

**OFFICE OF THE ACCOUNTANT GENERAL (AUDIT-II), M.P
53, ARERA HILLS HOSHANGABAD ROAD, BHOPAL**

Tender. No. AGMP/Inspection Vehicle/2022/D- 180

DATE: 17/10/2022

NOTICE INVITING TENDER

1. Sealed Tenders are invited from experienced and authorized Travel Agencies for hiring of taxi for Inspection Vehicle for the Office of The Accountant General (Audit-II), Bhopal. The general terms and conditions for the same has been attached. (Annexure-I)
2. Interested Travel Agencies/firms are requested to furnish the Taxi rates for a period of five months i.e. upto 31.03.2023. The bid should be submitted as per two bid system i.e. Technical Bid and Financial Bid separately in two different sealed envelopes. These envelopes should be super-scribed "Technical Bid" in **form-1** and "Financial Bid" in **form-2** respectively. Both the sealed envelopes should be put inside another bigger sealed envelope which should be super-scribed "**TENDER FOR HIRING OF INSPECTION VEHICLE**" and the bid should be addressed to the "DEPUTY ACCOUNTANT GENERAL (ADMIN), OFFICE OF THE ACCOUNTANT GENERAL(AUDIT-II), BHOPAL, 53 ARERA HILLS, HOSHANGABAD ROAD BHOPAL-462011".
3. Date of issue of tender documents is **17.10.2022**. Last date for submission of tenders will be **27.10.2022** up to 12:00 (Noon). Tenders received after the last date will not be entertained. The tenders will be opened in presence of bidders, who wish to be present, on **27.10.2022** (03.00 P.M).
4. This office reserves the right to accept or reject any/all said bids without assigning any reason thereof.

Contact person:

Satya Prakash, Sr.AO (Admin-III),

Mob. No. 9893556255


SENIOR AUDIT OFFICER/ADMIN-III

Annexure-I
TERMS & CONDITIONS

1. **One sealed envelope super scribed as “TECHNICAL BID- FOR HIRING OF INSPECTION VEHICLE” will contain only the Technical Specifications.**
2. **A second envelope super scribed as “FINANCIAL BID FOR HIRING OF INSPECTION VEHICLE” will contain only the financial bid** in which rates and any other information, which has financial implications, will only be given.
3. Both the above sealed envelopes are to be kept in a bigger **main envelope, super-scribed as “TENDER FOR HIRING OF VEHICLE”.**
4. The estimated value of Contract is Rs 8,25,000/- including taxes for **three vehicles.**
5. The Technical Bid should accompany Bid Security EMD @ 3% of estimated value of Contract as DD, FDR in favour of **PAO (Office of Pr. AG (A&E)–I, M.P.** complete specification of requisite rate, Service Provider’s name, Address along with all documents to be enclosed and should be furnished.

EMD is to be submitted by all the bidder except Micro, Small and Medium Enterprises or bidders registered with Central Purchase Organisation (CPO) or start-ups as recognised by the Department of Industrial Policy and Promotion (DIPP) as prescribed in GFR 170(i) of GFR, 2017. Apart from above, no other bidder is exempted from payment of EMD. However, the bidders seeking exemption from EMD shall have to submit the requisite document in support of the claim for exemption. Technical bids without Bid Security EMD shall be **rejected.**

6. Rates of the services should be mentioned clearly in the Financial Bid only.
7. **The bidder shall sign and stamp each page of tender document and all other enclosures appended to it.**

The Bidder will henceforth provide **three Air Conditioned (4+1-seater) Sedan Cars** (Preferably of models Maruti Ciaz in white colour) to the O/o the Accountant General (Audit-II), M.P, Bhopal for **five months** from the date of agreement (**up to 31.03.2023**). Vehicles should not be older than three years as on **31.10.2022**. All vehicles should be enabled with GPS/Vehicle Tracking Devices. The bidder should have an experience of at least three years of providing vehicle services on contract basis to Government offices (experience certificate should be attached). The contract may be extended annually up to three years, on same terms and conditions, if performance is found satisfactory. However, this office reserves the right to introduce additional clauses to the contract any time during the contract, if deemed fit or modify existing clauses, with prior intimation to, and acceptance by, the Bidder.

8. The Bidder should have their Head office / Branch in Bhopal.
9. The vehicle should be in a good condition. It should be meant only for commercial use (Yellow Board). Only such vehicles which haven inspected by the RTO shall be sent, on hiring basis. The deployment of the vehicle after reporting to the office or any place of reporting as instructed by the office will be at the sole discretion of the office.

Neither the Bidder nor the driver has the right to refuse to perform any duty. The vehicle can be deployed for use in Bhopal and can also be deployed anywhere outside Bhopal depending upon the requirement of office and as per the directions of the authorities concerned.

10. The vehicle should be accompanied by a driver. The driver should be punctual, well-mannered, and liveried. The driver should have a functional mobile (whose number should be made available to the office in advance) and should be available in the vehicle during working hours or the duration for which it is supposed to run. The driver should be instructed to keep his