work shall be completed within the stipulated time.
8. The selected Companies/Agencies shall also provided functional Mobile and Land Line numbers or its personnel for urgent work regarding above mentioned work.
9. While submitting the Bid, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the bid shall be rejected.
- 10.If any bidder stipulates any condition of his own, such conditional Bid shall be liable to be rejected.
- 11.Agencies/Contractor should follow all the statutory obligations under various laws from time to time and no additional payment will be made in this regard.
- 12.Bidder's offer is liable to be rejected if they don't upload any of the certificates/documents sought in the Bid document, ATC and Corrigendum if any.
- 13.TDS will be deducted as per Govt. of India norms.
- 14.No payment will be made for goods which is not found as per specification during Physical verification.
- 15.No extra payment/compensation whatsoever on account of natural calamity/accident or otherwise will be made to the firm except the offered rates permitted under the contract.
- 16.No cash payment will be paid in any case & Payment would be made strictly on availability of funds.
- 17.The Agreement shall be come to an end either on completion of the Contract Period or shall be terminated for Breach of contractual obligations.



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- 18. Penalties:** As per mentioned in GeM portal/ decided by Competent Authority.
- 19.** Any liability arising out of any litigation due to any act of contractor staff shall be directly borne by the contractor.
- 20.** During the contract period, the scope of work for which job has awarded is increased/reduced, then the payment price shall be increased/reduced on pro-rata basis by the department & this decision shall be binding.
- 21.** In Case the contractor fails to cope with the workload or doesn't render satisfactory services or dishonors the contract in any way, the contract awarded shall be liable for cancellation/termination summarily, without assigning any reasons thereof.
- 22.** No request for increase in the rates will be entertained during the period of supply of items. No advance payment will be made. Also, no interest will be paid on delayed payment.
- 23.** In case of any differences the firms can be called for negotiation. This office will be the Sole Arbitrator on all matters and his decision will be binding on the bidder.
- 24.** No extra cost shall be given for transportation; cost of labourers, insurance etc., as the rates quoted shall be all inclusive price.
- 25.** If any device/item is missing to complete the system configuration it should be added to make the system functional.
- 26.** In case of breach of any clause of contract the firm can also be black listed.
- 27. Force Majeure:** In the event of any unforeseen circumstances directly interfering with the supply of items arising during the execution of order such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, earthquakes, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the successful bidder shall, within 7 working days, from the commencement thereof, notify the same in writing to the purchaser with reasonable evidence thereof. Either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days " notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other.
- 28.** Release of Performance Security: Performance Security shall be released immediately after the successful completion of contract period. No interest will be paid by the Office on the Performance Security.

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**29. Relaxation:** The Head of the Department reserves the right to relax any of the conditions in exceptional cases, in the best interests of this Office reserves the right to withdraw the tender in whole or in part at any stage without assigning any reason.

**30.** Bids will be completely analyzed and evaluated at each stage by committee.

**31.** Financial bids of only those bidders shall be opened who have been declared technically qualified by the Committee for further analysis or evaluation and ranking and selecting the successful bidder for placement of the contract.

**32.** Except mentioned conditions rest all conditions applicable as per GeM.

**33. Code of Integrity-** No official of a procuring entity or a bidder shall act in contravention of the codes which includes :-

(i) Prohibition of-

(a) Making offer, solicitation or acceptance of bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process;

(b) Any omission, or misrepresentation that may mislead or attempt to mislead so that financial or other benefit may be obtained or an obligation avoided;

(c) Any collusion, bid rigging or anti-competitive behavior that may impair the transparency, fairness and the progress of the procurement process;

(d) Improper use of information provided by the procuring entity to the bidder with an intent to gain unfair advantage in the procurement process or for personal gain;

(e) Any financial or business transaction between the bidder and any official of the procuring entity related to tender or execution process of contract; which can affect decision of the procuring entity directly or indirectly.

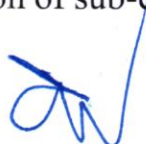
(f) Any coercion or any threat to impair or harm, directly or indirectly, any party or its property to influence the procurement process;

(g) Obstruction of any investigation or auditing of a procurement process;

(h) Making false declaration or providing false information for participation in a tender process or to secure a contract;

(ii) Disclosure of conflict of interest;

(iii) Disclosure by the bidder of any previous transgressions made in respect of the provision of sub-clause (i) with any entity in any



country during the last three years or of being debarred by any other procuring entity.

34. No increase in the agreed rates shall be entertained during the period of contract.
35. **Jurisdiction:** Any dispute, arising out of this contract will be settled under the jurisdiction of High Court, Patna. The addressing authority will be Accountant General(A&E), Bihar, Patna. The decision taken by him/her shall be binding over both parties.
36. **Selection/Evaluation procedure for Tender.** The bidder will be qualified only if he fulfils eligibility criteria and submits all documents required/enquired as per tender document. The financial offer should be further evaluated to find out lowest rate. The lowest responsive financial bid is acceptable for final selection.
37. Corrigendum, if any issued for the Tender Document shall form part of the Tender Document. Corrigendum shall be posted on this Official website(<https://cag.gov.in/ae/bihar/en>)/GeM Portal. Hence, agencies/companies/firms are requested to visit the website regularly and note the corrigendum/amendments to the Tender Document without fail and submit the offer accordingly. The Department is not responsible for ignorance of corrigendum.
38. In case of any clarification regarding the Tender Documents may ask through email(Office email id)/ Contact in office within one week after publishing of Tender Documents. DAG(Administration) Chamber, Office of the Accountant General(A&E), Bihar, Patna may be consulted for said purpose with valid Identity Proof.
39. The successful contractor should ensure the quality of product/material which is to be supplied/installed etc in this office.

**40. Liquidated damages**

If work is delay in completion of work beyond 30 days, the liquidated damage @ 1% of order value per week may be deducted.

**41. Completion Certificate**

The contractor shall furnish a certificate regarding completion of above work within one month of the completion of the work. The payment will be made after satisfactory and timely disposal of said items.

**42. Responsibilities of the Contractor:**

- 1) The selected agency shall be solely responsible for the redressal of grievances/resolution of disputes relating to persons deployed by them. This office shall in no way be responsible for settlement of such issues whatsoever.

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This office shall not be responsible for any damages, financial losses or other injury claims to any person deployed by service providing agency in the course of their performing the functions/duties, or for payment towards any compensation. The selected agency shall comply with all the legal requirements for obtaining Licenses under Contract Labour (Regulations and Abolition) Act, 1970 if any, at his own part and cost.

2) The selected agency shall provide a substitute well in advance if there is any probability of person leaving the job due to his/her own personal reasons.

3) The manpower deployed by the contractor for the contract shall not be entitled for claim, pay, perks and other facilities which may be admissible to employees of this office, during the currency or after expiry of the contract. In case of termination of the contract also, the persons deployed by the contractor shall not be absorbed in any capacity in this office. The Contractor should communicate the above to all the manpower deployed in this office by the contractor.

4) The selected agency will be required to pay the wages as prescribed under the Minimum Wages Act of Central Government. The selected agency may pay more wages than those prescribed by the Act. The selected agency will maintain proper record as required under the Law/Acts. Any increase in minimum wages by Central Government will be given along with ESI and PF as applicable.

5) The selected agency will be responsible for compliance of all statutory provisions relating to Provident Fund, and Employees State Insurance etc. in respect of the persons deployed by it at this office.

6) The selected agency shall also be liable for depositing all taxes, levies, cess etc. on account of service rendered by it to this office to concerned tax collection authorities as applicable.

7) In case, the service provider fails to comply with any liability under appropriate law, and as a result thereof this office is put to any loss/obligation(monetary or otherwise), this office will be entitled to discharge those obligations by making payments from the outstanding bills payable or from Security Deposit of the agency.

8) The selected agency has to exercise utmost vigil in the performance of duties. Any loss or damage caused by negligence on the part of the staff deployed shall have to be reimbursed by the bidder. Once it is established that the loss is because of lapse(s) on the part of the staff deployed, the successful bidder shall pay within 15 days, the purchase price or the market value of the lost/stolen article/property whichever is higher. In the event of failure to pay such amount the same will be recovered from the amount due to the successful bidder.

Handwritten signatures and dates in blue ink. The dates are 24/10/2019 and 25/10/19. There are two signatures, one of which is a large, stylized 'M'.

9) The Contractor shall be responsible for the entire criminal, civil, liabilities arising during the contract period by any of his/his employees' acts or omissions and he should indemnify this office from such implication /eventualities /happenings.

10) The selected agency will indemnify this office from all legal, FINANCIAL, statutory, taxation, and associated other liabilities.

*BO My*  
23/9/24

**Senior Accounts Officer/GD**

*[Signature]* 18/11/19      *[Signature]* 18/11/19      *[Signature]*

## Annexure-I

**(FORMAT OF BID SECURITY DECLARATION TO BE SUBMITTED ON  
LETTER HEAD OF THE FIRM/AGENCY DULY STAMPED & SIGNED)**

To,

**The Accountant General (A&E),  
Beer Chand Patel Marg, Bihar, Patna-800 001.**

### **BID SECURITY DECLARATION**

**Bid/ Tender reference No..... of Office of  
the Accountant General (A&E), Bihar, Patna.**

**I/ We, the undersigned, declare that:**

**1. I/We understand that, according to existing rules/regulations, bids must be supported by a Bid Security, which is being submitted in the form of this Bid Security Declaration.**

**2. I/We accept that:**

**I/We may be blacklisted/disqualified/ debarred from bidding for any contract in any Central Government Ministry/ Department for a period of two(2) years,**

**If I/ We have committed any of the following actions:**

**(i) Withdrawn my/our Bid during the period of bid validity required in the Bidding Documents;**

**Or**

**(ii) Fail or refuse to accept the award or enter into contract in accordance with the Bidding Documents after having been notified as successful bidder.**

**3. I/We understand that this Bid Security Declaration shall cease to be valid on the following circumstances:**

**(a) Upon expiration of the bid validity period;**

**(b) I am/ we are declared ineligible or disqualified upon receipt of your notice to such effect, and**

**(c) I/ We have furnished the performance security after declaration as successful bidder.**





**AUTHORIZED REPRESENTATIVE OF THE FIRM  
(Signature with Stamp)**

**Annexure-II**

**Technical Bid Checklist**

<b>Sl. No</b>	<b>Documents Provided details</b>	<b>If provided then Yes otherwise No.</b>
<b>01</b>	<b>Annual Turn Over (Last 03 Years)/Average Annual Turnover (OEM)</b>	
<b>02</b>	<b>GST Registration letter/certificate</b>	
<b>03</b>	<b>Past Experience</b>	
<b>04</b>	<b>Blacklisted Certificate</b>	
<b>05</b>	<b>PAN CARD</b>	
<b>06</b>	<b>Registration Certificate</b>	
<b>07</b>	<b>Liquidation/Court receivership or Similar proceedings/ Bankruptcy certificate</b>	
<b>08</b>	<b>Make in India Certificate</b>	
<b>09</b>	<b>Warranty Undertaking Certificate</b>	
<b>10</b>	<b>OEM/ Manufacturer Authorization Form/Certificate</b>	
<b>11</b>	<b>Bid Security Declaration</b>	
<b>12</b>	<b>Bid Document as Mark of acceptance.</b>	
<b>13</b>	<b>Address proof of service centre in Patna</b>	
<b>14</b>	<b>Certificate regarding two(02) Work order of Rs.1 Crore each for similar items.</b>	
<b>15</b>	<b>Others documents (details)</b>	

**\*\*Others documents (details) column, which is provided in this format for the purpose of mention additional documents/details regarding tender. Please mention details/types of documents in this column & also mention Yes/No in right Yes/No column.**

**\*\* Please provide all documents details in file form along with marking of page number.**

**\*\*All documents uploaded by the service provider should be signed by authorized signatory.**

*Yours faithfully,*

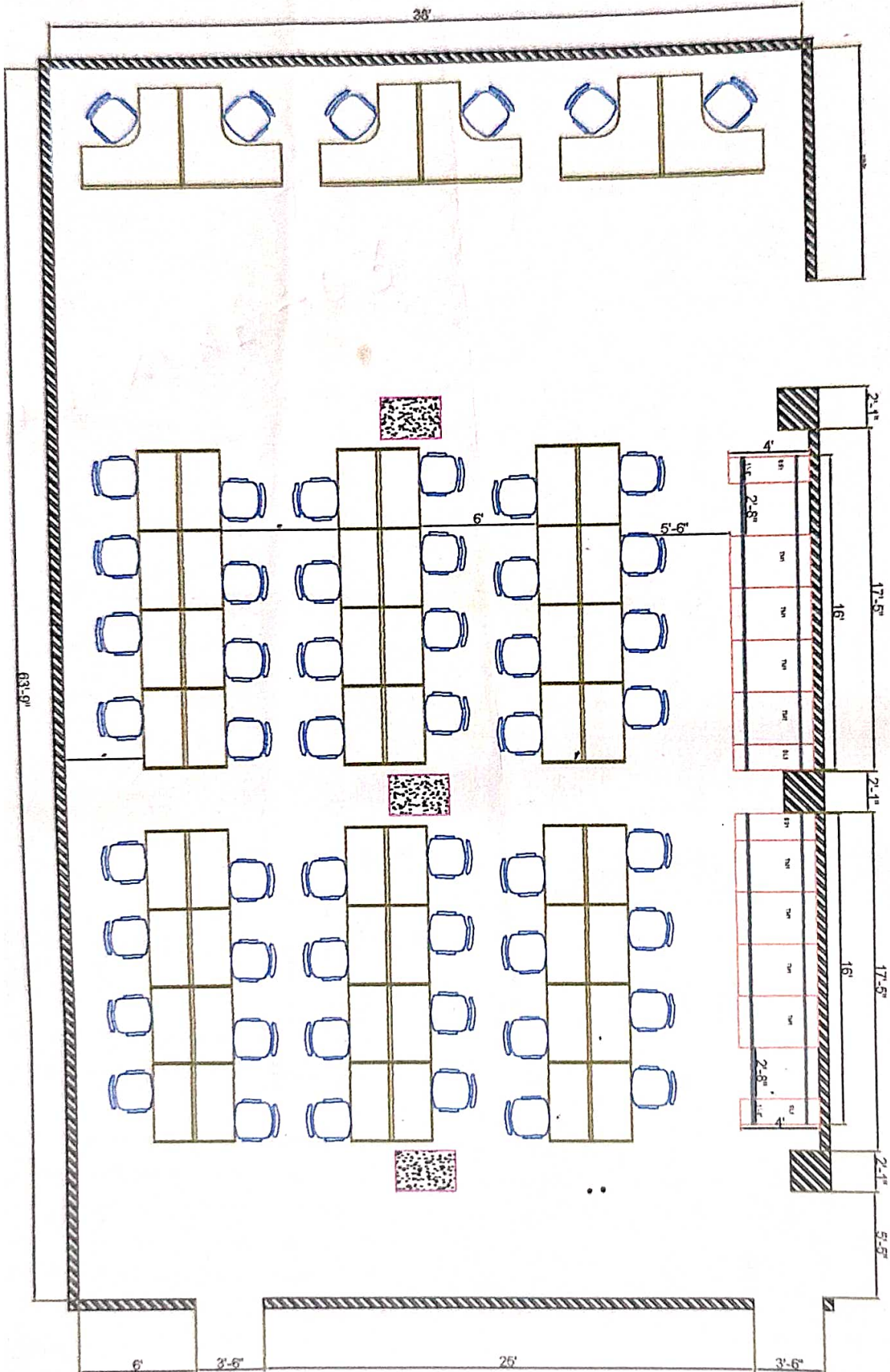
**Signature with Stamp of the Company/ Agency/Firm**







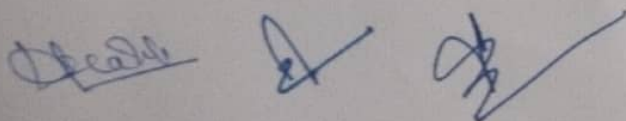
# ANNEXURE - 03



# ANNEXURE - 04

Sl. No.	Item name	Specification
1.	<b>Modular Rectangular Workstation</b>	Rectangular top workstation with 75mm partition made with combination of CRCA frame and aluminium cover all duly powder coated with 60 microns thick, partition ht. 1200mm, 2 raceways will be provided for LAN & Electrical wiring separately below table top, worktop of 25mm thick of size 1200x600 mm duly edge banded with PVC lipping of 2 mm, metal key board tray & CPU trolley duly powder coated and one three drawer metal pedestal unit with central lock duly powder coated.
2.	<b>Modular Penta/Curvilinear Workstation</b>	Rectangular top workstation with 75mm partition made with combination of CRCA frame and aluminium cover all duly powder coated with 60 microns thick, partition ht. 1200mm, 2 raceways will be provided for LAN & Electrical wiring separately below table top, work top of 1500X1500x600 mm with 25 mm thick duly edge banded with PVC lipping of 2 mm, metal key board tray & CPU trolley duly powder coated and one three drawer metal pedestal unit with central lock duly powder coated.
3.	<b>Vertical Side Storage Unit with sliding door</b>	Size 1170X1200X450mm, all made of 0.8mm thick CRCA Sheet with sliding shutters of 1 mm having 2 shelf. All duly powder coated of 60 microns.
4.	<b>Optimizer/ Compactor</b>	Optimizer/ Compactor with 10 bodies (Single Bay Type). Size Depth- 457 mm, width-915 mm. Body total height with under structure & Rails-1980 + 65+35 = 2080 mm. Having four adjustable shelves making 5 compartments, Push Pull Type with chrome handle to operate all bodies. All shelves & body made of 0.8 mm thick CRCA sheet, under carriage frame of 2 & 3.15mm thick. Acrylic Label holder to be provided. Complete Powder coating with 60 microns after 7 tanks anti rust treatment. Rail track length 16 ft. Single side static unit- 01 nos. Single Side Mobile Unit- 01 nos. Twin Mobile Unit- 04 nos.
5.	<b>Executive Table with ERU and Pedestal</b>	Table Size 1800X900X750 mm with ERU of size 1550X450X725 mm having worktop of 25mm thick duly edge banded with PVC lipping of 2 mm thick, one three drawer metal pedestal unit with central lock duly powder coated., Gable end and modesty panel of 18mm thick BSL pre-laminated board duly edge banded with PVC lipping, one metal key board tray and CPU Stand duly powder coated.

**Note- Measurement size can vary upto plus minus 10mm.**







Shiv Shankar Sir...

online



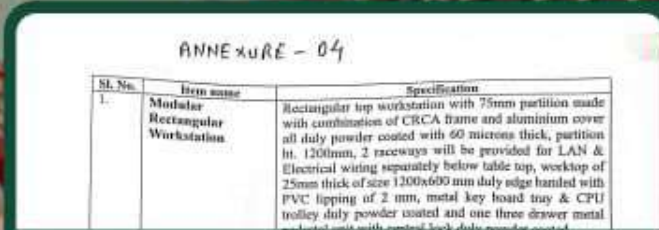
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Thanku Sir.

3:50 pm

Today



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Sir,

Specification for approval pls.

1:11 pm

It's has been seen by other committee members.

Edited 1:13 pm

1 unread message

You

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Ok. Go ahead

3:56 pm



Message

