

OFFICE OF THE ACCOUNTANT GENERAL (A&E)-I, U.P.,
20, SAROJINI NAIDU MARG, ALLAHABAD-211001

Tender No. ITCG/F-239/Sale/2020-21/58967

Dated: 24.11.2020

NOTICE INVITING TENDER

Office of the Accountant General (A&E)-I, U.P. Allahabad invites sealed tender for sale of old unserviceable and obsolete computer hardware in the prescribed Proforma (*Annexure-II*) from the registered recyclers/dismantlers/pre-processors of e-waste with MOEF/Central Pollution Control Board, Government of India or with the State Pollution Control Board or State Government dealing with e-waste, as per the detailed terms and conditions (*Annexure-I*). Sealed tenders duly filled in the specified Proforma addressed to the Dy. Accountant General/Admin, office of the Accountant General (A&E)-I, U.P., 20 Sarojini Naidu Marg, Allahabad- 211001 must reach latest by **5.00 PM on 09.12.2020**.

The sealed quotations should be super scribed as '**TENDERS FOR SALE OF OLD COMPUTER HARDWARE etc.** No tenders will be accepted after the due date and time. The bids will be opened in the presence of the interested bidders, if any, on **10.12.2020 at 3.30 PM**. The details of items, terms and conditions, Proforma etc. may be downloaded from the office website www.agup.nic.in and CPPP.

Encl:

1. Annexure-I (General Terms and Conditions)
2. Annexure-II (Quote your prices)

Sd/-

Sr. Accounts Officer/ITCG

OFFICE OF THE ACCOUNTANT GENERAL (A&E)-I, U.P.
20, SAROJINI NAIDU MARG, ALLAHABAD-211001

ANNEXURE –I

GENERAL TERMS AND CONDITIONS:

- 1. Eligibility/Qualification Criteria:** The bidder shall have to be registered as recyclers/dismantlers/pre-processors of e-waste with MOEF/Central Pollution Control Board, Government of India or with the State Pollution Control Board or State Government dealing with e-waste. Bids received from the firms other than so registered will be summarily rejected. Document on registration and validity of the authorization shall be produced with the bid. Agencies without having above registration and authorization will not be allowed to participate in the bid. The office of the Accountant General shall select the 'eligible highest bidder' for selling of old unserviceable and obsolete computer hardware in the prescribed Proforma (*Annexure-II*).
- 2. Location of the goods:** The above old computer hardware for sale are kept in the room No.59 of TAD building of the office of the Accountant General (A&E)-I, U.P., Allahabad.
- 3. Present condition:** The bidders can inspect the condition of goods before submitting their tender by visiting this office on any working day during 12.30 PM to 4.00 PM before *08.12.2020*.
- 4. Earnest Money:** Earnest Money of **₹6500/-** (Rupees Six thousand five hundred only) in the form of demand draft of any nationalized bank must be deposited by bidder in favour of the '*Pay and Accounts Officer, office of the Accountant General (A&E)-I, U.P. Allahabad.*'

 - (i) Bidders shall not be permitted to withdraw their offers or modify the terms and conditions of this bidding document. In case the bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rates, or imposes any additional conditions, the aforesaid EMD shall be forfeited to the Government.

(ii) The bids without Earnest Money shall be summarily rejected. In case of bidders whose quotations are not considered for selection, the Bid Security (EMD) will be returned within one Month of the finalization of the tender and latest on or before the 30th day after the release of sale order to the firm.

- 5. Preparation and submission of Bids:** The bids should be submitted in the integrated manner i.e. one single bid in an envelope Super-scribing **‘QUOTATIONS FOR SALE OF OLD COMPUTER HARDWARE’** quoting the prices in the specified Proforma (Annexure-II) along with Earnest Money Deposit cash receipt. The bidder should also submit the Check list in the prescribed Proforma enclosed herewith with their quotations.
- 6. Validity of the Bids:** The bids shall be valid for a period of 180 days from the date of opening of the bids.
- 7. Opening of bids:** The Bids shall be opened by a committee authorized by the competent authority at **3.30 PM on 10.12.2020** in the chamber of DAG/Admin., O/o the AG (A&E)-I, Allahabad, in the presence of such bidders who may wish to be present. The bidder is at liberty either himself or authorizes, not more than one representative to be present at the opening of the bids. The representative attending the opening of the bids on behalf of the bidder should bring with him a letter of authority from the bidder and a proof of identification.
- 8. Right of Acceptance:** The Dy. Accountant General/Admin reserves all rights to reject any bids including of those bidders who fail to comply with the instructions without assigning any reason whatsoever and does not bind it to accept the highest or any specific bid. The decision of the Competent Authority of the Office of Accountant General (A&E)-I, U.P. Allahabad in this regard shall be final and binding.
- (i) The bid will be awarded on **comparison of consolidated price of all the items listed in the Annexure-II.**
- (ii) Any failure on the part of the bidder to observe the prescribed procedure shall render the bidder's bid liable for rejection.

(iii) The competent authority of the office of the Accountant General (A&E)-I, U.P. Allahabad reserves the right to sale of the items to the successful bidder at its discretion and this will be binding on the bidders.

(iv) In case of failure to comply with the provisions of the terms and conditions mentioned in the bid document for the sale of surplus computer Hardware, the competent authority of the Office of Accountant General (A&E)-I, U.P. Allahabad reserves the right to award the order to the next Higher bidder or any other outside agency and the difference of price shall be recovered from the defaulter agency who has been initially awarded the order and this will be binding on the bidders.

9. Communication of Acceptance: The successful bidder shall be determined based on fulfilling of minimum eligibility criteria specified in the tender document and highest prices quoted by the participant bidders. Successful Bidder will be informed of the acceptance of their bids.

10. Disclaimer: The near relatives of employees of the Office of the Accountant General(A&E)-I, U.P. Allahabad are prohibited from participation in this bid. The near relatives for this purpose are defined as:

(i) Members of a Hindu Undivided Family.

(ii) Their husband or wife. The one is related to the other in the manner as father, mother, son(s), son's wife (daughter in-law), daughter(s) & daughter's husband (son-in-law), brother(s) & brother's wife, Sister(s) and sister's husband (brother-in-law).

11. Breach of Contract: In case of breach of any of terms and conditions of the Bid, the Competent Authority of the Office of Accountant General(A&E)-I,U.P. Allahabad shall have the right to cancel the Bid without assigning any reason thereof, and nothing will be payable by the Office of Accountant General(A&E)-I,U.P. Allahabad in that event and the security deposit in the form of performance Bank Guarantee shall be forfeited and encashed and further the office of the Accountant General(A&E)-I,U.P. Allahabad shall be at liberty to place the work order to next lower bidder/ alternate bidder, as may be deemed fit.

- 12. Full Payment:** The successful bidder shall deposit balance payment equivalent to the total value of the items by deducting the earnest money, in the form of demand draft in favour of the 'Pay and Accounts Officer, office of the Accountant General (A&E)-I, U.P, Allahabad' within 15 days from the receipt of communication of the successful bidder. No part payment will be accepted.
- 13. Release of sold surplus Goods to the selected bidder:** The sold items may be provided to the firm only on receipt of full payment in shape of DD as the total value mentioned the sold of the items.
- 14. Lifting Period of the item:** The item/items should be lifted by the firm **within two weeks** from the date of full payment of the items.
- 15. Transportation/carriage charges:** No transportation/carriage charges to carry the items will be paid to the firm. Lifting of the items will be sole responsibility of the firm.
- 16. Store Charges:** If firm fails to lift the items within stipulated period mentioned at 15 above, the firm will be liable to pay store charges@₹200/-per day.
- 17. Arbitration:** In the event of any dispute or differences between the Bidder and the Office, whether arising during the execution of orders under these terms and conditions or hereafter whether by breach or in manner in regard to the construction of the terms and condition or the respective rights and liabilities of the parties hereto there under or any matter or thing out of or in relation to or in connection with these terms and conditions, then the decision of the competent authority of the Office of Accountant General(A&E)-I, U.P. Allahabad shall be final and binding on both the parties.
- 18.** The Bid shall be subject to the jurisdiction of Courts of law at Allahabad.

Sd/-
Sr. Accounts Officer/ITCG

Annexure-II

Sl. No.	items	Qty.	Year of purchase	Rate per unit	Total value
(1)	(2)	(3)	(4)	(5)	(6)
1.	Vacuum cleaner	02	2004		
2.	Speaker	03	2006		
3.	Biometric Machine	01	2012		
4.	Keyboard & Mouse	75	2017, 2018 & 2019		
5.	Blank (Used) Ribbon cartridge	77	2017, 2018 & 2019		
6.	Blank (Used) Toner cartridge	514	2017, 2018 & 2019		
7.	12V 42AH Battery	09	2015		
8.	12V 26AH Battery	11	2017		
9.	12V18AH	37	2017		
10.	12V 7AH	147	2017 & 2018		
11.	UPS Below 1KVA Numeric	15	2009		
12.	UPS Below 1KVA BPE	01	2013		
13.	UPS Below 1KVA Intex	07	2008		
14.	UPS Below 1KVA Uniline	30	2010, 2011		
15.	Line matrix Printers/Wipro	01	2008		
16.	DeskJet HP Printer	01	2010		
17.	DMP/Wipro	04	2009		
18.	Laser Printer HP	04	2008, 2011		
19.	Desktops Computers/Dell	16	2011, 2012		
20.	Desktops Computers/HP	10	2008, 2013		
21.	Desktops Computers/Zenith	16	2009, 2010		
Total value of all Old items					

Note: Above mentioned quantity of the items may be increased or decreased and other item/items may be included for disposal.

Signature of authorized representative of the firm with Seal

Check list

{List of Items Proposed to be sold/ disposed of by O/o Accountant General (A&E)-I, Uttar Pradesh, Allahabad}

Sl. No.	Name of the Documents	Documents enclosed Yes/ No (if Yes, mention page No.)	Reasons (If Any)
1	EMD OF Rs. 6500/- (Demand Draft) in favour of Pay &Accounts Officer, Office of the AG(A&E)-I, UP, Allahabad		
2	Documents Related to the registration of the Recycler/ Preprocessors of e-waste issued by MOEF/ Central Pollution Control Board for the recycling/ reprocessing of Electronic waste. (Obsolete / Unserviceable Computer hardware		
3	Copy of VAT/ Service/Income Tax Registration.		
4	Signed copy of Tender document		
5	Additional information (if any) Like details of turn over etc.		

Signature: -

Name of the Authorized signatory: -

Designation: -

Office Seal