



INDIAN AUDIT & ACCOUNTS DEPARTMENT
Office of The Director General of Audit (Central), Kolkata
8, Kiran Sankar Roy Road, Kolkata-700 001



PREVIEW OF TENDER

TENDER REFERENCE No : Record-I/C/Purchase of Canteen Appliances/ 2022-23 dated 06.09.2022

DATE OF ISSUE OF TENDER DOCUMENT : 06.09.2022

LAST DATE FOR RECEIPT OF TENDER DOCUMENT : 16.09.2022 at 01.00 pm.

TIME AND DATE OF OPENING OF THE TENDERS: 16.09.2022 at 03.00 pm.

PLACE OF OPENING OF THE TENDERS:O/o the Director General of Audit (Central), Kolkata, 8, Kiran Sankar Roy Road, G.I.Press Bldg. (East Wing),Kolkata: 700-001

NOTICE INVITING LIMITED TENDER ENQUIRY FOR SUPPLY & INSTALLATION OF CANTEEN APPLIANCES AGAINST BUYBACK OF SOME OLD APPLIANCES

Office of the Director General of Audit (Central), Kolkata, invites sealed quotations for supply and installation of different appliances for office canteen, against buy-back of some old utensils, as per the specifications detailed below.

| ITEM/MODEL | Qty. | Make | Buy back quantity | Technical Specification |
|---|-------------------------|---|-------------------------|-------------------------|
| Different Canteen Appliances as specified in ANNEXURE-B | Mentioned in Annexure-B | Any Reputed Company (subject to conformity of the technical specifications) | Mentioned in Annexure-B | Stated in Annexure-B |

The above items are required to be supplied at the **Office of the Director General of Audit, Central, Kolkata** and as per the detailed terms and conditions mentioned in Annexure –A and technical specifications in Annexure-B.

Bidders should furnish the duly filled tender certificate (Annexure-C), failing which tender will be cancelled.

Sealed quotations, super scribed as **“QUOTATIONS FOR SUPPLY OF CANTEEN APPLIANCES FOR THE OFFICE OF THE DIRECTOR GENERAL OF AUDIT (CENTRAL), KOLKATA”**, and addressed to the **Dy. Director (Administration), Office of the Director General of Audit (Central), Kolkata-700001**, are invited from prospective bidders and the same must reach latest by **1.00 pm on 16.09.2022** by hand/by post in Record-I section/in the tender box located on 1st floor of this office.

The Bids shall be opened in the chamber of Dy. Director (Administration),O/o the Director General of Audit, Central, Kolkata, Govt. of India Press Building, 8,Kiran Shankar Ray Road, Kolkata-700001 on **16.09.2022 at 03.00 pm** and in the presence of such bidders who may wish to be present. The Competent Authority reserves the rights to reject any or all the quotations without assigning any reason.


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ANNEXURE-A

Eligibility Criteria and Terms and Conditions:

1. The Bidder should be registered with the Income Tax, Goods & Service Tax Department. Supporting documents viz. Copies of Income tax Registration (PAN) and Goods & Service Tax (GST) registration shall be required to be submitted with the bid documents.
2. Income Tax Acknowledgement receipt for last 3 Assessment years may be presented.
3. Brochure of all the products quoted with technical specifications is mandatory.
4. Bidder/OEM should submit technical specification of their own products.
5. Tenderer shall have to quote item wise rates, consolidated rates shall not be considered and tender shall be liable to be rejected out rightly.
6. Bidders are requested to provide valid email IDs, contact numbers and other information. The same should be clearly written/ typed without any error. Failure of any communication due to invalid email ID/ phone not the responsibility of O/o the Director General of Audit, Central, Kolkata.
7. Bidders should have experience in supplying canteen appliances to Central Government or PSU or State Government offices. Supporting documents related to 3 (three) such works should be provided.
8. Bid price should be inclusive of all taxes, levies, installation charges etc. No subsequent upward revision in rate(s) shall be accepted by this office. The bid price of each item should commensurate with the prevailing market rate for such items.
9. Conditional Quotations will not be accepted and bidders shall not be permitted to withdraw their offer or modify the terms & conditions after submission of bidding document.
10. The authority reserves the right to cancel or postpone the tender without assigning any reason thereof. O/o the Director General of Audit, Central, Kolkata reserves the right to reject any item found to be non-confirming to required quantity and specification at the time of supply from the successful bidder.
11. If, the selected bidder fails to deliver the items at specified address within 30 days from the receipt of award of contract, the competent authority will recover from the contractor, a sum equivalent to 0.5(half) percent of the prices of the goods delivered late for each week or part thereof of delay.
12. Goods if found defective at the time of actual use, must be replaced at once. Hence, all the goods must be covered under a free replacement condition till their actual use. Onsite warranty of at least one year for the furniture must be provided.
13. The competent authority of O/o the Director General of Audit, Central, Kolkata reserve all rights to reject any bids including of those bidders who fail to comply with instruction without assigning any reason whatsoever and does not bind itself to accept the LOWEST or any specific bids.
14. The supplier must submit bill (in triplicate) on or after successful execution of the order.
15. **Location of Supply:** All the items will have to be supplied and installed at the **Office of the Director General of Audit, Central, Kolkata**, at free of cost.
16. No loading and unloading charges will be paid by this office for the supply towards the appliances.

17. No charges for taking away the buyback items from this office will be paid by this office.
18. The quantity shown in the Schedule may increase or decrease to any extent depending upon the actual requirement.
19. **L1 bidder will be decided on the basis of the consolidated rate of all the items (including the deduction of amount offered for buy-back) mentioned in Annexure-B . No individual item L1 rate will be ascertained.**
20. **Terms of Payment:** No advance payment will be provided to the supplier. Payment against bill/invoice shall be released only after successful delivery of items at O/o the Director General of Audit, Central, Kolkata, Govt. of India Press Building, 8, Kiran Shankar Ray Road, Kolkata-700001 and subsequent inspection of the furniture after such delivery.


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Annexure-B

Details of Kitchen Appliances required(with technical specifications) along with the details of buyback

| SL NO. | ITEM REQUIRED | SPECIFICATIONS OF ITEM | Required Quantity | No. of items offered for buyback(In pcs) |
|--------|--------------------------|---|-------------------|--|
| 1. | SS HOOD WITH FILTER | a)SS hood with ss baffle filter b)SS304 22 swg c)Depth-36" height-20" d)Gauge-22 swg e)Polish- mat pvc quoted f)Usage- industrial canteen | 15 RFT | 1 |
| 2. | G I DUCTING HOT AIR | a)Materials-gi, b)Gauge-22 swg c)Polish- non polished d)Usage-industrial purpose e)Hot air suction f)Silver color alu painted 2 Coates | 25 RFT | -- |
| 3. | EXAUST FAN FOR FRESH AIR | a)Exhaust fan b)Make-epc c)Size-24" d)220v electric operated | 1 | 1 |
| 4. | GAS PIPE LINE | a)Gas manifold 1" (tata pipe is 1239) b)3x1 manifold with supply line of 30 rft with isolation valve, c)Pressure gauge and outlet points connected with flexi hose as per is 6044 part-i norms with testing certification of oil company approved installer | 1 set | --- |
| 5. | FOOD WARMER | a)Food warmer 6 compartment without gn pan b)SS 304 16 swg c)Tank dept- 10" d)Electric adjustable thermostat control e)SS 304 body covering with bottom shelve and top inside ms heavy duty structure with adjustable bullet feed f)size-39x29x34 | 1 | 1 |
| 6. | WEIGHING MACHINE | a)weighing machine capacity-50kg b)good quality | 1 | 1 |
| 7. | Refrigerator (BIG SIZE) | a)SS 4 door vertical fridge b)Size-52x30x84 c)Frost free cooling inside & outside body d)304 ss e)Dual temp controlled f)845 litre | 1 | -- |

| | | | | |
|-----|--|---|--------|-----|
| 8. | Electric Roti Tawa | a)Roti tawa electric b)SS 304 16 swg c)SS 304 sheet covering with heavy ms angle frame 3 side guard d)SS 304 grage 16 swg with shock proof adjustable bullet feed e)Size-22x16x8 | 1 No. | --- |
| 9. | GI ducting fresh air | a)Fresh air ducting gi with adj. luber grill as per requirement of cfm or cmh b)Materials-gi, gauge-22 swg c)Polish- non polished d)Usage-industrial purpose fresh air flow e)Silver color alu painted 2 coates gi adj. luber grill as per kitchen layout | 25 RFT | --- |
| 10. | FRESH AIR USED AXIAL FLOW FAN FOR HOT AIR | a)Axial flow fan for hot air body type ms with casting blade reduced working sound b)24" dia with stand for installation c)Motor brand- Crompton d)Warranty-1 year onsite e)EPC marked | 1 | --- |
| 11. | ATTA MIXER FOR MAKING ROTI (SMALL FOR 5 -6 KG) | a)220 volt (1no.) b)Dough kneader capacity-5 kg c)Motor operated ss bowl | 1 | --- |
| 12. | AUTOMATIC TOASTER | a)220 volt 150 slice in 1 hour (1 no.) automatic conveyor toaster b)capacity- 150 breads/hr. | 1 | --- |
| 13. | FRUIT JUICER | a)900w model-juicematc/powermatic b)Sujata marked | 1 | --- |
| 14. | ROUND SHAPE ELECTRICAL CASSEROLE | SS ROUND CASSEROLE BIG | 8 | --- |
| 15. | STEEL BODY SINGLE BURNER GAS OVEN (HEAVY BURNER) | a)SS single burner gas oven b)Size-24x24x34 c)Cl pan support-16x16 unitech burner c35 fitted and pilot operated by heavy ncv bullet feed legs | 2 | --- |
| 16. | OVEN TOASTER GRILL OTG (WITH GLOVES) | a)Oven toaster griller (OTG) b)Capacity- 60 ltr c)SS body with Hightech features | 1 | --- |
| 17. | INDUCTION COOKER (HEAVY WITH INSTRUMENT) | a)Commercial Induction b)SS body (.65kw – 3.5kw) | 3 | --- |

[Note: Composite price range for all the appliances aforesaid should be within ₹6,00,000 (incl. GST & all other charges)before deducting buyback amount]


 Sr. Audit Officer/Record