

भारत सरकार
भारतीय लेखापरीक्षा तथा लेखा विभाग
प्रधान महालेखाकार (लेखापरीक्षा)
हिमाचल प्रदेश, शिमला - 171 003



Government of India
Indian Audit and Accounts Department
Principal Accountant General (Audit)
Himachal Pradesh, Shimla 171 003

Sr. E&P/Audit/Printing/2026-27/ I/1570353/202617-08-2026

Dated:-12.08.2026

सूचना / Notice

Sealed quotations are invited from the registered agencies/firms for printing of various items Receipt Book /Bill Register/Transit Register/LTC Register/Spiral Diaries/ /Medical Register whose samples can be viewed in office. The quotations should be sent to The Deputy Accountant General (Admin.), Office of the Principal Accountant General (Audit), Shimla, H.P. Shimla on or before 28.08.2026 upto 11:00 A.M. Details of items are attached in Anneure-I

Last Date & Time for Submission: 28.08.2026 upto 11:00 A.M.

Quotations are subject to the following conditions:

- The rates quoted should be inclusive of GST and all other taxes.
- The rates should be quoted for delivery at O/o the Pr. A.G.(Audit), Shimla.
- Supply should be made within 10 days from the date of receipt of the supply order.
- The envelope containing the quotation must be superscribed as: " Printing of Receipt Book/Bill Register/Transit Register/LTC Register/Spiral Diaries (80 & 120 Pages)/Medical Register)".
- Sealed quotations to be submitted in Room no. 325 of Gorton Castle Building.
- Payment will be made within 30 days of satisfactory delivery and inspection.
- Only registered and experienced printing firms/agencies having GST registration may participate.
- The firm must submit a copy of GST registration certificate along with the quotation.
- Payment will be released after satisfactory supply and inspection of the material.
- Quantity will be as per requirement as and when ordered.

Annexure-1

Sr. No.	Description	Rate per piece (Rs.) Inclusive of GST	Remarks
1	Receipt Book		
2	Bill Register		
3	Transit Register		
4	LTC Register		
5	Spiral Diaries 80 Pages 120 Pages		
6	Medical Register		

- The Dy. Accountant General (Admn.) reserves the right to reject any or all

quotations without assigning any reason.

- Vendors must ensure compliance with the specified quality standards.
- Samples or design mock-ups may be requested before finalizing the order.
- Rates will be applicable upto 31 March 2027.

संपर्क: इन्क्वायरी के लिए 0177-2600452 पर संपर्क करें

वरिष्ठ लेखापरीक्षा अधिकारी

सम्पदा प्रबंधन एवं क्रय

0177-2600409

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