



सत्यमेव जयते

कार्यालय प्रधान महालेखाकार (लेखा एवं हकदारी) -I, म.प्र.

भोपाल शाखा, 53 अरेरा हिल्स, होशंगाबाद रोड, भोपाल - 462011

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लोकहितार्थं सत्यनिष्ठा  
Dedicated to Truth  
In Public Interest

क्रमांक / **I.V.** / 2023-24 / **STR. 18**

दिनांक : 21.03.2023

## निविदा सूचना

कार्यालय प्रधान महालेखाकार (लेखा एवं हकदारी ) प्रथम, म.प्र. भोपाल में वर्ष 2023-24 हेतु एक गाड़ी (कार) स्विफ्ट डिजायर न्यू सी.एन.जी/पेट्रोल की आवश्यकता है, इस गाड़ी (कार) का भुगतान मासिक आधार पर किया जावेगा । गाड़ी ड्राइवर,सी.एन.जी. ,पेट्रोल आदि का 2500 कि.मी. की मासिक रनिंग के लिये निविदाएं दिनांक. 27.03.2023 प्रातः 11.00 बजे तक सीलबंद लिफाफे में आमंत्रित की जाती है, जो उसी दिन दोपहर 12.00 बजे उपस्थित निविदाकर्ताओं के समक्ष खोली जावेगी । निविदा की सामान्य नियम/शर्तों की प्रति संलग्न है ।

वरि.लेखा अधिकारी/नामित समिति  
कार्यालय प्रधान महालेखाकार(ले/ह) प्रथम-म.प्र.  
53, अरेरा हिल्स, होशंगाबाद रोड भोपाल

**Terms and Conditions for Hiring Taxi/Swift Dzire for the Financial Year 2023 -2024:-**

1. The rates are quoted for travelling a distance 2500 K.m. in a month.
2. The cost of engaging Driver, Petrol/Diesel, Lubricants etc.will be borne by the bidder.
3. The vehicle will normally be in use from 8.00 AM to 8.00 PM on daily basis. However it may be required for longer hours for which no extra payments will be made.
4. Vehicle on all days of the months depending upon the requirements may be used. No extra charges will be allowed in such case.
5. The first party may quote the additional charges as agreed (per kilometer) in case vehicle travels more than 2500 K.m. in a month.
6. The vehicle will normally be in use in Bhopal but can be deployed anywhere outside Bhopal depending upon the requirement of office and as per the directions of the authorities concerned.
7. The driver should have a valid driving license and must be provided with a mobile phone. He should not be addicted to any intoxicant. The salary and other allowances to the driver will be paid by the bidder. Other deductions and statutory liabilities such as provident funds etc. will also be borne by the bidder.
8. The photograph, copy of driving license, police verification and educational and other certificates etc. in respect of the driver must be submitted by the bidder well in advance. In case of Change/transfer of driver, the bidder must give prior intimation and obtain the approval from the department after submitting the relevant dossier.
9. All necessary facilities including accommodation, uniform and food etc. for the driver will be made available by the bidder.The department will be at a liberty to revert back the driver on account of indiscipline or any action/omission of the driver.
- 10.The vehicle should be in impeccable condition with appropriate interiors and seat covers which should be replenished regularly. The bidder must therefore, get the vehicle serviced on regular intervals for which the department will allow the absence on prior approval.

11. The cost of all repairs, maintenance etc. shall be borne by the bidder. All statutory charges such as road tax, permits, insurance etc. will also be paid by the bidder.
12. The contract can be terminated by giving one month notice on either side.
13. Agreement can be suspended for short time period In this context bidder will be intimated one week
14. Agency should have registration of shop with local authority, GST Registration (If annual turnover is more than Rs. 20 lakh), Tan No. from department of Income tax for TDS requirement.
15. The Successful bidder will have to furnish 5% as performance security money before agreement in the form of an Account payee Demand Draft, Fixed Deposit Receipt or Bank Guarantee from any of the commercial banks in favour of PAO- Pr.A.G (A&E) I, M.P-Gwalior.
16. Agreement will be valid for Financial Year 2023-24 .