

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E) KERALA,

BRANCH: THRISSUR

AG/A&E/TSR/GL-14/2021-22/

Dated: 16.04.2021

TENDER NOTICE

Sealed Tenders are invited on behalf of the President of India for the purchase of waste paper from the Office of the Principal Accountant General, (A&E) Kerala, Branch: Thrissur for a period of one year from the date of agreement on the following terms & conditions:

- 1) Sealed cover containing the tender on plain paper superscribed "Tender for the purchase of waste paper" should reach the undersigned by name on or before 3 P.M on 17.05.2021. The tenderer should give his name, address and contact number legibly in the tender along with an attested copy of the photo-voter-Id card/Aadhar card duly authenticating the rate quoted over his full signature. The tenderer should also give name, address and phone numbers of two responsible persons of his locality who can vouch for him. **The Senior Accounts Officer/OE,Thrissur will open the tenders on 17.05.2021 at 4 P.M in the presence of tenderers or their authorized representatives present at that time.**
- 2) The rate quoted should be the price of waste paper per Metric Ton to be taken delivery of from Office of the Principal Accountant General (Accounts and Entitlements), Kerala, Branch: Thrissur, Karunakaran Nambiar Road, Round North and situated 2.5 k.ms away from the Railway Station, Thrissur. **THE RATE QUOTED SHOULD BE EXCLUDING GST (GOODS AND SERVICE TAX) ADMISSIBLE AT THE TIME OF SALE OF WASTE PAPER. GST HAS TO BE PAID EXTRA.**
- 3) Waste paper accumulation will consist of the following:
 - i. vouchers, bills and files
 - ii. Registers
 - iii. Printed matters (gazette and other publications) and obsolete forms.

The rate quoted should be common for the mix of all the above items irrespective of the composition, percentage, colour or thickness of the waste paper to be removed at any particular time. Rates for different categories will not be accepted. Entire lot of waste paper should be lifted by the successful tenderer as and when called for to do so.

- 4) The purchaser (contractor) should tear the waste paper falling under first two categories mentioned above to pieces before they are packed for weighment.
- 5) Tearing, packing and weighment should be done at the expense of the contractor and as per the directions from this Office and no rejection will be allowed on any account.

- 6) Weighment of the waste paper will be made on a platform balance in the Office of the Accountant General (A&E) Thrissur or on a weighbridge selected by this Office as decided by the Senior Deputy Accountant General (A & E), Thrissur in each case. **CHARGES OF WEIGHMENT OF THE WASTE PAPER WILL BE BORNE BY THE CONTRACTOR.**
- 7) The price of the waste paper has to be paid by way of Demand Draft drawn in favour of the Senior Accounts Officer/OE, Office of the Principal Accountant General (A & E), Kerala, Thrissur – 680 020 separately for sale of Waste Paper and GST, payable at Thrissur, before it is removed from the Office premises.
- 8) Ground rent @ Rs.200/-(Rupees two hundred only) per day beyond ten days of intimation to the contractor will be levied for each day of delay on his part in the removal of waste paper.
- 9) **An Earnest Money Deposit (EMD) of Rs.25000/-(Rupees Twenty five thousand only)** in the form of Demand draft drawn on any Branch of SBI/ Nationalised Bank/ Scheduled Bank and payable at Thrissur in favour of the Senior Accounts Officer/OE is to be furnished along with the tender. The Earnest Money Deposit (EMD) of the unsuccessful tenderers will be returned to them after finalization. The EMD of the successful tenderer will be adjusted towards the security deposit to be furnished. In case the successful tenderer fails to execute the required agreement within the prescribed period (Note item No.10 below) the EMD will be forfeited to the Government.
- 10) **The tenderer whose tender is accepted will have to remit an amount of Rs.50000/- (Rupees Fifty thousand only) as Security deposit for the proper performance of the contract and execute agreement on stamp paper worth Rs.500/- (Rupees Five hundred only) regarding the terms of the contract within ten days from the date of acceptance of the tender. Copy of the standard agreement can be obtained from this Office.**
- 11) The agreement will be in force for one year from the date of agreement, which can be extended up to three months, at the discretion of the Senior Deputy Accountant General (A & E), Thrissur.
- 12) The waste paper should be lifted after carrying out all the formalities within 10 days (Ten days) from the date of notice or within two days from the date of weighment, whichever is earlier, failing which a penalty of Rs.200/-(Rupees Two hundred only) per day will be levied in addition to the ground rent mentioned in clause 8. In case of failure on the part of the Contractor, the Senior Deputy Accountant General (A & E), Thrissur has the right to cancel the contract forthwith or to dispose of the waste paper otherwise at the cost and risk of the contractor. The Security Deposit in this case will be fully forfeited to the Government.
- 13) In case of any doubt as to interpretation of the agreement, the decision of the Senior Deputy Accountant General (A & E), Thrissur shall be final and binding on the contractor.
- 14) The Senior Deputy Accountant General (A & E), Thrissur has the right to reject any tender without assigning any reason whatsoever.

- 15) Transfer of the contract and its subletting are strictly prohibited except with the special sanction of the Senior Deputy Accountant General (A&E), Thrissur to be obtained in writing.
- 16) The waste paper to be sold during the period of contract is expected to be four to ten Tons per year. But this quantity and also the varieties mentioned in para 3 above of this notice are not guaranteed for sale.
- 17) The quantity of waste paper weighed and identified for removal by the contractor, shall be allowed to be removed only after making payment in full by way of Demand Draft drawn in favour of the Senior Accounts Officer/OE, Office of the Principal Accountant General (A & E), Kerala, Branch: Thrissur. The Office will not be responsible for any loss or damage to the items weighed and identified for removal by the contractor.

(Vide orders of Senior Deputy Accountant General (A&E) dated 16.04.2021)



Achuthanandan M
Senior Accounts Officer/OE
O/o the Prl. Accountant General(A&E)
Karunakaran Nambiar Road,
Thrissur, Kerala- 680 020