

कार्यालय महालेखाकार (लेखा एवं हकदारी) मेघालय, शिलांग
O/o The Accountant General (A&E) Meghalaya, Shillong

निविदा /TENDER FOR

कार्यालय महालेखाकार (लेखा एवं हकदारी) मेघालय, शिलांग हेतु वायरलेस कॉन्फ्रेंस जन संबोधन साधन
की आपूर्ति एवं संस्थापना मय
अन्य सामानों/ सहायक उपकरण सहित

**Supply & installation of Wireless Conference Public Address system
along with relevant accessories for O/o The Accountant General
(A&E) Meghalaya, Shillong**

ई-मेल/Email: agaemeghalaya@cag.gov.in

वेसाइट/Website: www.cag.gov.in/ae/meghalaya/en

निविदा जांच सं/Tender Inquiry No: Record-I/OE-Special Contingency/2020-21/580

बोलीदाता का नाम/Name of the bidder

निविदा दस्तावेज का मूल्य /

Cost of Tender Document – Rs. 0/-

कार्यालय महालेखाकार (लेखा एवं हकदारी) मेघालय, शिलांग
O/o The Accountant General (A&E) Meghalaya, Shillong

निविदा आमंत्रण हेतु सूचना

NOTICE INVITING TENDER

कार्यालय महालेखाकार (लेखा एवं हकदारी) मेघालय, शिलांग के सम्मलेन कक्ष हेतु वायरलेस कॉन्फ्रेंस जन संबोधन साधन की आपूर्ति एवं संस्थापना मय अन्य सामानों/ सहायक उपकरण सहित मोहर बंद निविदाओं को आमंत्रित करता है।

O/o The Accountant General (A&E) Meghalaya, Shillong invites sealed tenders under two bid systems for Supply & installation of Wireless Conference PA System along with other accessories for the Conference Room of O/o The Accountant General (A&E) Meghalaya, Shillong.

सूची /SCHEDULE		
क्रमांक Sl. No.	कार्यकलाप विवरण/ Activity Description	सूची/ Schedule
1.	निविदा सं/ Tender Enquiry No	Tender Inquiry No: Record-I/OE-Special Contingency/2020-21/580 (Wireless Conference PA System)
2.	निविदा जारी करना/ Issue of Tender Document	24 th February 2021 to 26 th February 2021 till 1:00 pm Tender document can be collected from O/o The Accountant General (A&E) Meghalaya, Shillong or downloaded from our office website www.cag.gov.in/ae/meghalaya/en
3.	निविदा जमा करवाने की समय एवं अंतिम तिथि/ Time and last date of Submitting Tender/Bid	08 th March 2021 (FN) up to 11.00 AM
4.	तकनीकी बोली खोलने का समय एवं दिनांक/ Time and date of Opening of Technical Bid	08 th March 2021 at 1.00 PM
5.	वित्तीय बोली खोलने का समय एवं दिनांक/ Time and date of Opening of Financial Bid	The Financial bid will be opened after evaluation of technical bid on 8 th March 2021 at 3.00 PM.
6.	निविदा से संबंधित प्रस्ताव हेतु न्यूनतम समयावधि Minimum Validity of Tender Offer	One month from the date of Opening of tender.
7.	प्रस्तुत की जाने वाली सेवाएँ Services to be offered	Supply & installation of Wireless Conference PA System for Conference Hall of O/o The Accountant General (A&E) Meghalaya, Shillong.
8.	निविदा से संबंधित अनुमानित लागत/ Estimated cost	Rs. 6,28,000/-

	Estimated Cost of Tender	
9.	जमा कराने हेतु ई एम डी राशि/ Amount of EMD to be Deposited	Rs. 12,560/-
10.	निविदा दस्तावेज़ का मूल्य/ Cost of Tender Document	Rs. 0/-

आवश्यक टिप्पणी/Important Notes:

- कार्यालय महालेखाकर (ले.व ह.) मेघालय, शिलांग को कोई भी कारण बताए बिना किसी/ सभी निविदाओं को पूर्ण या आंशिक रूप में स्वीकार/ अस्वीकार करने का अधिकार रहेगा।
O/o The Accountant General (A&E) Meghalaya, Shillong reserves the right to accept/ reject any/all tenders in part/full without assigning any reason thereof.
- उपरोक्त निविदा के संबंध में कोई भी परिशिष्ट/ शुद्धि पत्र का विस्तार मात्र इस कार्यालय के वेबसाइट www.cag.gov.in/ae/meghalaya/en पर प्रसारित किया जाएगा और प्रेस में कोई अलग अधिसूचना जारी नहीं की जाएगी। अतः बोलीदाताओं से अनुरोध है कि वे स्वयं को अद्यतन रखने के लिए नियमित रूप से इस कार्यालय के वेबसाइट का अवलोकन करें।
Any Addendum/Corrigendum date extension in respect of above tender shall be issued on this office website www.cag.gov.in/ae/meghalaya/en only and no separate notification shall be issued in the press. Bidders are therefore requested to regularly visit to this office website to keep themselves updated in this regard.

29/02/21.

वरिष्ठ लेखा अधिकारी/ईडीपी
Sr. Accounts Officer/Record

बोलीदाताओं हेतु निर्देश/ INSTRUCTIONS TO THE BIDDERS

The tender shall be submitted in accordance with these instructions and any tender not confirming the instructions as under is liable to be rejected. These instructions shall form the part of the tender and contract.

1. The firms fulfilling the following criteria, may deposit their tenders super scribed as "Supply, installation, testing of Wireless Conference PA System for Conference Hall of O/o The Accountant General (A&E) Meghalaya, Shillong and address it to The Accountant General (A&E) Meghalaya, Shillong, Opp Governor House, Pin-793001" so as to reach on or before 11.00 AM, 08th March 2021 or the tender may be dropped in Tender Box placed at Ground Floor of the Reception.
2. The technical/commercial tender in two separate sealed covers with technical bid marked clearly as "Technical Bid" and Financial proposal marked as "Financial Bid" should be submitted.
3. The Earnest Money Deposit should be submitted along with the Tender Paper in form of Bank Draft/Bankers Cheque in favour of **"Pay and Accounts Officer, O/o The Accountant General (A&E) Meghalaya, Shillong"**.
4. The equipment shall be in compliance to the specifications mentioned in Annexure – I of the tender and shall be of the latest technology, best quality and high standards. The tenderer should enclose the product catalogue supporting the specifications mentioned in Annexure – I (Part A and Part B).
5. Any optional Accessories / Tooling, besides the standard equipment recommended for the better performance of the equipment, if offered, be provided with their full technical details including their use and advantage in a separate sheet with the tender documents. Warranty period, if applicable, should be specified for these.
6. No extra payment shall be paid on account of any discrepancy in nomenclature of items.
7. While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any bidder stipulates any condition of his own, such conditional tender is liable to be rejected.
8. O/o The Accountant General (A&E) Meghalaya, Shillong reserves the right to reject any tender/bid wholly or partly without assigning any reason.
9. The Committee constituted by the Accountant General (A&E) Meghalaya, Shillong shall have the right to verify the particular furnished by bidder independently. Those technically qualified bids will only be considered for price evaluation (Financial bid). Price should not be quoted with technical bid; otherwise the tender will be rejected without any correspondence. Decision of the committee appointed by the Accountant General (A&E) Meghalaya, Shillong on the eligibility for qualifying technical bids shall be final and no representation shall be considered in this regard.

10. Bidder shall take into account all costs including supply, installation, testing etc. for giving delivery of material at site i.e. O/o The Accountant General (A&E) Meghalaya, Shillong before quoting the rates. In this regard no claim for any extra payment for any reason shall be entertained.

11. The supply should be delivered at our premises free of transportation charges in the address given below and the contractor shall be responsible for dues damage during the transit of goods.

12. The material shall be inspected on receipt at site by the Committee Members and Vendors/suppliers shall be responsible for any damage during the transit of goods.

13. All the communication with respect to the tender shall be addressed to:

Sr. Accounts Officer
Record Section
O/o The Accountant General (A&E) Meghalaya, Shillong

14. In the event of any dispute the legal matter shall be subjected to the jurisdiction of Shillong Court only.

We confirm with our acceptance to the instructions from S.No.1 to 14 above.

दिनांक/Date: 24.02.2021

नाम, हस्ताक्षर एवं बोलीदाता का मोहर/

Name, Signature and Seal of Bidder

संविदा हेतु वाणिज्यिक एवं सामान्य नियम और अनुबंध की शर्तें/

COMMERCIAL AND GENERAL TERMS & CONDITIONS OF THE CONTRACT

Nature of Goods/ Equipments: Supply, installation, testing, of Wireless Conference PA System for Conference Hall of O/o The Accountant General(A&E) Meghalaya, Shillong. mentioned in Annexure – I.

1. 1. पात्रता मानदंड/

Eligibility Criteria:

- a) Should be a Firm/Company (Incorporated in India) having their own Service Centre or will provide free Service during Warranty Period. However after the warranty Period is over service will be taken from the firm on payment basis.
- b) Bidder should have a fully functional service centre with spares stock for attending the breakdown calls. Details of the service centre must be provided.
- c) Bidder should be an established Service Centre. Services provider should have been in this business for a period not less than One year as on 01.12.2020.
- d) The Bidder shall not be under a declaration of ineligibility for corrupt or fraudulent practices or blacklisted by any of the Government agencies.

2. आपूर्ति की व्यापकता/

Scope of Supply:

- a) The tenders shall be submitted as per the technical specifications as per Annexure – I
- b) Submission of the tender implies that these conditions of tender have been read by the bidders and is aware of the scope of the supply and the quality of the material to be supplied. The final acceptance of the tender rests with the O/o The Accountant General (A&E) Meghalaya, Shillong who reserves the right to accept or reject any or all tenders without assigning any reason thereof.

3. बोलियों का प्रस्तुतीकरण/

Submission of Bids:

Only physical bids received by O/o The Accountant General (A&E) Meghalaya, Shillong will be considered for opening. Bids sent through fax or email will not be considered.

The tender should be submitted in a sealed cover in two parts as under

- a) Technical Bid: Envelope should subscribed "Technical bid for Supply, installation, testing of Wireless Conference PA System for Conference Hall of O/o The Accountant General(A&E) Meghalaya, Shillong.". It should contain the Earnest Money Deposit (EMD) and all details as mentioned in Technical Bid [Annexure – I]
- b) Financial Bid: Financial Bid: The second envelope should subscribed "Financial bid for Supply, installation, testing of Wireless Conference PA System for Conference Hall of O/o The Accountant General (A&E) Meghalaya, Shillong." and it should contain the rates etc. as per Annexure II.

4. निविदा की वैधता:

Validity of Tender:

- a) The tender shall be valid for a period of One month from the date of opening of the tender.
- b) Bidders for any reason whatever, withdraws the tender after it is accepted or become unable or fails to execute the orders within stipulated delivery period, O/o The Accountant General (A&E) Meghalaya, Shillong shall be at liberty to cancel the order forthwith and the EMD of the tender in such a case will be forfeited by the O/o The Accountant General (A&E) Meghalaya, Shillong
- c) No representation for the enhancement of the prices of the accepted tender or alteration of the terms and conditions will be entertained till supplies are completed.

5. तैयार स्टॉक हेतु प्रस्ताव/पूर्व विक्रय के अंतर्गत

Offers ready stock / Subject to prior sale:

- a) Offers from ready stock are preferred. In case the offers are subject to prior orders, the Bidders shall indicate the period within which the ordered quantity will be supplied. The Bidders shall note that in case Bidder fails to supply within the period of delivery indicated in the said tender, penalty at the rate of 1% of value of the order, per week of delay subject to maximum of 20% of the order value will be levied.
- b) The successful Bidder shall, within 5 days from the date of receipt of communication of acceptance of quotes from O/o The Accountant General (A&E) Meghalaya, Shillong shall intimate his acceptance of the order. The successful Bidder shall complete supplies strictly as per the accepted delivery period.

6. मूल्य प्रयोज्यता/

Price Applicability

- a) The price shall be firm and shall include all applicable taxes and charges including 2% GST on TDS, if the Quoted Amount is more than 2.5 Lakh. Any variation in the duties, levies etc. during the period of supplies shall be charged to the bidder account. The rates quoted shall be all inclusive, with the delivery, up to destination i.e. O/o The Accountant General (A&E) Meghalaya, Shillong.
- b) The Bidders shall submit the copy of PAN Number, GST Number registration details along with the tender.

7. सुपुर्दगी

Delivery:

- a) The successful bidder shall complete supplies strictly within the accepted delivery period. Material ordered by the O/o The Accountant General (A&E) Meghalaya, Shillong shall be delivered to destination securely packed as may be necessary.

b) The Equipments shall have to be delivered and installed at O/o The Accountant General (A&E) Meghalaya, Shillong to the satisfaction of concerned Authority.

c) Supply, installation, testing of Wireless Conference PA System for Conference Hall of O/o The Accountant General(A&E) Meghalaya, Shillong shall have to be carried out free of charge at O/o The Accountant General (A&E) Meghalaya, Shillong. The comprehensive catalogue which includes instructions for Operation, Maintenance, Trouble shooting and all other areas which are necessary for smooth functioning of equipment, shall be provided along with the equipment by the bidder.

8. मानक/

Standards

The goods supplied under the contract shall conform to the standards mentioned in the Technical Specifications.

9. एकस्व अधिकार/

Patent Rights

The Contractor/Firm/Vendor shall indemnify the Purchaser against all third party actions/claims of infringement of patent, trademark or industrial design rights arising from the use of goods or any part thereof.

10. निरीक्षण और परीक्षण/

Inspection and Tests

- a) The Purchaser or its representatives or ultimate client shall have the right to inspect and test the goods for their conformity to the specifications. The technical specifications shall specify what inspection and tests the Purchaser requires and where they are to be conducted, Where the Purchaser decides to conduct such tests on the premises of the Contractor/Firm/Vendor, all reasonable facilities and assistance like testing instruments and other test gadgets including access to the drawings and production data shall be furnished to the Inspector free of costs. In case the tested goods fail to conform to the specifications, the Inspector may reject them and the Contractor shall either replace the rejected goods or make alteration necessary to meet the specifications requirements free of cost to the Purchaser.
- b) Notwithstanding the pre-supply tests and inspections, the material on receipt in the Purchaser's premises shall also be tested and if any material or part thereof is found defective, the same shall be replaced free of cost to the Purchaser. If any material before it is taken over is found defective or fails to fulfill the requirements of the contract, the Inspector shall give the Contractor/Vendor/Firm notice setting forth details of such defects or failures and the Contractor/Vendor/Firm shall make the material good or alter the same to make it comply with the requirements of the contract and in any case within a period not exceeding 1 month of the initial report. These replacements shall be made by the Contractor/Firm/Vendor, free of the all charges, at the site(s).

**11. आश्वस्ति/
Warranty**

- a. The Contractor/Vendor/Firm shall give warranty that goods to be supplied shall be new and free from all defects and faults in material, workmanship, and manufacture and shall be of the highest grade and consistent with the established and generally accepted standards for materials of the type ordered and shall perform in full conformity with the specifications and drawings. The Contractor/Vendor/Firm shall be responsible for any defects that may develop under the conditions provided by the contractor and under proper use, arising from faulty materials, design or workmanship such as corrosion of the equipment, inadequate contact protection, deficiencies in circuit design and or otherwise and shall remedy such defects at his own cost when called upon to do so by the Purchaser who shall state in writing in what respect goods are faulty. This warrantee shall survive inspection or payment for, and acceptance of goods, after the goods have been taken over.
- b. If it becomes necessary for the contractor/vendor/firm to replace or renew any defective portion/portions of the equipment under this clause, the provisions of the clause shall apply to the portion/portions of equipment's replaced or renewed. If any defect is not remedied within a reasonable time, the Purchaser may proceed to get the work done at the contractor/vendor/firm's risk and expenses, but without prejudice to any other rights which the Purchaser may have against the contractor/vendor/firm in respect of such defects.
- c. Replacement under warranty clause shall be made by the contractor/vendor/firm free of all charges at site including freight, insurance and other incidental charges.
- d. The equipments offered shall confirm to the specifications as given in tender/order and shall be guaranteed against defective design, defective quality material supplied, manufacturing defects etc., for a minimum period of 12 months from the date of supply of Wireless PA System.
- e. The Bidders have the right to offer warranty more than the period of warranty offered by manufacturer of the product for 12 months from the date of supply of Wireless PA System and this aspect would certainly be taken into consideration.

**12. भुगतान/
Payment:**

- a. The payment will be made through NEFT by O/o The Accountant General(A&E) Meghalaya, Shillong to the bank account as mentioned in the bank mandate. The bidder shall submit the completion Certificate after the completion of the said work.

13. निविदा शुल्क और बयाना जमा (EMD)

Tender Fee and Earnest Money Deposit (EMD):

निविदा शुल्क/Tender Fee:

There is no Tender Fee for the said work.

बयाना राशि जमा/

Earnest Money Deposit (EMD):

- a) The units registered with Central Purchase Organization (DGS&D), National Small Industries Corporation (NSIC) or the concerned Ministry or Department shall be exempted from the payment of Earnest Money as defined under Rule 157 of General Financial Rules (GFR), 2005. In such case, copy of the certificate showing registration with the above mentioned institutions to be enclosed along with the bid.
- b) In case the unit is not covered as above, it shall submit the offer along with the Earnest Money Deposit (EMD) for Rs. 12,560/-

An Earnest Money Deposit of Rs. 12,560/- (Rs. Twelve Thousand Five Hundred and Sixty only) in the form of demand draft/ Bankers Cheque drawn in favor of Pay and Accounts Officer, O/o The Accountant General (A&E) Meghalaya, Shillong may be submitted, failing which their bids will not be considered valid. The amount will be refunded to unsuccessful bidder without any interest after completion of the tender process. The EMD should remain valid for a period of 45 days beyond the final tender validity period.

Note:

The EMD will be forfeited in following cases:

- a) If the bidder fails to accept the order based on his/her offer (bid) and within the prescribed time.
- b) If the bidder fails to supply the material with specifications in compliance to as mentioned in Annexure – I.(Part A and Part B)
- c) If the bidder delays supply beyond a reasonable time resulting in disruption of NCDIR works.

14. सेवा से संबंधित सुविधा/

Service Facility:

In order to ensure proper and timely after sales service, contact details with addresses of service centre nearest to the O/o The Accountant General(A&E) Meghalaya, Shillong shall be provided along with the bid.

15. कर/

Taxes:

Contractors shall be entirely responsible for all taxes, duties, license fees, octroi, road permits, etc., incurred until delivery of the contracted Goods to the Purchaser.

16. आदेशों से संबंधित परिवर्तन/

Change Orders

The Purchaser may at any time by written order given to the contractor/vendor/firm make changes Within the general scope of the contract in any one or more of the following:-

- a) Drawings, designs or specifications where goods to be furnished under the contract are to be specifically manufactured for the Purchaser.

- b) Method of transportation or packing.
- c) Services to be provided by the contractor/vendor/firm.

If any such change causes an increase or decrease in the cost or the time required for the execution of the contractor, an equitable adjustment shall be made in the contract price or delivery schedule or both and the contract shall accordingly be amended.

17. उप-पत्र अथवा उप निविदा देना/

Sub-Letting

The Bidder cannot assign or transfer and sub-contract its interest/ obligations under the contract without prior written permission of the Purchaser.

18. परिनिर्धारित नुकसान/

Liquidated Damages

- a) The date of the delivery of the goods/services stipulated in the acceptance of tender should be deemed to be the essence of the contract and the delivery must be completed not later than the dates specified therein. Extension in delivery period will not be given except in exceptional circumstances. Should, however, deliveries be made after expiry of the contract delivery period and accepted by the consignee, such deliveries will not deprive the Purchaser of the right to recover Liquidated Damages.
- b) In case the Contractor fails to supply the goods/services against the order, the same shall be procured from other Contractors at the cost and risk of the Contractor and the excess money will be recovered from any dues of the party.
- c) For late deliveries, as liquidated damages, a sum equal to 2% of the price of any goods/services not delivered or total order value in case where part delivery is of no use to a Purchaser, for a week or part of a week subject to maximum limit of 10% of the total order will be recovered from the Contractor. The Purchaser also reserves the right to cancel the order in such cases and forfeit the EMD/Performance Bank Guarantee and may also debar the Contractor for future purchases.
- d) LD can be recovered from any dues of the Contractor.

19. क्रय से संबंधित जोखिम अथवा आपत्ति/

Risk Purchase

In the event of contractor/vendor/firm's failure to execute the contract to the satisfaction of the purchaser, the purchaser reserves the right:

- (a) To reject any part of the Contract executed and withhold payment for such portion of the Contract till such time the defects are rectified to the satisfaction of the purchaser.
- (b) To terminate the Contract by giving 2 weeks notice in writing without assigning any reason and to get the Contract executed by other agency at the risk and cost of the Contractor.

20. दोषपूर्ण उपकरण का प्रतिस्थापन/

Replacement Of Defective Equipment

- a) If any equipment or any part thereof, is found defective or fails to meet the requirements of the contract before it is accepted, O/o The Accountant General (A&E) Meghalaya shall give the contractor/vendor/firm a notice setting forth details of such defects or failures

and the contractor/vendor/firm shall forthwith arrange to set right the defective equipment or replace the same by the good one to make it comply with the requirements of the contract. This in any case shall be completed within a period not exceeding one month from the date of the initial report pointing out the defects. The replacement or rectification shall be made at site by the contractor/vendor/firm are free of cost. If the contractor/vendor/firm fails to do the needful within this stipulated time frame, the purchaser reserves the right to reject the equipment in full or in part and get it replaced at the cost of the contractor/vendor/firm. The cost of any such replacement made by the Purchaser shall be deducted from the amount payable to the contractor/vendor/firm against this purchase order.

- b) If any equipment or part thereof is lost or rendered defective during transit, pending settlement of the insurance claim, fresh order shall be placed on the contractor/vendor/firm for such loss or defective equipment and the contractor/vendor/firm shall arrange to supply the same within three months of such order at the same prices and on the same general terms and conditions as mentioned in this purchase order.

दिनांक/Date: 24.02.2021

नाम, हस्ताक्षर एवं बोलीदाता का मोहर/
Name, Signature and Seal of Bidder

अनुलग्नक/ANNEXURE - I

तकनीकी बोली/ TECHNICAL BID

कार्यालय महालेखाकार (लेखा एवं हकदारी) मेघालय, शिलांग हेतु अपेक्षित, वायरलेस कॉन्फ्रेंस जन संबोधन साधन की आपूर्ति, संस्थापना एवं परीक्षण के साथ अन्य सामानों/ सहायक उपकरण हेतु तकनीकी विनिर्देश/ विशेष विवरण
Technical Specification for Supply, installation, testing of Wireless Conference PA system along with other accessories required for O/o The Accountant General (A&E) Meghalaya, Shillong

क्रमांक/ Sl. No.	मद/ ITEM	न्यूनतम विशिष्टता/Minimum Specification	अनुपालन (हाँ / नहीं)/ Compliance (YES/NO)	यदि नहीं, तो आवश्यकता एँ निर्दिष्ट करें/ If No, Specify Requirem ents
1.	Amplifier	<ul style="list-style-type: none">Power Output: 250W at 10% THD/300W RMS MaxInput Channels: MIC:6 x Mic 0.65mV/4.7kΩ AUX:2xAux 100mV/470kΩ, 1x Line1V/50 kΩFreq. Resp 50-15000 Hz \pm 3db.		
2.	Host Unit	<ul style="list-style-type: none">Carrier Frequency 2.4GHz (2400-2483MHz) Adaptive Digital FHSS Technology.Operating Range upto 40 meters.Frequency Response 70-15,000Hz.Power Supply: 12V DC from AC Adapter.Host unit should be used together CWS-8100C Chairman Unit, CWS-8200D Delegate Units andGN -45 Gooseneck Microphones.		
3.	Chairman Unit	<ul style="list-style-type: none">Free / Request Mode Selection.Priority Function to override all Delegates.LCD: Displays the Working Status and battery charge status.Microphone Indicator Ring LED.Power Supply: 2 pcs, AA, Alkaline Batteries.		
4.	Deligate Unit	<ul style="list-style-type: none">Power/TALK Button.LCD: Displays the Delegate Unit No. and		

		<p>battery charge status.</p> <ul style="list-style-type: none"> • Microphone Indicator Ring LED. • Power Supply: 2 pcs., AA, Alkaline Batteries. 		
5.	Goosemele Microphone	<ul style="list-style-type: none"> • Used with Chairman Unit CWS-8100C and Delegate Unit CWS-8200D. Easy to connect. • 450mm (17¾") Gooseneck Microphone GN-45 is supplied as a separate unit. 		
6.	Antenna	<ul style="list-style-type: none"> • Special high gain wall mounting antenna CSA-20 is supplied and sold separately. Mount it on a suitable microphone stand or hang it on a wall. The antenna should be at a suitable height, and facing the Chairman Unit/Delegate Units will help. This antenna is to be fixed to socket on the rear panel of the host unit in place of the standard antenna supplied. 		
7.	Wall Speaker	<p>Type of Product : PA Wall Speaker Weight : 3.80 Kg Dimensions : 215(W) × 310(H) × 175(D) mm Model No : ASX-612B Power Taps : 60W</p>		
8.	Other Misc Items ,if any required for installation	As per requirement		
9.	Warranty	Minimum 1 year		

अनुलग्नक/ANNEXURE - II

वित्तीय बोली/ FINANCIAL BID

कार्यालय महालेखाकार (लेखा एवं हकदारी) मेघालय, शिलांग हेतु अपेक्षित, वायरलेस कॉन्फ्रेंस जन संबोधन साधन की आपूर्ति, संस्थापना एवं परीक्षण के साथ अन्य सामानों/ सहायक उपकरण हेतु वित्तीय बोली
Financial Bid Supply, installation, testing of Wireless Conference PA system along with other accessories required for O/o The Accountant General (A&E) Meghalaya, Shillong

क्रमांक/ Sl. No.	मद/ ITEM	न्यूनतम विशिष्टता/ Minimum Specification	ब्रांड/ Brand	प्रति ईकाई मूल्य/ Unit Cost	संख्या/ Quantity	वस्तु एवं सेवा कर/ GST/ Taxes	योग/ Total
1.	Amplifier	As mentioned in Technical Bid			01 Nos		
2.	Host Unit				01 Nos		
3.	Chairman Unit				01 Nos		
4.	Deligate Unit				19 Nos		
5.	Gooseneck Microphone				20 Nos		
6.	Antina				01 Nos		
7.	Wall Speaker				04 Nos		
8.	Other Misc Items ,if any required for installation				As Per Requirement		
9.	Installation Charges						

The above Total amount mentioned is inclusive of all tax and other charges.

दिनांक/Date: 24.02.2021

नाम हस्ताक्षर एवं बोलीदाता का मोहर/
Name, signature & seal of the bidder

अनुलग्नक-III/ANNEXURE – III

सेवा में/ To,

व. लेखा अधिकारी,
कार्यालय महालेखाकार (ले.व.ह.) मेघालय, शिलांग-793001
Sr. Accounts Officer,
O/o the Accountant General (A&E)
Meghalaya, Shillong.
PIN-793001

Dear Sir,

We hereby give our consent to accept the related payments of our claims/bills on Installation and Supply of Wireless PA System through online E-Payments system at the sole discretion of Accountant General (A&E) Meghalaya, Shillong. Our Bank account details for the said purpose are as under:

<u>A. Contractor/Firm/Vendor Details:</u>	
1.Name (As per the Bank Records)	
2.Address	
3.PAN No.	
4.GST No.	
5.CST No.	
6.E-mail ID	
7.Mobile Number	
<u>B. Particulars of Bank Account:</u>	
1. Bank Name	
2. Branch Name/Branch Code	
3. Branch Address	
4. 9 Digit MICR No. of Bank and Branch(As appearing on the cheque)	
5. Account Type (Savings/Cash credit/Current)	
6.Account Number (as appearing on the cheque book)	
7.IFSC Code of the Branch(For RTGS)	
8.IFSC Code of the Branch(For NEFT)	

***(please attach a blank copy of a cancelled cheque/photocopy of a cancelled cheque issued by your Bank relating to the above account number for verifying the accuracy of the 9 digit MICR code number.

I/We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information I would not hold the user Institution responsible.

दिनांक/Date:

Signature/Seal of Firm

दूरभाष/ Phone No:

Certified that the particulars furnished above are correct as per our records

दिनांक/Date:

Company's Authorized Signatory

दूरभाष/ Phone No:

Encl: Photocopy of cheque duly cancelled and copy of Indian PAN Card

अनुलग्नक/ANNEXURE – IV

बयाना जमा भुगतान विवरण

EARNEST MONEY DEPOSIT PAYMENT PARTICULARS

Number of Demand Drafts enclosed:

Demand Draft particulars:

Sl. No.	D.D. No.	Date	Name of the Bank / Branch and Place	Amount
1				
2				
3				

I / We,.....hereby declare that the particulars furnished by me/us in this offer are true to the best of my/our knowledge and I/We understand and accept that, if at any stage the information furnished by me/us are found to be incorrect or false, I/We am/are liable for disqualification from this tender and also liable for any penal action that may arise due to the above, besides being black listed.

Signature :

Name :

Designation :

Name of the Agency :

Address of the Bidder :

Phone No. & Mob. No.:

Email Address:

Website address (if any):

Date:

अनुलग्नक/ANNEXURE - V

घोषणा/ DECLARATION

I/We having our office as mentioned below and declare that I/we have never been blacklisted by any State Government/Central Government or any State/Central PSU.

Signature :

Name :

Designation :

Name of the Agency :

Address of the bidder:

Date:

Place: