

संख्या- सामान्य/20-21/404

दिनांक- 21/03/2022

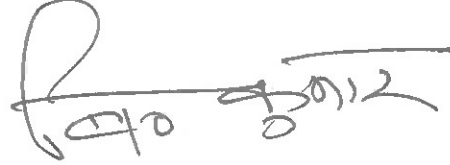
सेवा में,

विषय- भाड़े की एक व्यावसायिक परमिट युक्त कार हेतु निविदा आमंत्रण सूचना।

महोदय,

प्रधान महालेखाकार (ले. एवं हक) झारखण्ड रांची के कार्यालय द्वारा सलंग्र विवरण के अनुसार उपरोक्त विषयांतर्गत कोटेशन आमंत्रित किया जा रहा है।

इस संबंध में इच्छुक वेंडर दिनांक-28/03/2022 (11.00 AM) तक अधोहस्ताक्षरी के पास पूर्ण रूप से भरा हुआ कोटेशन जमा करा सकते हैं।



वरीय लेखा अधिकारी/सामान्य
प्रधान महालेखाकार (ले एवं हक) झारखण्ड का कार्यालय, रांची
फ़ोन नंबर- 0651 2412942

No-General/21-22/404

dated- 21/03/2022

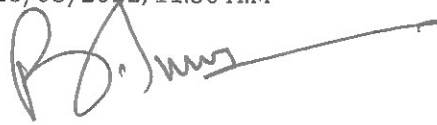
TENDAR NOTICE

Sealed quotation are invited from reputed firms (Proprietorship/ Partnership) for Hiring of one New Commercial Vehicle **Innova Crysta** with GPS/ Vehicle Tracking Facility white colour (Diesel/AC) Car from showroom for office use and for a period of three years from-----.

Bidding documents can either be downloaded from the website <http://cag.gov.in/ae/jharkhand/en> or can be collected personally from the " General Section" Of this office between 10.00 A.M to 5.00 PM on all working days.

"Quotation for Hiring of New Commercial Vehicle **Innova Crysta** with GPS/ Vehicle Tracking Facility white colour (Diesel/AC) Car from showroom" should be super scribed on the sealed envelope. Tenders may be submitted to the undersigned till 28/03/2022, 05.00 PM.

Dated and time of opening of tender: 28/03/2022, 11.30 A.M



Senior Accounts Officer (General)
O/O the Pr.Accountant General (A&E) Jharkhand Ranchi
Phone No-0651 2412942



OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL(A&E) JHARKHAND,
RANCHI

Eligibility Criteria:

1. The bidder should be registered as a Firm (Proprietorship/ Partnership)and must have proper registration from competent authority.The Firm's Average Turnover and profitability should be at least 25 lakhs and Five lakhs respectively during the previous Last three Years based on valid documentary evidences viz. Audit Report, Copy of ITR Form and Acknowledgement etc..
2. The bidder should have a permanent office at Ranchi Town.
3. The bidder should have good reputation in the market and their clients should preferablyinclude Govt.Offices /Undertakings, Banks and other reputed concerns.
4. The bidder should have at least threenumber of vehicles of the same model/type to meet further requirement and/or for providing alternate service during breakdown.

Other terms and conditions:

1. All the information sought in the tender form must be clearly filled up and no column should be left blank. Documentary proof, wherever required, should be enclosed.
2. All the pages of this document including those with the terms and conditions must be attested in token of understanding.
3. The contract shall be effective and valid for an initial period of three years from-----and base on satisfactory services it may be extended for further periodsbased on written mutual consent of both the parties. The contract may be terminated by either side with a notice period of one month.
4. The bidder shall provide a certificate to the effect that the bidder would absolve O/O the Principal Accountant General(A&E) Jharkhand Ranchi of any liability which accrues during contract period with respect to any incident/accident/challan/loss/damage on its part on to working of the driver.
5. The bidder shall ensure that the vehicle shall be a new from showroom andcommerciallyregistered (commercial tax paid vehicle) and should have necessary permits (All India) from Transport Department.
6. The vehicle will be used six days in a week from 9.30 AM to 06.30 PM and beyond as required. The vehicle will be kept 24x7 in office premises. Vehicle may be used on non-working days also as per requirement. The driver may be given dress and one paid weekly off all days' continuous work. His Salary should be paid strictly with due statutory compliance.

7. The agency will be responsible to keep the vehicle clean and in excellent running condition clean interiors and proper upholstery. In case of breakdown on three occasions during period of contract, the contract would be liable to cancellation. Any alternate arrange done by this office shall be indemnified by the tenderer.
8. In no case the vehicle under contract would be used for any other purpose beyond the work of this office.
9. In case vehicle is not available for any day, average of monthly bill for the day/days to available period will be deducted from the monthly bill by invoking penalty clause as mentioned bellow for which Pr. Accountant General(A&E) Jharkhand shall be the sole authority in this context and the Firm shall have to abide by these penalties.

10. Penalties:

Sl.No.	Causes of Penalties	Amount (Rs.)
1	For late reporting/delay in provision of substitute vehicle in case of non-availability of vehicle	Rs. 100/- per hr. or part thereof.
2	Unclean or non road worthiness of vehicle deployed	Rs 200/- per incident
3	Misbehavior of driver/not following instructions of P. A.G. Office staff.	Rs 200/- Per incident
4	Any lapse noticed during operation of contract other than listed in case of penalties	Rs. 200/- per incident
5	For not providing mobile phone to driver	Rs 50/- per day

11. The contractor should have enough resources to repair their cars in minimum possible when requirement, they should be in a position to substitute/replace or arrange another vehicle Short notice. In case the vehicle is found not in working condition, immediate replacement. In case no replacement is provided on time this office would right to hire a vehicle from the market and the additional cost incurred by this office borne by the contractor/ adjusted from monthly payment to the contractor.
12. The vehicle should have functional Air Conditioner and in case its non-working condition, the rates shall be reduced by 20% for the month of non-performance.
13. The contractor shall comply with the regulations and bye laws of the Government of Jharkhand or Central Government or this office and of all other local authorities.
14. All legal obligations which include insurance, pollution control, road tax and other comply shall be complied by the contractor and O/o the Pr. Accountant General (A&E) shall not be responsible in this context.

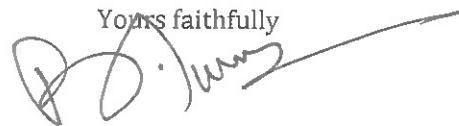
15. The vehicle should have, at all time, valid comprehensive insurance policy. The company should ensure that such policy covers insurance for driver and passengers etc., during contract period. In case of any accident all the claims arising out of it shall be met contractor/agency and no claim whatsoever shall be borne by O/o the Pr. Accountant General (A&E), Jharkhand.
16. O/o the Pr. Accountant General (A&E) Jharkhand will in no circumstances be liable taxes. Fee, penalties, cost of fuel, salary to drivers, maintenance or any other charges except the contract price, parking charges and toll tax, if any.
17. The contractor shall indemnify this office against any liability for compensation due to any person inside/outside the office premises and any damage to any property.
18. The vendor shall not sublet the whole or part of the works, except where otherwise in the order, without the prior written consent of the competent authority of this office consent, if given, shall not relieve the contractor from any liability or obligation contract and he shall be responsible for the acts, defaults and neglects of his and agents' servants or workmen.
19. The contract vehicle will bear proper monogram "ON GOVT. OF INDIA DUTY" with office in Hindi and English at front and rear of the vehicle or any other monogram by O/o the Pr. Accountant General (A&E) Jharkhand.
20. The driver will be provided by the concerned agency, who will keep the vehicle in excellent working condition. The driver must have valid Driving License and he must proper uniform as per Motor vehicle Act. The driver should be well conversant roads/routes of Ranchi and nearby towns.
21. It is obligatory for the contractor that drivers are paid at least minimum wages according to minimum wages fixed by the Govt. of Jharkhand from time to time.
22. The agency must have 24 hours working telephone system so that the agency can be at short notice and at odd hours and on holidays in case of requirement of vehicles be essential for the driver to have mobile phone so that he could be contacted for duty.
23. The contract will be for running of 1000 km. per month utilizationbasis.If in any month 1000 km could not be utilized, the balance km. (credit km) will be carried forward to the subsequent period of the contract for their adjustments. If in the last month of the contract period, the credit kms no. of contract months minus kms run) could not be adjusted, then the credit km carried forward during renewal of contract, if any. This will continue till final term contract.
24. The amount quoted shall be inclusive of all general/ other maintenance of the vehicle salary, fuel charges etc.
25. The rates quoted by the firm and accepted by this office shall remain in force for the period of contract. No demand for revision of rates on any account shall be entertained during contract period.
26. Vehicle offered for the contract shall be from the showroom only. After registration provided to the office.
27. The firm to whom the contract would be granted, shall be required to submit a security in the form of a Bank Guarantee/ Fixed Deposit of at least 10% of the total contract amount. The security should be in favour of "PAO(Audit), O/o the Accountant General (A&E) Jharkhand, Ranchi" and should remain valid at least for a period of sixty days beyond the date of expiry of the contractual period. In case of unsatisfactory service the security will be forfeited as penalty and the contract will be nullified.

28. The drivers shall keep and maintain the Log Book in the format provided by this office for each journey and it will be duly signed by the office performing journey.
29. The payment will be released after completion each month. The agency will submit Bill along with Duty Slip/Log Book on completion of each month by 5th of the subsequent month. TDS at the rate applicable shall be deducted from the bill.
30. The office reserves the right to reject any or all tenders without assigning any reason thereof.
31. This office does not bind itself to accept the lowest tender. Inadequate or incomplete tender in any respect are liable to be rejected. Canvassing in any form by the tenders/vendor with result in rejection of their tenders.
32. Limitations, if any, may be specified in the quotation.
33. The decision of the office will be final and binding on the vendor.
34. No demand for revision of any terms and conditions shall be entertained.
35. Non-disclosure:- Contractor will undertake and ensure that the information acquitted as result of contract services pertaining to O/o the Principal Accountant General (A&E) Jharkhand, Ranchi will be treated strictly as confidential and will not be disclosed to anybody without the specific written permission/authorization from Sr. DAG(Admin).
36. Disclaimer- The near relatives of employee of this office purpose defined as – (a) member of HUF (b) spouse, related in the manner as father, mother, brother, sister, son, son's wife, daughter, daughter's husband, brother's wife, sister's husband.
37. Arbitration- This office and the bidder shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute, arising between them under or connection with the contract, if, after thirty (30) days from the commencement of such informal negotiations, this office and the bidder have been unable to resolve amicably contract dispute, either party may require that the dispute be referred for resolution. In such event, the first course will be to appoint an Arbitrator with mutual consent of both the parties failing which, the Indian Arbitration and Conciliation Act, 1996, the rules there under and a statutory modification or re-enactments thereof made till the date of signing of contract, should apply to the arbitration proceedings. The venue of arbitration shall be the place from when the contract is issued i.e. Jurisdiction of Court.

Date-

Place-

Yours faithfully



Sr. Accounts Officer/General

ANNEXURE - I

To

The Principal Accountant General (A&E)
Jharkhand,
Ranchi- 834002.

// Attn: Sr. Accountants Officer//

Sir,

Sub: Submission of quotations for hiring of Vehicle by Principal Accountant General (A&E), Jharkhand, Ranchi.

Ref: Tender Notice letter No. General(A&E)/Hiring of inspection Car/404 dated 21/03/2022.

With reference of the above, I here by submit the quotation for hire of vehicle by Principal Accountant General (A&E, Jharkhand, Ranchi.

Sl. No.	Details of Tendered Rate	Amount
1.	Type of Vehicle : Innova Crysta with GPS/Vehicle Tracking Facility white colour (Diesel/AC) Car	
2.	Monthly rate of 2500 kms for one vehicle with Driver & Fuel	
3.	Rate per km for vehicle over and above 2500 kms : with Driver & Fuel	
4.	Outstation charges of the vehicle : with Driver for night stay	

I fully agree to abide by the temrs and conditions annexed with the Tender letter No. referred to above.

Dated:

Signature of Tenderer

Place:

NOTICE INVITING TENDER

No. General (A&E) /Hiring of Inspection Vehicle/404

Dated: 21/03/2022.

To

M/s.....

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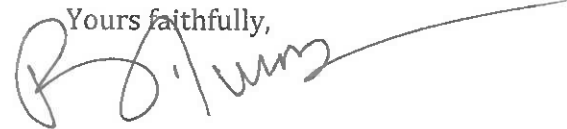
Sir/Madam,

Sealed tenders are invited by Principal Accountant General (A&E), Jharkhand, Ranchi for Hiring of one brand new **Innova Crysta** with GPS/ Vehicle Tracking Facility white colour (Diesel/AC) Car with driver & fuel from travel agencies of vehicles as per terms and conditions enunciated in the Annexure-I attached herewith.

The tenderers are required to submit their quotation duly filled in the prescribed Annexure-I to the Sr. DAG(Admn) Sectt. on or before **28/03/2022 at 11 a.m.** The quotation will be opened at **11.30 am on 28/03/2022** in the presence of bidders or their authorized representations.

The office reserves the right to cancel/modify the tender at any time without assigning any reason.

Yours faithfully,



Sr. Accounts Officer/General
O/o the Pr.A.G.(A&E), Jharkhand,
Ranch-834002i