



महालेखाकारकेकार्यालय(लेखापरीक्ष)
OFFICE OF THE ACCOUNTANT GENERAL (AUDIT)
तेलंगाना ,हैदराबाद
TELANGANA, HYDERABAD

No.AG(AUDIT)TS/Estate/2022-23/

Dated 20 September 2022

Limited Tender Notice for Supplying of Split ACs

Sealed quotations are invited from the local authorized dealers for supply of the following Air-conditioners to the Office of the Accountant General(Audit),Telangana,Saifabad,Hyderabad-500 004 as per the specifications mentioned in the Appendix .

S.no.	Description of the Air-Conditioners	Qty
1.	Split Air-Conditioners	
	1.5 Ton 5 star Inverter model Split AC, (Copper condenser, (Voltas, Daikin and Blue Star)	10(Ten)

1. Dealers who are capable of supplying the required Air-Conditioners within 05 (Five) days from the date of issue of the purchase order shall only submit their bids for the above items as per the standard specifications and suitable options detailed in the appendix to the tender document. A certificate of compliance of specifications as per Appendix for each item should be furnished along with quote (Financial bid in Annexure –II).

2. Eligibility of Bidders:

Minimum eligibility criteria of the Bidders are as under:-

- i. Bidders shall be only from twin cities of Hyderabad and Secunderabad.
- ii. Bidders should have minimum sales turnover of Rs.75 lakh per year during each of the last three financial years ending 31st March 2022. Copy of audited account statement of Balance Sheets and Profit & Loss account for the last three financial years should be enclosed. (In case of non-completion of audit for the year 2021-22, audited account copies of 2018-19 have to be submitted).
- iii. Bidders should not have been blacklisted by Departments/Ministries of the Govt. of India or PSUs for which Declaration has to be submitted in the specified format as provided in

Tender Document in Annexure 'I'.

- (v) The bidder must have infrastructure support i.e., Service centre/franchise/ in Hyderabad and Secunderabad.

3. Tender documents:

The Tender document consisting of (i) terms and conditions of the tender, Financial bid (Price schedule), and annexures/Appendices as mentioned there in can be downloaded from the website of the Accountant General, Hyderabad website i.e. <https://cag.gov.in/ag/tehrangana/en/tenders> under the section "Tenders". Bidders are requested to go through the terms and conditions contained in the bid documents. There are no fee for Tender Document. All pages of tender document along with Terms and Conditions should be signed and submitted, failing which the bids will be rejected.

4. Delayed Submission of Bids:

No bid will be received/accepted after the expiry of the prescribed date and time mentioned for submission of the bids.

5. GENERAL TERMS & CONDITIONS OF THE TENDER:

The following terms & conditions shall apply in connection with the supply of Air-Conditioners:

The Bidders are required to submit Quotations enclosing there with photocopies of the following documents, failing which their bids will be summarily rejected and will not be considered any further:-

- I. Registration Certificate of the firm/proprietorship, etc.
- II. Copy of GST Registration Certificates
- III. Copy of PAN/GIR Card.
- IV. Copies of Income Tax Return filed for the last three financial years having turnover of Rs.75 lakh and above.
- V. Copies of audited A/c statements viz. Balance Sheets and Profit & Loss A/c for last three financial years.

- VI. Declaration regarding blacklisting or otherwise (Annexure-I).
- VII. The complaint for any repair should invariably be attended to by the firm within 4 hours of lodging the complaint and must be resolved within 24 hours. The engineer of the firm shall attend the complaint at the location of the item(s).
- VIII. All taxes are deducted at source as per the Government of India regulations.
- IX. Delivery and installation of the item (s) at Office of the Accountant General (Audit), Telangana, Hyderabad shall be arranged by the firm at their own cost.
- X. The document containing the Price Schedule (Financial bid) with Overwriting and corrections on the price column will summarily be rejected.
- XI. The rates/prices should be quoted in Indian Rupees only both in words and figures.
- XII. Only one price should be quoted for each item and the lowest quoted bidder will be awarded the contract.
- XIII. Price should be quoted which is inclusive of all taxes, duties, insurance, delivery, commissioning/installation to be delivered at O/o the Accountant General (Audit),Telangana, Saifabad, Hyderabad.
- XIV. The firm will be blacklisted for further business with The Accountant General(Audit),Telangana, Hyderabad in case of non performance of satisfactory and timely service.
- XV. If there is any damage during transportation/installation/commissioning, the same would be borne by the supplier firm. The damaged item should be replaced by the supplier at his own cost.
- XVI. Quantity of items given in the Tender notification is approximate, which may likely vary.
- XVII. The tender document is not transferable.
- XVIII. Accountant General(Audit),Telangana, Hyderabad also reserves the right to place the order in installments.
- XIX. The competent authority of the Accountant General(Audit),Telangana ,Hyderabad reserves

the right to accept or reject all bids including the lowest at any time prior to award of purchase order without assigning any reason. The competent authority also reserves the right to amend or withdraw any of the terms and conditions contained in the tender document or to reject any or all the tenders in whole or in part without giving any notice or assigning any reason.

6. Supply, Commissioning/installation, Payment and Penalty:

- i. The items may be delivered/installed/commissioned to office of the Accountant General (Audit), Telangana, Saifabad, Hyderabad within five (05) days from the date of receipt of Purchase Order. No octroi, freight, insurance, etc. shall be paid.
- ii. If the firm/supplier fails to deliver the store/items or any consignment thereof, with in the period prescribed for delivery, penalty @ 2% of bid value for each day of delay will be levied by the office of the Accountant General (Audit), Telangana,Hyderabad.
- iii. Commissioning/Installation shall be made by the firm within five days from the date of delivery, failing which 0.5% of the Bid amount will be levied for every additional day delayed.
- iv. A Bill giving details of GST Registration Nos.etc. may be submitted to this office for settlement.
- v. Payment would be processed after satisfactory delivery and commissioning /Installation of the units.
- vi. No advance payment will be made in any case. No interest charges will be paid in case of delay in payment under any circumstances.

7. Performance Security Deposit(PSD):

The successful bidder has to deposit Performance Security Deposit (PSD) for an amount equivalent to 5% of Bid amount. The PSD will remain valid for a period of 60 days beyond the date of completion of all contractual obligations ofsupply including warranty period.If there are any dues against the firm, the same may be deducted from the PSD. PSD can be withheld or forfeited in full or in part in case of unsatisfactory service/maintenance during warranty/Full

Service Maintenance Agreement period. No interest shall be payable on PSD.

8. The Contract is subject to laws of land in India, and disputes arising if any are to be settled within the jurisdiction of Hyderabad/Secunderabad.
9. **Warranty and maintenance:** The bidder shall provide comprehensive onsite warranty of one year for Air-Conditioners and other hardware as per OEM warranty. The period of comprehensive onsite warranty will start from the date of installation of items but not later than 30 days from the date of supply of items to the office of the Accountant General (Audit), Telangana, Hyderabad.
10. The envelope which must be sealed and superscribed "Tender for Supply of Air-Conditioners" and addressed to The Dy. Accountant General (Admn.), O/o. the Accountant General (Audit), Telangana, Saifabad, Hyderabad - 50004. The Tender must reach on or before **24.09.2022 up to 3.00 PM**. Bids may be deposited/ dropped in the Tender Box placed in the Secretariat of The Dy. Accountant General (Admn.), O/o Accountant General (Audit), 1st Floor, Saifabad, Hyderabad, Telangana or submitted by post.

Sd/-
Deputy Accountant General (Admn.)
Office of the AG(Audit)Telangana

**OFFICE OF THE ACCOUNTANT GENERAL (AUDIT),
TELANGANA, SAIFABAD, HYDERABAD**

APPENDIX

DETAILED SPECIFICATIONS FOR THE AIR-CONDITIONERS TO BE SUPPLIED

Split Air – Conditioner specifications				
S. No	Description		Complied (YES/NO)	Remarks
1	Voltas or Diakin or Carrier			
2	Type	Split AC- Inverter model, Green AC		
3	Capacity	1.5 Ton		
4	Installation type	Wall Mount		
5	Additional technology	Auto Restart		
6	Star rating	5 Star		
7	Material of Evaporator	Copper or Higher		
8	Material of Condensor	Copper or Higher		

Place:

Date:

Signature of the Authorized Dealer with office seal

ANNEXURE I
DECLARATION

From

To
The Dy. Accountant General (Admn.),
O/o Accountant General (Audit), Telangana,
Saifabad,
Hyderabad

Sir,

I/We have read and understood the contents of the Tender and agree to abide by the terms and conditions of this Tender Document.

I/We also confirm that in the event of my/our tender being accepted, I/We hereby undertake to furnish Performance Security Deposit (PSD), as applicable, in the form of Demand Draft/Bank Guarantee within the stipulated period.

I/We hereby declare that neither the firm nor any of the Proprietor/Partner/Director of the firm have ever been black listed/suspended for business by any Department of Government of India/Public Undertaking.

Yours faithfully,

Place:

Date:

Signature of the Authorized Dealer with office seal

ANNEXURE II

FROM

TO

The Dy. Accountant General (Admn.),
O/o Accountant General (Audit), Telangana,
Saifabad, Hyderabad

I/we declare that I/we have gone through and shall abide by the terms and conditions detailed in the Quotations for supply of Split ACs required by your office. The rates are quoted as under:

Sl. No.	Description	Configuration Make	Configuration	Rate per unit including all taxes, duties, insurance, & installation (Rs.)	Qty	Total Amount Rs. (Both in figures and words)
1.	Split ACs				10	

Yours faithfully

Signature and seal of the firm/vendor