



**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E),
ODISHA:BHUBANESWAR**

No Rec.II/(A&E)/SP/2025-26/ 01

Date: 19.08.2025

**Section-I
Notice Inviting Tender
(NIT)**



**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL
ODISHA:BHUBANESWAR**

NOTICE INVITING TENDER

Sealed Tender are invited from waste paper dealers for of waste papers accumulated in The Office of the Pr A.G (A&E), Odisha, Bhubaneswar. Tender documents be downloaded from official website (<https://cag.gov.in/ae/odisha/in>. or can be purchased from the cash counter of the office by depositing Rs.100/-. Last date for submission of tender is 26.08.2025.(3.00PM)

[Handwritten signature]
19/8

Sr. Deputy Accountant General (Admn.)



प्रधान महालेखाकार (लेखा एवं हकदारी) का कार्यालय; ओडिशा, भुवनेश्वर।
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E)
ODISHA; BHUBANESWAR.

Section-II

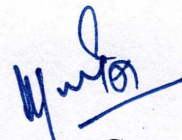
Instructions to the Tenderers

1. Tender in Sealed cover should be addressed to Sr. Deputy Accountant General (Admn). O/o the Accountant General (A&E) Odisha Bhubaneswar superscribing prominently "Tender for waste Paper on the sealed cover".
2. Tender shall quote their rate Rs. _____ (per kg) only in the proforma attached as Section .III "BID OFFER FORM" to this tender schedule.
3. The Tender document properly filled up and duly signed on each page by the tender should Reach on or before 26.08.2025 (3.00 P.M) Tenders received after due date shall not be taken into consideration and shall be rejected.
4. The tender will be opened on 26.08.2025 at 3:0 P.M in the chamber of the Sr. AO (Record) in the Presence of the tenderers or their authorized representative, if any.
5. The tenderers must submit attested copy of valid GST clearance certificate and PAN Card along With the tender
6. The tenderers are required to deposit Rs.5,000/- (Rupees five thousand) only as EMD in shape of Bank Draft drawn in favour of Sr. Accounts Officer(cash) O/o the A.G.(A&E) Odisha BBSR. Tender without EMD shall be rejected summarily.
7. The EMD of successful Tenderer would be retained as Security Deposit against satisfactory performance during the contact period.
8. Weighing tearing and carrying of waste paper shall be the responsibility of the successful tenderer and the charges for the same shall be borne by him. The waste paper should be used for recycling pupose only.
9. The successful tenderer has to lift the stocks of waste paper within 10 days from the date of issue of work order failing which the EMD/ SD money shall be forfeited.
10. The successful tenderer shall have to deposit the approximate cost of the waste paper in advance soon after the weighing is over.

P.T.O

11. The contract for sale of waste paper on the basis of this tender will be in force for a period of one year from the date of acceptance of the same which may be extended if the authority desires.
- 12.(i) The weighing of waste paper will be made in the office premises and the cost of the same shall be borne by the tenderer.

(ii) This office shall not be held responsible in case the market price of waste paper goes down during the period of transaction/contract.
13. Any sort of terms and conditions proposed by the tenderers shall not be accepted.
14. The Deputy Accountant General (Admn). O/o the Principal Accountant General (A&E), Odisha reserves the right to accept or reject any or all tenders without assigning any reasons thereof and his decision will be final.



Sr. Deputy Accountant General (Admn)



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Section-III

Bid Offer Form

I/We have gone through carefully the instructions to the Tenderers and accept them unconditionally and also undertake that the waste paper to be purchased will not to be used for any purpose other than the recycling. Accordingly, I/We offer our rates as under.

(Rupees _____) per kg of waste Paper.

Check List

1)EMD submitted vide	
2)Whether attested copies of GST clearance PAN Card etc. submitted	
3)Whether each page of the Tender document signed with official seal	

Date.

Signature

Full name & address

Place.

Office seal