

IT/Website/VLC-Change Management/91

Date : 12.05.2023

TENDER NOTICE

Office of the Accountant General (A&E) - I, Maharashtra, Pratishtha Bhavan, 101, M.K.Road, Mumbai-400 020 (hereinafter referred to as "Office") invites sealed quotations from reputed agencies/firms for the Change Management in VLC Application.

Sealed quotations addressed to the "Deputy Accountant General (Accounts), Office of the Accountant General (A&E) - I, Pratishtha Bhavan, 101, M.K. Road, Mumbai-400020" should reach latest by 17:00 hours on **24th May, 2023**. Tenders received after due date and time will be rejected. Incomplete and conditional tenders will not be accepted. The tender details may be downloaded from this office website <https://cag.gov.in/ae/mumbai/en>. The Competent Authority of Office reserves the right to cancel any or all the tenders without assigning any reason and the decision of Competent Authority of this Office shall be final and binding.

For any further information, please contact Mr. Ishaq Bharmal, Sr. Accounts Officer/EDP (Mobile No. 9969445925) OR Ms. Latha P Mani, Assistant Accounts Officer/VLC (Mobile No. 9821124361) or visit our office website <https://cag.gov.in/ae/mumbai/en>.



Sr. Dy. Accountant General (Accounts)

Office of the Accountant General (A&E) – I,

Maharashtra, Mumbai

SCOPE OF WORK

| FINANCE ACCOUNTS | | |
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| 1 | Rounding off figures and comma separators as per new SOP | a. Presently the rounding function is used as static function i.e., hard coded in the queries of reports generated. b. In the revised reports, the system of rounding in thousands, lakhs and crores can be ensured through dynamically so that user can fill the rounded or unrounded format and comma separators as per new SoP through front-end parameters |
| 2 | Updating Opening Balances of Heads of Accounts, which are closing to balances by unrounded figures as per new guidelines | Provision to be made for updating Opening Balances of Heads of accounts, which are closing to balances by unrounded figures as per new guidelines |
| 3 | Generate all the Statements and Appendices (22 Statements and 13 Appendices) in whole rupees figures | Though whole rupee figures are available in the system a provision is to be made to generate the Statements and Appendices through front end |

General Terms and Condition

- i. Change Management work will be conducted on local webserver and not on the live production server.
- ii. Vendor Team should be well conversant with Oracle SQL, PL/SQL and Oracle Front end tools. Local vendor and the vendor who has the knowledge and experience of the existing VLC system of the Office will be preferred and given preference.
- iii. No charges will be paid for studying the existing system.
- iv. Passwords and other credentials provided shall not be shared with the outside agencies/third parties.
- v. The vendor shall at all times adhere to the IT Security and Confidentially policies of the office.
- vi. No travelling allowance, lodging, etc. will be provided to the vendor.
- vii. This office reserves the right to terminate the contract in the event of unsatisfactory services provided by the vendor or breach of any terms and conditions mentioned hereunder.

- viii. If any defect(s) is (are) noticed or any complaint pending during the contract period, the levy of compensation for any dislocation of work due to delayed rectification or any other reason, will be decided by the competent authority of this office to enforce penalty/spare parts (if any).
- ix. The vendor shall not sublet the whole or part of the works, except where otherwise provided in the contract, without the prior written consent of the competent authority of this office.
- x. The vendor shall at all times during the currency of contract conform to and comply with the regulations and bye laws of the Central Government or the office and of all other local authorities, the provisions contained in the various labour acts enacted by the State Legislature and Parliament in force and rules made there under including those under Minimum Wages Act, Workmen Compensation Act, Provident Fund Regulation etc., for welfare and protection of workers or for the safety of the public and other insurance provisions.
- xi. The vendor shall indemnify this office against any liability for compensation due to his own workmen or to other persons inside the office premises while executing any of the work(s) under the contract and for any damage to the property.
- xii. The contract shall hand over entire system(s) including all software, password and other documents of this office, on expiry of the contract.
- xiii. 100% Payment will be made on receipt of Invoice after the completion of Change Management work as mentioned in the scope and issue of user acceptance against Bank Guarantee of 10% of Contract amount for support of one year.
- xiv. TDS as applicable will be deducted at the time of making payment.
- xv. All the components and source codes should be made available to both the offices.
- xvi. The change management work should be implemented in the O/o of the Pr. A.G(A&E)-I, Mumbai and A.G(A&E)-II, Nagpur
- xvii. User Manual and System manual may be provided on completion of work and training also may be provided to the selected staff.
- xviii. If the changes impact any other functional forms/report etc. the vendor will have to rectify and ensure that the existing system is restored and working satisfactorily.

3d/-

Sr. Accounts Officer/EDP