



सत्यमेव जयते

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा), मणिपुर, इंपाल - ७९५००१  
**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT)**  
**MANIPUR, IMPHAL - 795 001**

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लोकहितार्थसत्यनिष्ठा  
 Dedicated to Truth in Public Interest

## **Notice Inviting Quotation**

**Subject:** Invitation for percentage rate quotations (Bids) Proposal for Comprehensive Annual Maintenance Contract (CAMC) for Computer Hardware & Peripherals for the period from 01/04/2024 to 31/03/2025.

This office is inviting percentage rate quotation proposals for Comprehensive Annual Maintenance Contract (CAMC) for Computer Hardware & Peripherals for the period from 1<sup>st</sup> April 2024 to 31<sup>st</sup> March 2025. Details of Computer Hardware & Peripherals to be maintained under the CAMC and the format for percentage rate quotations is attached as Annexure 'A'. The general Terms & Conditions of the contract are attached as **Annexure 'B'**.

**2.** Quotation/bid in sealed envelope mentioned on top, "Quotations for CAMC" should reach the office at the address given below on or before 4 PM of **11.03.2024**.

Sr. Deputy Accountant General (Admin)  
 O/o the Principal Accountant General (Audit)  
 Babupara, Near Police Headquarters  
 Imphal, Manipur-795001

**3.** Bids shall be opened at 11 AM on **12.03.2024** by the Tender Committee in the presence of such bidders, who may wish to be present themselves personally or through their representatives.

Signed by Takhellambam  
 Surendra

Date: 04-03-2024 15:08:26  
 Sr. Audit Officer/EDP

Dated: 04-03-2024

**No. EDP(Au)/1-9/AMC/2022-23/113-114**

### **Copy to:**

1. Office Website
2. Office Notice Board

**Sr. Audit Officer/EDP**

**Annexure A**

**List of Computer Hardware and peripherals of the office to be maintained under AMC**

**FINANCIAL BID:**

Please fill-in the rate quoted in percentage (%) in the last column

Sl. No.	Item of Hardware with brief configuration		Qty	Date of Purchase	Period of AMC		Rate of Asset (in Rs.)	Rate of AMC (in %)
					From	To		
1	Laptop	Lenovo, V130, Intel Core i5-7200U (upto 3.1 GHz, 3 MB cache, 2 crores) 8 GB RAM, 1 TB HDD, Windows 10 Professional, Ethernet Gigabit 10/100/1000 14"Display 3 Years Onsite Warranty	2	26.11.2018	01.04.2024	31.03.2025	80832	
2		Lenovo S340 Q9IN 8Gi5 8GB2X 256GB SSD + 1TB HDD (Model 81N7)	1	26.11.2019	01.04.2024	31.03.2025	56690	
3		Dell Ci5 11th Gen/Win 10/8GB/1TB	7	21.09.2021	01.04.2024	31.03.2025	401975	
4		12.9 inch Ipad pro wifi 128 GB Space Grey (M12021)	1	25.10.2021	01.04.2024	31.03.2025	94400	
5		Apple Macbook Air MGN73HN/A	1	27.07.2021	01.04.2024	31.03.2025	106000	
6	Desktop	Acer Veriton M200, i5-7400/8 GB, DDR4/1TB/18.5"TF T Window 10Pro	5	10.01.2019	01.04.2024	31.03.2025	197700	
7		Acer Veriton series - core i5, 9th gen,16GB DDR4, 1TB HDD, odd, win 10 home	1	13.03.2021	01.04.2024	31.03.2025	58358	
8		Acer Intel Core i5 9400 16 GB/ 1000 GB HDD/ Windows 10 Professional	3	13.03.2021	01.04.2024	31.03.2025	135180	
9	UPS	UPS, 600VA, Zebronic	3	25.09.2019	01.04.2024	31.03.2025	5781	
10		UPS, 600VA, Microtek	8	08.11.2018	01.04.2024	31.03.2025	19159	
11		UPS, 650VA, Microtek	5	26.02.2021	01.04.2024	31.03.2025	12004	
12		UPS, 1KVA, BPE	1	08.11.2018	01.04.2024	31.03.2025	4245	
13		UPS, 650VA,	19	07.01.2022	01.04.2024	31.03.2025	56981	
14	Printer	HP Laserjet Pro MFP M226dw	1	09.10.2018	01.04.2024	31.03.2025	32000	
15		HP Laserjet Pro M1136 MFP	1	11.10.2018	01.04.2024	31.03.2025	14166	
16		HP Laserjet Pro M104W	4	01.11.2018	01.04.2024	31.03.2025	37260	

17		HP Laserjet Pro MFP M026a	1	01.11.2018	01.04.2024	31.03.2025	8867	
18		HP Laserjet Pro 500 Clr MFP M570dw	1	03.12.2018	01.04.2024	31.03.2025	77000	
19		HP Laserjet MFP 138fnw	5	25.11.2019	01.04.2024	31.03.2025	102000	
20		HP Laserjet MFP M180n Colour	1	12.12.2019	01.04.2024	31.03.2025	47300	
21		Canon IR 2006N	1	24.02.2021	01.04.2024	31.03.2025	69620	
22		Hp Laserjet Pro M329dn	2	26.03.2021	01.04.2024	31.03.2025	64900	
23	Scanner	Cano Scan lide 120	3	22.11.2018	01.04.2024	31.03.2025	11522	
24		Kodak Alaris E1025 Scanner	3	16.03.2021	01.04.2024	31.03.2025	74412	
25	Server	HP Mid Range Server	1	23.12.2013	01.04.2024	31.03.2025	117600	
26	CCTV	CP-PLUS NVR & 16 Cameras	1	09.08.2021	01.04.2024	31.03.2025	250331	
27	Video conferenc e device	Logitech Group plus Expansion mic	2	27.08.2021	01.04.2024	31.03.2025	307690	
				06.09.2022				
28	Projector	BenQ, XGA, DLP	2		01.04.2024	31.03.2025	66000	
29	External HDD	SEAGATE 2TB, Backup Plus Slim Portable Storage	1	12.07.2018	01.04.2024	31.03.2025	5949	
31	AIO	All in One Dekstop Dell (Optiplex 7480 AIO Series)	1	20.08.2021	01.08.2024	31.03.2025	79385	
32	AIO	All in One Dekstop Dell (Optiplex 5480 AIO Series)	1	14.09.2021	01.09.2024	31.03.2025	72499	
33	Web Cam	Ekin web cam	20	27.08.2021	01.04.2024	31.03.2025	35360	
34	Switch & Routers	D-Link DIR 615 Router	2	03.08.2018	01.04.2024	31.03.2025	3000	
36	TV	Redmi Smart TV X65 (164 cm)	1	06.09.2022	01.04.2024	31.03.2025	78900	
37	Biometric	Realtme T304F biometric device	2	12.08.2022	01.04.2024	31.03.2025	34500	
					Total Cost of Asset.		<b>27,50,266</b>	

## Annexure B

### General Terms & Conditions:

1. Rates quoted should be inclusive of all levies and taxes including GST.
2. The bids/quotations should be signed by the bidders or authorized signatories on each page. Incomplete and unsigned quotations are liable to be rejected.
3. Quotation with overriding condition will be summarily rejected.
4. The successful bidder shall provide Service Engineer having a Certification/Diploma in Software Hardware & Networking Engineering “OR” at least with 3 years’ working experience in similar job.
5. The Service Engineer should attend the job on call within 02 (two) hours from the time of request for resolution of issues/problems by the Office.
6. In case, repair of the hardware requires considerable amount of time i.e., if it is not possible to repair the system within 8 working hours of complaint, the AMC holder will have to provide a temporary replacement which should be equivalent or higher configuration.
7. In case a replacement is not provided, penalty of 2% per day of the value of AMC for the system in question shall be levied beyond 8 and upto 16 working hours of the complaint, and 4% per day beyond 16 working hours.
8. The AMC shall cover servicing and repairs of CPU, Memory, Monitor, Cables, Network Equipment, Battery, Speakers, Microphone, *etc.* of the computers, all parts of Printers including printer head, cables, *etc.*, maintenance of software including restoration, debugging and updating the system and installation of virus protection/removal and operation system software. The contract includes support like installation & maintenance of internet service network, biometric devices and other software support as per requirements of the Office.
9. The contractor shall maintain the equipment in good working condition during the contract period and shall correct the defective parts during normal working hours of the office. Full configuration of the equipment shall be in working condition after repair & maintenance.
10. No freight of any sort is admissible for moving the equipment. There shall not be any revision of rate during the currency of the AMC.
11. The Terms of Contract for the AMC shall be as agreed upon and laid down during the execution of Agreement with the successful bidder.
12. The office reserves the right to reject any or all the bids without assigning any reason and the decision of the Competent Authority in the office shall be final and binding.
13. An agreement shall be executed between the office and the successful bidder (AMC) within 15 days of the offer of the work on a 50 rupees Non-Judicial Paper to be borne by the Service Provider.
14. Any matter or issues or any dispute arising due to this tender and the subsequent contract agreement shall be subject to the exclusive jurisdiction of the courts situated at **Imphal West**.

**Signed by Takhellambam  
Surendra**

**Date: 05-09-2024 Time: 03:09**