



No. PAG/A&E/IS/POLICY/VOL-III/2021-22/181

Date:- 25/08/2021

NOTICE INVITING TENDER

1. Tender for purchase of 2 (Two) numbers of Multi-Function Printers and 3 (three) numbers of Laser Jet Printers are invited from reputed IT/Software & Hardware firms having valid GSTIN numbers.

Standard Specifications for Printers are as below:

SI No	Item Name	Specification and value
1	Multi-Function Printer (2 Nos)	Brand :- HP, Canon, Epson Printing Method:- Laser Type:- Multi function Paper Size supported:- A4, A5, A6, B5 etc. RAM Size (MB):- 1024 or higher Min. Speed per minute(A4):- 20 or higher Scanning Feature Availability : Yes Networking Feature Availability: Yes, No or higher
2	Laser Jet Printer (3 Nos)	Brand : HP, Canon, Epson Printing Method:- Laser Type:- Single function Paper Size supported:- A4, A5, A6, B5 etc.

2. Interested firms may submit Tender to Sr. Accounts Officer (Administration), Office of the Pr. Accountant General (A&E), Nagaland, Kohima or send through e-mail to agaenagaland@cag.gov.in.
3. Earnest Money Deposit:- The interested firms are required to deposit Earnest Money Deposit (EMD) of 5 (five) percent on the quoted price of Printers in the form of Account Payee Demand Draft, fixed deposit receipt, Banker's Cheque or Bank Guarantee from any of the Commercial banks in favour of "Sr. Accounts officer (Administration), Office of the Pr. Accountant General (A&E), Nagaland, Kohima". The Earnest Money Deposit (EMD) without any interest accrued will be refunded as follows:
 - a. EMD of those firms not qualified for tender will be refunded on or before 30th day after the tender is opened.
 - b. EMD of successful firm will be refunded only after supply and installation of the Printers.
4. General information about the Tender:-

1	Last date and time for submission of Tenders	03/09/2021
2.	Date and time of opening of Tenders	06/09/2021
3	Place of opening of Tenders	Office of the Pr. Accountant General (A&E), Nagaland, Kohima

Sd/-

Sr. Accounts Officer (IS Cell)