

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL
(AUDIT-I) MADHYA PRADESH, GWALIOR**

No. Ex Br/F-96/Vol-III/RO/D-93

Dated-30.12.2022

Tender Notice for Annual maintenance of RO cum water coolers

कार्यालय में RO cum water coolers के वार्षिक अनुरक्षण निविदा सूचना।

Sealed Tenders are invited from reputed firms for annual maintenance of RO cum water coolers to the office of the Principal Accountant General (Audit-I) Madhya Pradesh, Gwalior, Audit Bhawan, Jhansi Road, Gwalior. The sealed tenders may be addressed to Deputy Accountant General (Administration), office of the Principal Accountant General (Audit-I), Madhya Pradesh, Gwalior. The sealed tender may be submitted in his chamber on any working day on or before **10.01.2023 (3.00PM)**. The tender received late will not be considered. Any delay on the part of the postal authorities will be the sole responsibility of the tenderer.

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा-प्रथम) म. प्र. ऑडिट भवन, झॉंसी रोड ग्वालियर में RO cum water coolers के वार्षिक अनुरक्षण के लिए प्रतिष्ठित फर्मों से मुहर बंद निविदा आमंत्रित की जाती हैं। मुहर बंद निविदाएँ उपमहालेखाकार (प्रशासन) कार्यालय प्रधान महालेखाकार (लेखापरीक्षा-प्रथम) म. प्र. ऑडिट भवन, झॉंसी रोड ग्वालियर के नामित होनी चाहिए। मुहर बंद निविदाओं को दिनांक **10.01.2023 (दोपहर 3.00 बजे)** या उससे पहले किसी कार्य दिवस पर उनके कक्ष में दी जा सकती है। देरी से प्राप्त निविदा पर विचार नहीं किया जाएगा तथा डाक द्वारा देरी से प्राप्त निविदा का उत्तरदायित्व स्वयं निविदा कर्ता का होगा।

1- The tender will be opened on 10/01/2023 (4:00 PM) in the chamber of Deputy Accountant General (Administration), office of the Principal Accountant General (Audit-I) Madhya Pradesh, Gwalior.

1- निविदा दिनांक 10-01-2023 (शाम 4.00 बजे) को उपमहालेखाकार (प्रशासन) कार्यालय प्रधान महालेखाकार (लेखापरीक्षा-प्रथम) मध्यप्रदेश, ऑडिट भवन, झॉंसी रोड ग्वालियर के कक्ष में खोली जाएगी।

2- The terms and conditions of AMC is attached at Appendix 'A'.

2- एएमसी हेतु नियम व शर्तें परिशिष्ट 'अ' में उपलब्ध हैं।

3- Conditional tenders shall not be accepted.

3- सशर्त निविदाओं को स्वीकार्य नहीं किया जाएगा।

4- The office has full right to cancel the tender without assigning any reasons to the firm.

4- कार्यालय को बिना कोई कारण बताए निविदा को निरस्त करने का पूरा अधिकार होगा।

5- All disputes and differences arising out of/or in connection with this order shall be subject to the exclusive jurisdiction of courts at Gwalior.

5- इस आदेश के सम्बन्ध में या उससे उत्पन्न सभी विवाद और अंतर केवल ग्वालियर के न्यायक्षेत्राधिकार के अधीन किया जाएगा।

हस्ता/-

Deputy Accountant General (Administration)
उपमहालेखाकार (प्रशासन)

Terms and Conditions

1. The rates shall be quoted for the comprehensive maintenance of the RO cum water coolers including its repairs, replacement of all the faulty parts for and their immediate rectification such as membrane, pre filter, sediment filter, pre carbon block, post carbon block, particulate filter, compressor, and all electrical parts. (Nos of ROs- Aqua guard pure chill 80 PSS 50 ltrs RO-08 Nos, Aqua guard hot and cold 40 ltrs RO-02 Nos, RO domestic 20 ltrs-7 Nos.)
2. The rate tendered by the bidder shall be inclusive of GST. No increase on any account would be accepted by this office.
3. Conditional tenders shall not be accepted.
4. The bidder should have their registered office or branch in Gwalior (MP).
5. The bidder should be registered with GST authorities and must be in possession of PAN. The documentary proof in this regard should be attached along with their bids.
6. The firm should have previous experience in maintenance of RO cum water coolers. Copies of experience are to be enclosed along with their bids.
7. The bidders are advised to visit the office along with location of all the ROs during any working days to check all ROs.
8. Earnest Money Deposit (EMD) of Rs 5,000/- (Rupees five thousand only) in the form of Fixed Deposit Receipt (FDR) in favor of Office of the Principal Accountant General (Audit-I) Madhya Pradesh, Gwalior is to be furnished along with the bid. The bid security is to remain valid for a period of 45 days beyond the final bid validity period.
9. Bids not complying with the conditions prescribed above will be summarily rejected.
10. Corrective maintenance shall be carried as and when the complaints are registered with the firm in writing or on phone. The faults should be rectified by the same day or on the next day of the date of complaint.
11. The faulty items once replaced, the same should be handed over to the office by the firm. The report of replacement of parts shall be submitted in this office.
12. All the items related to RO replaced will be company approved materials.
13. If any new RO is installed or any RO is removed, then proportionate payment will be made for the actual no. of ROs.
14. AMC payment will be released in four installments after successful completion of 03 months period.
15. In case of failure to rectify the complaint within 24 hours, an amount of Rs 500/- will be deducted per day from the AMC bill payable to the firm. Repetition of such failures may lead to cancellation of contract and forfeiture of performance security.
16. The successful bidder is required to furnish a Performance security of Rs 10,000/- (Rupees ten thousand only) through FDR / Bank Guarantee in favor of Principal Accountant General (Audit-I) Madhya Pradesh immediately after the work is awarded. Performance security should remain valid up to 60 days beyond the date of completion of all contractual obligation of the supplier including warranty obligations.
17. The contract document should be executed by the successful bidder within 21 days of the issue of letter of acceptance. Non-fulfillment of the conditions of executing a contract by the contractor or suppliers would constitute sufficient ground for annulment of the award and forfeiture of the EMD.
18. The contract will be interpreted under Indian Laws.

19. The AMC shall be for one year, but it may be extended for period of two years subject to the satisfactory performance and the willingness of the firm for such extension.
20. All disputes and differences arising out of/or in connection with this order shall be subject to the exclusive jurisdiction of courts at Gwalior.
21. The office reserves the right to accept or reject any tender/all tenders in full or in part without assigning any reason whatsoever.
22. If a firm quotes Nil charges/consideration, the bid shall be treated as unresponsive and will not be considered.

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Sr Audit Officer/ Ex Br