



प्रधान महालेखाकार (लेखा एवं हकदारी), झारखण्ड का कार्यालय
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E), JHARKHAND

सत्यमेव जयते No. Record (D)/ (A&E)/ Stationery / 2022-23/ 150

Dated -30.03.2022

To,
The -----

Subject : Supply of Stationery Articles.

Sir,

Tender in sealed envelope is invited for supply of the 114 articles, listed in the pro-forma enclose, in the Office of the Pr. Accountant General (A&E), Jharkhand, Ranchi.

Terms and conditions for the bidders are as follows:-

1. Tender papers, completed in all respects, alongwith the photocopy of Aadhar card, PAN card, GST/TIN no are to be accompanied with sample and Brand name of each Articles, shall be submitted in the Senior DAG (Admn)'s Secretariat of this office on or before 12/04/2022 at (5.00 P.M.) upto to 31.03.2023 and date of opening of tender is on dated 13.04.2022 at (11.AM).
2. The successful Bidder will have to supply the articles at the approved rates including GST, if any up to 31/03/2023.
3. The articles have to be supplied within a reasonable time, failing which suitable action, as deemed fit, will be taken against the defaulter firm.
4. Tender papers are to be submitted along with the sample and Brand name of each Articles, and the rates will not be accepted without Samples/ Brand names for all items.
5. The number of Sheets, pages of that packet contained, GSM of each Sheet/ Paper and also the quantity in each packet/ Box/ Container may also be mentioned invariably in the quotation, wherever required, without which rates will not be considered valid.
6. The Tenders shall be submitted in the prescribed format along with the samples/brand names of all items in the same serial no, as shown in the pro- forma enclosed.
7. Senior Deputy Accountant General (Admn) reserves exclusive right to accept/reject any tender at any stage without assigning any reason what so ever it may be.

Yours faithfully,

[Handwritten Signature]
30.03.2022

Sr. Accounts Officer/ Record (D)

Sl. Nos.	Name of Articles	Make	Unit
1	Audit Pencil	Polo	Pcs.
2	Arch File	Ambassador	Pcs.
3	Binding Cloth	Best Quality	Meter
4	Bora (Gunny Bag)	Jute	Pcs.
5	Brown Paper (1 Ream = 480 Pcs)(60GSM)	Best Quality	Ream
6	Cello Tape Brown 2''	Cello/Wondr	Pcs.
7	Cello Tape Brown 1''	Cello/Wondr	Pcs.
8	Cello Tape White 2''	Cello/Wondr	Pcs.
9	Cello Tape White 1''	Cello/Wondr	Pcs.
10	Carbon Blue A/4 size (100 Sheets in a Pkt.)	Cores	Pkt.
11	CD Blank 52X (P/pc)	Sony/ Frontech	Pcs.
12	CD Mailer Envelope (P/pc)	Oddy	Pcs.
13	Case Cover Printed	Best Quality	Pcs.
14	Computer Paper 15x12x1(60GSM)	Century	Pkt.
15	Computer Paper 15x12x2(60GSM)	Century	Pkt.
16	Computer Paper 10x12x1(60GSM)	Century	Pkt.
17	Computer Paper 10x12x2(60GSM)	Century	Pkt.
18	Computer Sticker	Oddy	Pkt.
19	Correction Pen	Camel	Pcs.
20	Colour Paper A/4(60 GSM)	Oddy	Pkt.
21	Calculator 12-digit (Check correct system)	Cassio	Pcs.
22	Calculator 16-digit (Check correct system)	Cassio	Pcs.
23	Candle thick	Best Quality	Pcs.
24	Conference Pad	Neelgagan	Pcs.
25	Card Board (Hard Board)	Best Quality	Pcs.
26	Computer File 15''x12''	Neelgagan	Pkt
27	Dak Pad	Best Quality	Pcs.
28	Dak Book Ribbon	Best Quality	Kg
29	D VD Blank (Moserbear)	Moserbear	Pcs.
30	DFC White Paper (500 Sheets in a Pkt.)	Orient	Pkt.
31	DFC Ruled Paper (500 Sheets in a Pkt.)	Orient	Pkt.
32	Duet Pen Linc (Cream)	Linc/Camel	Pcs.
33	Duster Cloth White	Best Quality	Pcs.
34	Double Punching Machine	Kangaroo	Pcs.
35	Dustbin Plastic	Best Quality	Pcs.
36	Eraser	Natraj	Pcs.
37	Envelop White(Plain) Without Printed (11''x 5'')	Best Quality	Pcs.
38	Envelop White(Plain) Without Printed (13''x 9'')	Best Quality	Pcs.
39	Envelop White(Plain) Without Printed (15''x 11'')	Best Quality	Pcs.
40	Envelop Window White WithPrinted (11''x 5'')	Best Quality	Pcs.

41	Envelop Pink With Printed (11''x 5'')	Best Quality	Pcs.
42	Envelop Green Cloth With Printed (10''x 14'')	Best Quality	Pcs.
43	Envelop Yellow Cloth With Printed (16''x 12'')	Best Quality	Pcs.
44	Fevi Stick 15 gm	Pidilite/Kores	Pcs
45	File Binder	Best Quality	Pcs.
46	File Binder With Hard Board	Best Quality	Pcs.
47	Full Scap Roneo Paper	Best Quality	Pcs.
48	Gum Tube	Camel	Pkt.
49	Gum Bottle 150 ml	Camel	Pcs.
50	Gum Bottle 700 ml	Camel	Pcs.
51	Gems Clip	Camel	Pcs.
52	Guard File	Best Quality	Pkt.
53	Hi-Lighter Pen	Faber Castle	Pcs.
54	Hi-Tech V5 Pen	Pilot	Pcs.
55	Jetter Pen (Black and Blue)	Linc	Pcs.
56	Jetter Refill (Black and Blue)	Linc	Pcs.
57	Key Purse	Lather	Pcs.
58	L.P. Register No.2 (64 Pages) M.B 70 GSM	Best Quality	Pcs.
59	L.P. Register No.4 (128 Pages) M.B 70 GSM	Best Quality	Pcs.
60	L.P. Register No.6 (192 Pages) M.B 70 GSM	Best Quality	Pcs.
61	L.P. Register No.8 (256 Pages) M.B 70 GSM	Best Quality	Pcs.
62	L.P. Register No.10 (320 Pages) M.B 70 GSM	Best Quality	Pcs.
63	L.P. Register No.12 (384 Pages) M.B 70 GSM	Best Quality	Pcs.
64	L.P. Register No.14 (448 Pages) M.B 70 GSM	Best Quality	Pcs.
65	L.P. Register No.24 (768 Pages) M.B 70 GSM	Best Quality	Pcs.
66	Markin Cloth	Best Quality	Meter
67	Note Sheets 100 Sheet	Best Quality	Pad
68	Note Book No. 33 (40 Pages)	Neelgagan	Pcs.
69	Note Book No. 33 (80 Pages)	Neelgagan	Pcs.
70	Ocean Gel Pen (Blue, Black , Green, Red)	Linc	Pcs.
71	Ordinary Refill (Blue, Black, Red,)	Linc	Pcs.
72	Paper Pin	King	Pcs.
73	Paper Weight Round	Kabia	Pcs.
74	Pen Stand With Two Pen	Wilson/Kebika	Pcs.
75	Pen Stand Executive With Two Pen	Best Quality	Pcs.
76	Pencil Cutter	Natraj	Pcs.
77	Pencil HB	Camlin	Pcs.
78	Permanent Marker Pen	Reynolds	Pcs.
79	Photo Glossy Paper of 130 GSM	Oddy	Pkt.
80	Pin Cushion	Omega	Pcs.
81	Poker Plastic Holder	Best Quality	Pcs.
82	Plastic Folder A/4 Size	Best Quality	Pcs.
83	Plastic Folder	My clear Bag	Pcs.
84	Plastic Folder (L)	Best Quality	Pcs.
85	Roneo Paper A/4 Size	Orient	Pkt.

86	Roneo Paper A/3 Size	Orient	Pkt.
87	Spiral Note Book	Neelgagan	Pcs.
88	Scale Plastic	Camlin/Camel	Pcs.
89	Scissors Medium (Shear 21.5 cm)	Shear	Pcs.
90	Signature Pad White (32 oz Hard Board)	Best Quality	Pcs.
91	Single Punching Machine	Kangaroo	Pcs.
92	Side Clip File	Best Quality	Pcs.
93	Stamp Pad Self Inking (Big)	Fabre Castle	Pcs.
94	Stamp Pad Self Inking (Medium)	Fabre Castle	Pcs.
95	Stamp Pad Ink Bottle 15 ml	Camlin	Pcs.
96	Stapler Machine No.10	Kangaroo	Pcs.
97	Stapler Machine No.24	Kangaroo	Pcs.
98	Stapler Machine Pin No.10	Kangaroo	Pkt.
99	Stapler Machine Pin No.24	Kangaroo	Pkt.
100	Sketch Pen (Blue, Black, Green, Red)	Camlin	Pkt.
101	Sticky Pad 1'' Set of Three	Oddy	Pcs.
102	Sticky note Pad	Oddy	Pcs.
103	Sutli	Best Quality	Kg
104	TRIMAX Pen (Blue, Black, , Green Red,)	Reynolds	Pcs.
105	TRIMAX Refill (Blue, Black, , Green Red,)	Reynolds	Pcs.
106	Tag Cotton 8'' (One Bundle =50 Pcs.)	Best Quality	Bundle
107	Thread Ball	Sonal	Pcs.
108	Table Glass – 3'x2'(8mm) White With Polish	Best Quality	Pcs.
109	Table Glass – 4'x3'(8mm) White With Polish	Best Quality	Pcs.
110	Tap Dispenser	Best Quality	Pcs.
111	White Board Marker Pen	Reynolds	Pcs.
112	White Board Duster	Reynolds	Pcs.
113	Xerox Paper A/3 75 GSM	Century	Pkt.
114	Xerox Paper A/4 75 GSM	Century	Pkt.


 Sr. Accounts Officer/Record (Dispatch)